Winnebago County Board of Health Meeting
January 19, 2018
Public Health Office
7:30 AM

1. Call to order
2. Announcement of Quorum
3. Additions to the Agenda-

4. Approval of Minutes- approval November 18, 2017 minutes.

6. Governance:
   Practice fiscal oversight: End of November & December —Julie Sorenson
   - Nursing Department
     Revenue Department -November $ 88,492.68 (38.54%)
     Expenses Department –November $ 101,386.02 (35.79%)
   - Environmental Department
     Revenue Department -November $ 200.00 (24.47%)
     Expenses Department-November $ 2,204.99 (33.17%)

   - Fund Balance: $ 70,377.65
     o With additional county dollars

   - Nursing Department
     Revenue Department-December $ 61,124.08 (43.79 %)
     Expenses Department- December $ 95,954.47 (42.90 %)

   - Environmental Department
     Revenue Department- December $ 4,090.00 (33.54 %)
     Expense Department- December $ 4,902.91 (44.08 %)

   - Fund Balance: $34,734.65
     o With additional county dollars


7. Administration:
   - Billing-- Julie Sorenson
   - Medicare/Medicaid /Private Pay
     o Medicare
     o MCO’s
     o Private pay clients—Bad Debt
     o State dollars-LPHS State Grant-all funds used
     o VA
     o Elderbridge Funding
8. Communication/IT: Eric has been keeping our programs & updates completed in a timely manner.

9. Workforce:
   Review & approval of Clinical Manager job description-Action needed.
   - November: Admissions-7, Discharges-11
   - Nursing visits: 354
   - December: Admissions-15, Discharges-18
   - Nursing visits: 351
   - Staff issues:
   - Changing from overtime to comp time has been working well
   - New mandates by Medicare has increased charting time to meet standards
   - Update on building for added nursing storage & office space
   - Healthy Families Winnebago County
   - July-December 2017
     - Number of children served-29
     - Number of families served-19
     - Number of home visits-253

10. Community Assessment and Planning:
    - Upcoming meetings:
      - BT Regional Meetings- Ruth, Julie
      - Empowerment meetings-Ruth, Beth
      - Winnebago Tobacco Coalition meeting-Rhonda
      - HFA Supervisors Meeting-Beth, Laura. Melissa, Allison, Melissa, Rhonda
      - Weekly nurses meeting-all nurses
      - Transition of Care- Mercy-Ruth
    - Meeting attended and events:
      - Tobacco Meeting--Rhonda
      - Empowerment Meeting- Ruth, Beth
      - HFA week training-Beth and support workers
      - Value Based Purchasing Webinars—Ruth
      - BT meetings- Ruth
      - Transition of Care Mercy- Ruth

11. Evaluation:
    - Deyta--
      - November- 95, no negative comments
      - December- 100, no negative comments
    - Chart audits- doing random skilled nursing audits at this time.
    - HCA audits- done on every visit by 2 staff nurses.

12. Prevent Epidemics and the Spread of Disease:
    - Food Inspection Report
13. **Protect against Environmental Hazards:**
   - Sanitarian Report—Ron Kvale

14. **Prevent Injuries:**
   - Radon Kits available

15. **Promote Health Behaviors:**
   - Flu clinics- setting up flu clinics
   - Foot clinics
   - Tobacco Coalition Winnebago County- see Iowa State University Health Promotion Club letter & Story County ordinance passed by their Board of Supervisors
   - Healthy Families Winnebago County update

16. **Prepare for/Respond to/and Recover from Public Health Emergencies Preparedness:**
   - BT updates –FY 18’ updates

Next Board Meeting: February 23, 2018
Adjournment