The Winnebago County Board of Supervisors met in session at 9:00 A.M. June 29, 2021 adjourned from June 22, 2021.

Present: Supervisors Smith, Durby and Jensvold

Absent:

The meeting is held today via You Tube and a conference call. This is due to COVID-19 and heightened public health risks.

On a motion by Jensvold and seconded by Smith the Supervisors moved to approve the minutes for the June 22, 2021 Board Meeting and approve the Agenda for June 29, 2021. All voted aye. Motion carried.


At 9:05 A.M. on a motion by Durby and seconded by Smith the Supervisors moved to open the Public Hearing for the Budget Amendment. All voted aye. Motion carried. Present at the meeting was Supervisors Durby, Smith and Jensvold and Karla Weiss, Auditor. There was no public comment. On a motion by Jensvold and seconded by Smith the Supervisors moved to close the Public Hearing. All voted aye. Motion carried.

On a motion by Jensvold and seconded by Smith the Supervisors moved to approve the following resolution. All voted aye. Motion carried.
RESOLUTION 06-29-2021-01-01
RESOLUTION TO APPROPRIATE MONEY FOR THE
FY2021 BUDGET AMENDMENT

WHEREAS, on June 29, 2021 the Winnebago County Board of Supervisors did adopt the County Budget Amendment for the Fiscal Year 2021; and

WHEREAS, the Board of Supervisors shall appropriate the amounts deemed necessary for each of the county officers and departments during the ensuing fiscal year, as provided by Section 331.434(6) of the Code of Iowa.

NOW THEREFORE BE IT RESOLVED by the Winnebago County Board of Supervisors that the following amounts are hereby amended and appropriated to the various departments for the Fiscal Year 2021.

See Attachment.

Passed and approved this 29th day of June, 2021.

Terry Durby, Chairperson Board of Supervisors

ATTEST

Kendra Weiss, County Auditor
AMENDMENTS TOTALS
PER SERVICE AREA

FY 2021 Amendment

Service Area 0
Non Program
$ 37,397.00 Expense
$  497.00 Revenue

Service Area 1
Public Safety and Legal Services
$ 102,384.00 Expense
$  20,794.00 Revenue

Service Area 3
Physical Health & Social Services
Expense

Service Area 6
County Environment and Education
Expense

Service Area 7
Roads and Transportation
$  2,412.00 Expense

Service Area 9
Administration
$  16,569.00 Expense

Total Expenditures
$ 158,762.00

Total Revenue
$  21,291.00
Beth Bilyeu and Kristen Fish Peterson discussed the former LEC. On a motion by Durby and seconded by Smith the Supervisors moved to approve Bilyeu working with the County Attorney to adjust the date in the contract. All voted aye. Motion carried.

Scott Meinders, Engineer discussed Secondary Road matters including ruts in the road near Alliant Energy Project.

On a motion by Jensvold and seconded by Smith the Supervisors moved to approve the following resolution. All voted aye. Motion carried.
2022 County Five Year Program Resolution 0.1

Winnebago County Secondary Roads

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan.

The Board of Supervisors of Winnebago County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2022), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instrucional Memorandum 2.050.

The following projects shall be MODIFIED as follows:

<table>
<thead>
<tr>
<th>Project Number Name Project ID</th>
<th>Project Location Description of Work</th>
<th>AADT Length Bridge ID</th>
<th>Type of Work Fund</th>
<th>Modifications</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRS-SWAP-C2950--FF-95 K-30-N1 Bridge Replacement 44763</td>
<td>On A42, Over DRAINAGE DITCH, from 70th Ave, W 0.3 miles to existing structure S30 T98 R25</td>
<td>540 miles 344570</td>
<td>332 Box Culverts SWAP</td>
<td>added 250,000 SWAP dollars to 2022 removed 250,000 SWAP dollars from 2024</td>
<td>$250,000</td>
</tr>
<tr>
<td>Fund</td>
<td>Previous Amount</td>
<td>New Amount</td>
<td>Net Change</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------</td>
<td>-----------------</td>
<td>------------</td>
<td>------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local</td>
<td>$90,000</td>
<td>$90,000</td>
<td>$0</td>
<td></td>
<td></td>
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<tr>
<td>Farm-to-Market</td>
<td>$2,170,000</td>
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<td></td>
</tr>
<tr>
<td>Special</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>SWAP</td>
<td>$500,000</td>
<td>$750,000</td>
<td>$250,000</td>
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</tr>
<tr>
<td>Federal Aid</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td>$2,760,000</td>
<td>$3,010,000</td>
<td>$250,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Recommended

