

July 11, 2017

The Winnebago County Board of Supervisors met in session at 9:00 A.M. July 11, 2017 adjourned from June 27, 2017.

Present: Supervisors Jensvold, Stensrud and Durby

Absent:

On a motion by Stensrud and seconded by Durby the Supervisors moved to approve the minutes for the June 27, 2017 Board Meeting and approve the agenda for July 11, 2017. All voted aye. Motion carried.

Adam Sauer, County Attorney updated the Supervisors regarding the insurance settlement. Sauer called Joanna Nagel, Compliance for the Iowa Insurance Division and discussed how the settlement was agreed upon. Nagel stated it may not be fair it is just what was agreed upon. Sauer would like to discuss with other counties what action they are taking.

On a motion by Jensvold and seconded by Durby the Supervisors moved to enter into closed session that the discussion regarding Iowa Insurance Commissioner Report on Election to Participate and Release is to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, Iowa Code Section 21.5(1)(c). Roll call vote, Jensvold, aye; Durby, aye; Stensrud, aye. Motion carried.

The closed session has been concluded by agreement of the parties. No matters were discussed other than the issue for which closed session was taken. No votes were taken or any other action. On a motion by Durby and seconded by Stensrud the Supervisors moved to go back into open session. Roll call vote, Jensvold, aye; Durby, aye; Stensrud, aye. All voted aye. Motion carried.

On a motion by Durby and seconded by Stensrud the Supervisors moved to allow the City of Forest City to use the courthouse grounds for Puckerbrush. All voted aye. Motion carried.

Scott Meinders, Engineer discussed Secondary Road matters including asphalt repair work. Farm Bureau had a meeting last night and discussed gravel roads.

Supervisor Jensvold discussed the road ditch on 410<sup>th</sup> St between land owners Al Divan and Norm Hauan. The Supervisors had agreed to put a culvert in to the road ditch so the water would flow onto Hauan's land. Hauan was not pleased to have a waterway

on his land. Divan just wants a resolution. Jensvold stated some options including a tile or reshaping the ditch. Scott Meinders, Engineer and Mark Johnson, Secondary Roads Supervisor discussed options. The Supervisors would like County Attorney Sauer to draw up an agreement with the Secondary Road Department for future maintenance. On a motion by Jensvold and seconded by Stensrud the Supervisors moved to rescind the motion to put in a culvert across 410<sup>th</sup> St. All voted aye. Motion carried.

On a motion by Jensvold and seconded by Durby the Supervisors moved to approve Secondary Roads cleaning, reshaping, and re-grading the ditch along Al Divan's side of 410<sup>th</sup> St. Norm Hauan will reseed the road ditch and Al Divan will maintain mowing. All voted aye. Motion carried.

Andy Smith, WHKS discussed DD 5 Main Ditch cleanout and repair project. Smith discussed liquidated damages due to the project not being completed on time. Smith discussed using some of the damages to pay for extra engineering and secondary road costs and recommended the Supervisors decide on a liquidated damages amount. Smith discussed a liquidated damages amount of between \$4,000 and \$3,000 for extra engineering costs, mileage and secondary roads costs. On a motion by Stensrud and seconded by the Durby the Supervisors moved to approve a liquidated damages amount of \$3,500. All voted aye. Motion carried.

On a motion by Stensrud and seconded by Durby the Supervisors moved to set the Final Public Hearing for DD 5 Main Ditch for August 1, 2017 at 10:00 A.M. All voted aye. Motion carried.

Smith discussed pay estimate for DD 2-3 to Larson Contracting. Smith stated leveling was better on this project than DD 5. On a motion by Stensrud and seconded by Durby the Supervisors moved to approve the pay estimate for DD 2-3 to Larson Contracting. All voted aye. Motion carried.

On a motion by Durby and seconded by Stensrud the Supervisors moved to increase the Drainage Administrative cost to \$5.00 per parcel pursuant to Iowa Code 468.154. All voted aye. Motion carried.

On a motion by Durby and seconded by Stensrud the Supervisors moved to approve a letter to IDDA regarding non-drainage district facilities. The intent of the letter is to ask who owns non district facilities and how to get the areas cleaned. All voted aye. Motion carried.

Kris Oswald, Drainage Clerk discussed a possible reclassification of DD 47. The current assessment schedule descriptions do not coincide with current land descriptions. The Supervisors will have Oswald get bids from various Engineering firms to get a cost estimate.

