Winnebago County Board of Health Meeting
Advisory Board
November 17, 2017
Public Health Office
07:30 AM

1. Call to order
2. Announcement of Quorum
3. Additions to the Agenda-

4. Approval of Minutes- approval October 17, 2017 minutes.

5. Advisory Board –(Quarterly- November 17, 2017)

6. Governance:
   Practice fiscal oversight: End of October —Julie Sorenson
   o Nursing Department
     Revenue Department -October $131,730.90 (30.93%)
     Expenses Department –October $102,570.57 (28.2%)
   o Environmental Department
     Revenue Department -October $875.00 (24.03%)
     Expenses Department-October $2943.35 (28.86%)
   o Fund Balance: $85,276.28
     o Includes $50,000.00 additional county dollars

   o Healthy Families Winnebago County
     Revenue Department- July & August $9,964.87
     Expenses Department- October $5,376.38 (35%)
   o No payment for September or October at this time
     Fund balance--$38,810.22

7. Administration:
   o Billing-- Julie Sorenson
   o Medicare/Medicaid /Private Pay
     o MCO’s
     o Medicare
     o Private pay clients—Bad Debt
     o State dollars—LPHS-State Grant
     o VA
     o Elderbridge Funding
     o Review change to the financial data sheets regarding consequences for non-payment-action needed.
8. **Communication/IT:** Eric is checking on a new on-call phone, due to problems with current phone.

9. **Workforce:**
   - Admission- 14 , Discharges-17
   - Nursing visits--389
   - New hire: No hires
   - Need to hire a part-time HCA or increase a HCA to full-time status
   - Review Policy & Procedure- Overtime compensation- action needed
   - Update on storage unit & shredding

10. **Community Assessment and Planning:**
    - Upcoming meetings:
      - BT Regional Meetings- Ruth, Ron
      - Empowerment meetings-Ruth, Beth
      - Winnebago Tobacco Coalition meeting-Rhonda
      - HFA Supervisors Meeting-Beth, Laura, Melissa, Allison, Melissa, Rhonda
      - Monthly nurses meeting-all nurses
      - Transition of Care- Mercy-Ruth
      - HFA Regional Meeting- Beth
    - Meeting attended and events:
      - Tobacco Meeting--Rhonda
      - Empowerment--Beth
      - HFA weekly training-Beth and support workers
      - Value Based Purchasing Webinars—Ruth
      - BT meetings- Ruth, Julie
      - Transition of Care Mercy- Ruth
      - Prairie Ridge-Integrated Health Team- Ruth

11. **Evaluation:**
    - Chart audit- Quarterly review & approval –SN, Therapy audits
    - Deyta update--104

12. **Prevent Epidemics and the Spread of Disease:**
    - Food Inspection Report

13. **Protect against Environmental Hazards:**
    - Sanitarian Report—Ron Kvale

14. **Prevent Injuries:**
    - Radon Kits available

15. **Promote Health Behaviors:**
    - Flu clinics
    - Foot clinics
    - Tobacco Coalition Winnebago County
16. **Prepare for/Respond to/and Recover from Public Health Emergencies Preparedness:**

- BT –FY 17’ updates
- Home Health Emergency Preparedness policies and procedures - Action needed.

Next Board Meeting: January 19, 2018
Adjournment