[Signature]

County Engineer 6-29-21

Approved

[Signature]

Chair Board of Supervisors 6/29/21

Attested

I, [Signature] Karla Weiss, Auditor in and for Winnebago County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Winnebago County, Iowa, at its meeting held on the 29 day of June, 2021.
Kris Oswald, Drainage Clerk discussed drainage matters.

Doug Harmon, landowner in DD 18 Lat 11 decided not to cancel his petition to add private drainage tile into DD 18 Lat 11. There will need to be a classification schedule for DD 18 Lat 11 Old Tile and DD 18 Lat 11 New Tile.

On a motion by Durby and seconded by Smith the Supervisors moved to open the Final Public Hearing for DD 11 Main Tile Improvement project. All voted aye. Motion carried. Present at the meeting was Supervisors Durby, Jensvold and Smith, Karla Weiss, Auditor, Kris Oswald, Drainage Clerk, Scott Meinders, Engineer, Rick Hopper, Jacobson Westergard, Donald Anderson, and AJ Taylor. Hopper gave an overview. There was no public comment. On a motion by Durby and seconded by Smith the Supervisors moved to close the Public Hearing. All voted aye. Motion carried.

On a motion by Durby and seconded by Smith the Supervisors moved to approve the final 10% payment to B & B Farm Drainage in the amount of $104,351.58 for DD 11 Main Tile Improvement project. All voted aye. Motion carried.

On a motion by Jensvold and seconded by Smith the Supervisors moved to approve the following Auditor’s transfers: #3835 from LOST to Rural Basic for $124,476.46; #3836 from LOST to General Basic for $373,429.39; #3837 from Solid Waste to Rural Basic for $50,000.00; and #3838 from Solid Waste to General Basic for $63,899.24. All voted aye. Motion carried.

On a motion by Jensvold and seconded by Durby the Supervisors moved to approve a fireworks permit for Kerby Rauk. All voted aye. Motion carried.

On a motion by Jensvold and seconded by Smith the Supervisors moved to approve the following FY 2022 resolutions. All voted aye. Motion carried.
APPROPRIATIONS RESOLUTION
06-29-2021-01-01

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2021 in accordance with Section 331.434, subsection 6, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Winnebago County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule. Appropriations shall not exceed 100% percent of the total appropriation for each department.

Section 2. Subject to the provisions of other County procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2021.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2021-2022 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund’s total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such account to the applicable departments and officers quarterly during the 2021-2022 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2022.

The above and foregoing resolution was adopted by the Board of Supervisors of Winnebago County, Iowa, on June 29, 2021.

Ayes: 

Nays:

Attest:

Karla Weiss, Auditor

Terry Durby, Chairman
RESOLUTION
06-29-2021-01-02

The Winnebago County Board of Supervisors hereby resolves to appropriate One Hundred Percent (100%) of the funds for each of the County Offices and Departments as itemized and approved at the March 30, 2021, Winnebago County Budget Hearing for the fiscal year July 1, 2021 to June 30, 2022 and that the amounts appropriated shall be itemized in the same manner that the accounts are itemized on the records of the County Auditor pursuant to Chapter 331.433-440 of the 2003 Code of Iowa and laws amendatory thereof.

Voting Aye: Durby, Jensvold, Smith

Voting Nay: ______________________

The Resolution adopted this 29th day of June, 2021.

Attest: ______________________
Karla Weiss, Auditor

__________________________
Terry Durby, Chairman
RESOLUTION FOR INTERFUND OPERATING TRANSFERS
06-29-2021-01-03

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the general basic and rural basic fund to the secondary road fund during the 2021-2022 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Winnebago County, Iowa, as follows:

Section 1. The total maximum transfer from the rural basic fund to the secondary road fund for the fiscal year beginning July 1, 2021 shall not exceed the sum of $1,302,085.00 and the total maximum transfer from the general basic fund to the secondary road fund for the fiscal year beginning July 1, 2021 shall not exceed the sum of $107,560.00.