Kris Oswald, Drainage Clerk discussed drainage matters including a couple of outlet pipes not fixed in the DD 5 Main Ditch project. This will be taken care of after harvest and billed to the District.

On a motion by Durby and seconded by Jensvold the Supervisors moved to approve Kevin Williams hiring a full time maintenance employee. All voted aye. Motion carried.

There was discussion regarding the options for jailers and dispatch. Sauer looked at an agreement presented by Andy Buffington and Jennifer Ackermann. Sauer feels the agreement is similar to what is happening now. Sauer also stated in a perfect world dispatchers do not do jail work, but it is not perfect. The agreement is fine, it is not perfect. The liability comes when you have a dispatcher away from the dispatch center.

Dave Peterson, Sheriff stated jail checks must be done on an hourly basis. He said in the agreement they can document why they did not do a jail check. Peterson wants to be sure the jail checks are getting done. Peterson would like to see recourse if the jail checks do not get done. Stensrud stated Dispatch needs to be under the Sheriff. Durby agreed with Stensrud. Sauer stated the Communication Commission needs to make that decision. Durby would like to have a Communication Commission meeting to discuss the agreement, or dissolving the Communication Commission, or replacing Andy Buffington with Dave Peterson as the head of Communications.

On a motion by Stensrud and seconded by Durby the Supervisors moved to approve the Auditor's Quarterly report. All voted aye. Motion carried.

On a motion by Stensrud and seconded by Durby the Supervisors moved to approve the Recorder's Quarterly report. All voted aye. Motion carried.

The following claims were approved and ordered to be paid:

|                                |           |          |
|--------------------------------|-----------|----------|
| A & B Welding LLC              | Parts     | 76.11    |
| Advanced Drainage System Inc   | Supplies  | 624.48   |
| Alliant Energy                 | Utilities | 42.66    |
| Austin Office Products         | Supplies  | 110.68   |
| Black Hills Energy             | Utilities | 40.14    |
| Bomgaars                       | Supplies  | 667.29   |
| Cintas Corp                    | Supplies  | 343.51   |
| City of Forest City            | Utilities | 245.20   |
| City of Lake Mills             | Utilities | 244.43   |
| City of Leland                 | Services  | 3,437.21 |
| City of Thompson               | Utilities | 100.04   |
| Dales Body Shop Ltd            | Parts     | 400.00   |
| Electronic Engineering         | Supplies  | 329.70   |
| Ernie Williams Ltd             | Parts     | 477.99   |
| G & H Motor Parts              | Supplies  | 113.20   |
| Global Hydraulics & Supply Inc | Parts     | 351.01   |

