1. Call to order
2. Announcement of Quorum
3. Additions to the Agenda-

4. Approval of Minutes- approval of January 19, 2018 minutes.

6. Governance:
   Practice fiscal oversight: End of January — Julie Sorenson
   - Nursing Department
     Revenue Department - January $89,231.28 (51.46%)
     Expenses Department – January $60,476.74 (47.38%)
   - Environmental Department
     Revenue Department - January $834.00 (35.59%)
     Expenses Department - January $1,558.61 (47.54%)
   - Fund Balance: $62,764.58
     o With additional county dollars


7. Administration:
   - Billing-- Julie Sorenson
   - Medicare/Medicaid /Private Pay
     o Medicare
     o MCO’s
     o Private pay clients—Bad Debt
     o State dollars-LPHS State Grant- action needed on use of funding
     o VA
     o Elderbridge Funding

8. Communication/IT: No report at this time.

9. Workforce:
   - January: Admissions-11, Discharges-9
   - Nursing visits:367
• Staff issues:
  • Approval of two employees retiring in May - action needed
  • Discussion on replacing retiring employees - action needed

10. Community Assessment and Planning:
• Upcoming meetings:
  o BT Regional Meetings- Ruth, Julie
  o Empowerment meetings-Ruth, Beth
  o Winnebago Tobacco Coalition meeting-Rhonda
  o HFA Supervisors Meeting-Beth, Laura, Melissa, Allison, Melissa, Rhonda
  o Weekly nurses meeting-all nurses
  o Transition of Care- Mercy-Ruth
• Meeting attended and events:
  o Tobacco Meeting--Rhonda
  o Empowerment Meeting- Ruth, Beth
  o HFA week training-Beth and support workers
  o Value Based Purchasing Webinars—Ruth
  o BT meetings- Ruth, Julie
  o Transition of Care Mercy- Ruth

11. Evaluation:
• Deyta- January- 95, no negative comments
• Quality assurance reports
• Chart audits- Quarterly reports-action needed for QA report.
  o Skilled nursing
  o HCA/Homemaker
  o Therapy

12. Prevent Epidemics and the Spread of Disease:
• Food Inspection Report

13. Protect against Environmental Hazards:
• Sanitarian Report—Ron Kvale

14. Prevent Injuries:
• Radon Kits available

15. Promote Health Behaviors:
• Flu clinics- community flu clinics/walk-in clinics
• Foot clinics
• Tobacco Coalition Winnebago County- Report by Rhonda
• Healthy Families Winnebago County update
16. *Prepare for/Respond to/and Recover from Public Health Emergencies Preparedness:*

- BT updates –FY 18’ updates

Next Board Meeting: March 16, 2018
Adjournment