Section 2. Within 30 days of being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credit replacements, or livestock credit replacements to the general basic or rural services basic funds, the Auditor shall order a transfer from said fund to the secondary road fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the general basic or rural services basic fund, respectively, multiplied by the ratio of said fund’s total maximum transfer to the secondary road fund, to the sum of said fund’s total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this resolution, total transfers to the secondary road fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Sections 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Winnebago County, Iowa on June 29, 2021, the vote thereon being as follows:

Ayes: Durby, Jensvold, Smith
Nays:

Attest:
Karla Weiss, Auditor

Terry Durby, Chairman
RESOLUTION PROPERTY TAX RATES
06-29-2021-01-04

The Winnebago County Board of Supervisors hereby resolves that the property tax rates upon assessed properties of Winnebago County Taxing Districts for taxes payable during the fiscal year July 1, 2021 to June 30, 2022 are hereby approved as calculated by the Winnebago County Auditor and approved by the Iowa Department of Management.

Voting Aye: Durby, Smith, Jensvold

Voting Nay: __________________________

The Resolution adopted this 29th day of June, 2021.

Attest: Karla Weiss, Auditor

Terry Durby, Chairman
Appropriated Property Tax Credits  
06-29-2021-01-05

Whereas, The State of Iowa has appropriated funding for property tax credits at less than 100% for the property taxes for the 2021-2022 FY.

Now Therefore Be It Resolved that Winnebago County will allow tax credits as per state funding reimbursement for property taxes payable for the 2021-2022 FY.

Voting aye: Durby, Smith, Jensvold

Voting nay: __________________________

The Resolution is adopted this 29th day of June, 2021.

Attest: ____________________
Karla Weiss, Auditor

Terry Durby, Chairman
The following claims were approved and ordered to be paid:

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<thead>
<tr>
<th>Company/Price</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Door Systems</td>
<td>Supplies</td>
<td>58.75</td>
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<tr>
<td>Arnold Motor Supply</td>
<td>Supplies</td>
<td>290.08</td>
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<tr>
<td>Bison Graphics</td>
<td>Supplies</td>
<td>234.90</td>
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<td>Bolinger, Doug</td>
<td>Reimbursement</td>
<td>86.04</td>
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<tr>
<td>Bomgaars</td>
<td>Supplies</td>
<td>239.29</td>
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<tr>
<td>Calhoun-Burns and Assoc Inc</td>
<td>Services</td>
<td>2,989.55</td>
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<tr>
<td>Crysteel Truck Equipment</td>
<td>Parts</td>
<td>1,197.78</td>
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<tr>
<td>DH Hydraulics</td>
<td>Parts</td>
<td>1,988.51</td>
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<tr>
<td>Diamond Mowers Inc</td>
<td>Parts</td>
<td>1,251.45</td>
</tr>
<tr>
<td>Force America Inc</td>
<td>Parts</td>
<td>30.72</td>
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<tr>
<td>Henderson, Aaron</td>
<td>Reimbursement</td>
<td>70.06</td>
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<td>Huber Supply Co</td>
<td>Supplies</td>
<td>256.49</td>
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<tr>
<td>K1 Excavating &amp; Drainage</td>
<td>Supplies</td>
<td>1,605.50</td>
</tr>
<tr>
<td>Meinders, Scott</td>
<td>Reimbursement</td>
<td>9.55</td>
</tr>
<tr>
<td>Sather, Neil</td>
<td>Reimbursement</td>
<td>243.43</td>
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<td>Truck Center Companies</td>
<td>Parts</td>
<td>3,979.07</td>
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<tr>
<td>US Bank Voyager</td>
<td>Fuel</td>
<td>1,193.06</td>
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<tr>
<td>Verizon Wireless</td>
<td>Telephone</td>
<td>120.03</td>
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<tr>
<td>Waytek Inc</td>
<td>Parts</td>
<td>334.33</td>
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<td>Weavers Leather Store</td>
<td>Supplies</td>
<td>72.90</td>
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<tr>
<td>Ability Network Inc</td>
<td>Services</td>
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<tr>
<td>Amazon Capital Services</td>
<td>Supplies</td>
<td>664.49</td>
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<tr>
<td>Anderson, Rachel</td>
<td>Easement Purchase</td>
<td>2,790.96</td>
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<tr>
<td>Austin Office Products</td>
<td>Supplies</td>
<td>107.59</td>
</tr>
<tr>
<td>B &amp; W Control Specialists Inc</td>
<td>Spraying</td>
<td>3,000.00</td>
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<td>Black Hills Energy</td>
<td>Utilities</td>
<td>75.40</td>
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<td>Bomgaars</td>
<td>Supplies</td>
<td>807.89</td>
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<td>Books by the Bushel LLC</td>
<td>Supplies</td>
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<td>Bosma, Steve</td>
<td>Meeting</td>
<td>54.96</td>
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<td>Services</td>
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<td>Cerro Gordo Co Auditor</td>
<td>Services</td>
<td>50.00</td>
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<td>Dan Olson Contracting</td>
<td>Services</td>
<td>1,440.00</td>
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<tr>
<td>Forest City Park &amp; Rec</td>
<td>Supplies</td>
<td>200.00</td>
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<tr>
<td>Forest City Vet Clinic</td>
<td>Services</td>
<td>187.04</td>
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<td>Harmon, Derek</td>
<td>Easement Purchase</td>
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<td>Helgeson Drainage Inc</td>
<td>Repairs</td>
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<td>Iowa Law Enforce Academy</td>
<td>Training</td>
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<tr>
<td>IP Pathways</td>
<td>Services</td>
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<tr>
<td>IT Savvy LLC</td>
<td>Services</td>
<td>1,900.00</td>
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<tr>
<td>Joel Rohne</td>
<td>Mileage</td>
<td>34.32</td>
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<tr>
<td>Johanns, Gabe</td>
<td>Mileage</td>
<td>34.32</td>
</tr>
<tr>
<td>K1 Excavating &amp; Drainage</td>
<td>Repairs</td>
<td>110.34</td>
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<tr>
<td>KIOW</td>
<td>Advertising</td>
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<tr>
<td>Mail Services</td>
<td>Services</td>
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<td>Martins Flag Co</td>
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<td>Medline Industries Inc</td>
<td>Supplies</td>
<td>177.29</td>
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<tr>
<td>Mid-America Publishing Corp</td>
<td>Advertising</td>
<td>629.68</td>
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North Iowa Media Group Advertising 432.36
Office Elements Supplies 2,487.82
Olsen, Roger Crop Damages 1,350.00
Paper Corp Supplies 1,788.64
Peterson, David Meeting 46.84
Pitney Bowes Postage 3,008.50
Pod Family Works Advertising 65.00
Ricoh USA Inc Services 4,960.00
RJ Thomas Mfg Co Inc Supplies 1,460.00
Thompson Family Enterprises Crop Damages 1,446.19
Tyler Technologies Services 343.75
Verizon Wireless Telephone 408.69
Waste Management Services 12,720.00
West Des Moines Marriott Hotel at Training 685.44
Yegge, Derek Repairs 660.00
YMCA Supplies 200.00

On a motion from Durby and seconded by Smith the Supervisors moved to go into closed session to discuss the IT Director position under Iowa Code 21.5 (1i). Roll call vote, Durby - Aye, Smith – Aye, and Jensvold – Aye. Motion carried. On a motion by Smith and seconded by Jensvold the Supervisors moved to go back into open session. Roll call vote, Durby – Aye, Smith – Aye, and Jensvold – Aye. Motion carried.

On a motion by Durby and seconded by Smith the Supervisors moved to offer the applicant of the IT Committee’s recommendation the position of IT Director at $80,000. All voted aye. Motion carried.

The Supervisors went to the Public Safety Center to discuss problems with the building. Supervisor Durby will contact LaHarv Construction to discuss solutions and get a quote.

The session was adjourned until 9:00 A.M. July 6, 2021.

__________________________
Terry Durby, Chairperson

Attest: __________________________________________
Karla Weiss, Auditor