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| Hassebroek, Travis            | Services             | 200.00    |
| Heartland Asphalt Inc         | Repairs              | 250.00    |
| Huber Supply Co               | Supplies             | 62.50     |
| IMWCA                         | Work Comp Premium    | 1,631.65  |
| Iowa Prison Industries        | Supplies             | 1,357.45  |
| Iowa State University         | Registration         | 40.00     |
| ISAC                          | Registration         | 200.00    |
| Johnson, Mark                 | Reimbursement        | 48.06     |
| K & H Coop Oil                | Fuel                 | 7,509.12  |
| K1 Excavating & Drainage      | Supplies             | 578.05    |
| Larson Electric & Supply Inc  | Supplies             | 95.28     |
| Lyles Sales & Service         | Parts                | 60.33     |
| Mason City Tire Service       | Supplies             | 245.28    |
| Mercy Clinics                 | Services             | 23.00     |
| Midwest Pipe Supply Inc       | Supplies             | 1,102.56  |
| Murra Hardware                | Supplies             | 79.98     |
| Peterson Sanitation Inc       | Services             | 60.00     |
| Robinson, Merle & Marjorie    | Temporary Easements  | 367.00    |
| Safety Kleen Corp             | Services             | 158.00    |
| Sather, Neil                  | Reimbursement        | 4.05      |
| Schnebly's 66                 | Services             | 129.00    |
| Swingen, Douglas & Lisa       | Temporary Easements  | 367.00    |
| Terry's Autobody, LLC         | Supplies             | 8,420.00  |
| Voyager Fleet Systems Inc     | Fuel                 | 3,652.59  |
| Waste Mgmt of WI-MN           | Services             | 264.14    |
| Weavers Leather Store         | Supplies             | 473.95    |
| Winnebago Coop Telecom        | Telephone            | 307.89    |
| AH Hermel Co                  | Supplies             | 202.60    |
| Ahlers & Cooney PC            | Services             | 53.00     |
| Alliant Energy                | Utilities            | 400.00    |
| Amazon Capital Services       | Supplies             | 41.97     |
| Aramark                       | Services             | 27.80     |
| Austin Office Products        | Supplies             | 196.85    |
| Batteries Plus LLC            | Supplies             | 188.00    |
| Behrends, Leon                | Rent                 | 300.00    |
| Black Hills Energy            | Utilities            | 259.45    |
| Bomgaars                      | Supplies             | 158.55    |
| Brandt Farm Drainage LLC      | Repairs              | 1,523.31  |
| Central Iowa Detention        | Services             | 2,068.00  |
| Central Iowa Tourism          | FY 18 Matching Funds | 500.00    |
| Cintas Corp                   | Supplies             | 52.92     |
| City of Forest City           | Utilities            | 40,148.80 |
| Coffman, Thomas               | Mileage              | 61.97     |
| Corporate Graphics Commercial | Services             | 1,934.00  |
| Deyta LLC                     | Services             | 95.00     |
| Electronic Engineering Co     | Services             | 397.45    |
| ESRI                          | FY 18 Services       | 1,000.00  |
| Fiala Office Products         | Services             | 30.76     |
| Forest City Foods             | Jail Food            | 338.60    |
| Forest City Police Dept       | Services             | 51.00     |
| Hancock Co Auditor            | Salary               | 10,812.14 |
| Hancock Co Memorial Hospital  | Services             | 1,236.12  |

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| Hanson, Chad                  | Rent                 | 400.00    |
| I + S Group Inc               | Services             | 118.78    |
| IACCVSO                       | FY 18 Dues           | 50.00     |
| IMWCA                         | Work Comp Premium    | 5,221.35  |
| Insight Public Sector Inc     | Services             | 2,303.86  |
| Iowa Co Attorneys Assn        | FY 18 Dues           | 409.00    |
| Iowa Division of Labor Svcs   | License Renewal      | 40.00     |
| Iowa Drainage District Assn   | FY 18 Dues           | 7,770.00  |
| Iowa Health Care Assn         | FY 18 Dues           | 300.00    |
| Iowa Law Enforce Academy      | Education            | 800.00    |
| Iowa Natural Heritage         | FY 18 Dues           | 125.00    |
| Iowa Prison Industries        | Supplies             | 62.50     |
| IP Pathways                   | Services             | 1,526.25  |
| ISAC                          | FY 18 Dues           | 6,150.00  |
| ISAC Group Unemployment Fund  | Unemployment         | 2,916.74  |
| IWWA                          | FY 18 Dues           | 65.00     |
| Jacobson-Westergard Assoc Inc | Services             | 5,085.30  |
| Jensen, Deb                   | Mileage              | 157.14    |
| Johnson Co Auditor            | FY 18 Precinct Atlas | 1,657.08  |
| Johnson Co Medical Examiner   | Services             | 349.83    |
| K & H Coop Oil                | Fuel                 | 289.52    |
| K1 Excavating & Drainage      | Repairs              | 2,040.00  |
| Keller MD, Pamela             | Medical Examiner Fee | 75.00     |
| Knebel, Kevin                 | Reimbursement        | 40.90     |
| Kossuth Co Auditor            | Plat Book            | 29.00     |
| Kvale, Ron                    | Mileage              | 145.53    |
| Lake Mills Graphic Inc        | Advertising          | 692.07    |
| Lake Mills PT                 | Services             | 120.68    |
| Larson Contracting Central    | Repairs              | 19,524.21 |
| Larson-Wacha, Melissa         | Mileage              | 137.86    |
| Malek, Laura                  | Mileage              | 185.88    |
| McColloch, Suzanne            | Reimbursement        | 75.00     |
| Medline Industries Inc        | Supplies             | 693.99    |
| Meinders, McKenzie            | Mileage              | 136.69    |
| Merchant, Ruth                | Mileage              | 156.33    |
| Mid-America Publishing Corp   | Advertising          | 619.48    |
| NG-911                        | Services             | 305.44    |
| NIACOG                        | FY 18 Dues           | 19,063.05 |
| Nicholson, Teresa             | Mileage              | 578.37    |
| North Central Iowa Reg        | FY 18 Dues           | 2,000.00  |
| North Iowa Media Group        | Advertising          | 284.75    |
| North Iowa PT                 | Services             | 256.65    |
| Office Depot                  | Supplies             | 67.98     |
| Peterson, David               | Reimbursement        | 9.29      |
| Radisson Hotel                | Hotel at Training    | 356.00    |
| Rayhons, Dale                 | Medical Examiner Fee | 75.00     |
| Redinger Pharmacy             | Supplies             | 8.02      |
| Rice, Allison                 | Mileage              | 256.17    |
| Ricoh USA Inc                 | Services             | 186.40    |
| Rippentrop, Dolores           | Mileage              | 69.12     |
| Schnebly's 66                 | Fuel                 | 17.44     |
| Schriever, Rhonda             | Mileage              | 200.23    |

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| Shield Technology Corp          | Services           | 18,137.50 |
| Simmons, Terri                  | Mileage            | 305.98    |
| Skellenger, Willemina           | Mileage            | 127.22    |
| Stenzel, Karen                  | Mileage            | 63.61     |
| Tjelle, Denise                  | Mileage            | 506.14    |
| TSP Court Reporting             | Services           | 259.00    |
| Vaudt, Melissa                  | Mileage            | 294.28    |
| Verizon Wireless                | Telephone          | 333.05    |
| Visa                            | Supplies           | 854.06    |
| Warren, Melissa                 | Mileage            | 24.82     |
| Waste Management                | Services           | 10,327.02 |
| Webspec Design                  | Services           | 135.00    |
| Webster Co Auditor              | FY 18 Dues         | 485.52    |
| Weishaar, Krystal               | Mileage            | 383.38    |
| WHKS & Co                       | Services           | 24,258.20 |
| Williams, Kevin                 | Mileage            | 19.75     |
| Winnebago Co Auditor            | CSS Reimbursement  | 12,695.08 |
| Winnebago Co Historical Society | FY 18 Contribution | 3,000.00  |
| Winnebago Coop Telecom          | Telephone          | 3,699.93  |
| Wolf, Barb                      | Mileage            | 131.43    |
| Worth Co Auditor                | Plat Book          | 28.00     |
| Youth & Shelter Services Inc    | Services           | 1,399.50  |

On a motion by Durby and seconded by Stensrud the Supervisors moved to approve the following transfers: #3675 for \$1,273.81 from Eastern DD FEMA to General Basic; #3676 for \$812.03 from Western DD FEMA to General Basic; #3677 for \$675.00 from FEMA #4184 to DD 1; #3678 for \$1,475.82 from FEMA #4184 to DD 1 Lat 4; #3679 for \$250.00 from FEMA #4184 to DD 2-3 Lat 6; #3680 for \$12,571.66 from FEMA #4184 to DD 3-11 Lat 5; #3681 for \$8,254.38 from FEMA #4184 to DD 3-11 Lat 8; #3682 for \$250.00 from FEMA #4184 to DD 3-11 Sub 2; #3683 for \$2,869.40 from FEMA #4184 to DD 6 Lat 5; #3684 for \$424.20 from FEMA #4184 to DD 11 Lat 10; #3685 for \$1,492.73 from FEMA #4184 to DD 20-66; #3686 for \$18,122.48 from FEMA #4184 to DD 22; #3687 for \$350.00 from FEMA #4184 to DD 37; #3688 for \$11,610.81 from FEMA #4184 to DD 66; #3689 for \$150.00 from FEMA #4184 to DD 78; #3690 for \$1,140.00 from FEMA #4184 to DD 92; and #3691 for \$2,673.32 from FEMA #4184 to General Basic. All voted aye. Motion carried.

On a motion by Stensrud and seconded by Durby the Supervisors moved to approve the payroll claims. All voted aye. Motion carried.

The Auditor's office received the following manure management plan from: High Brook Farms LLC 2 located at 41577 130<sup>th</sup> St, Leland in Winnebago County, Iowa.

The session was adjourned until 9:00 A.M. July 18, 2017.

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Bill Jensvold, Chairperson

Attest: \_\_\_\_\_  
Karla Weiss, Auditor