

June 28, 2016

The Winnebago County Board of Supervisors met in session at 9:00 A.M. June 28, 2016 adjourned from June 21, 2016.

Present: Supervisors Stensrud, Jensvold and Durby

Absent:

On a motion by Stensrud and seconded by Durby the Supervisors moved to approve the minutes for the June 21, 2016 Board Meeting and approve the agenda for June 28, 2016. All voted aye. Motion carried.

Scott Meinders, Engineer discussed secondary road matters including bridge project by Buffalo Center and the next bridge project by Thompson. The Supervisors discussed replacing culverts.

Kris Oswald, Drainage Clerk discussed drainage issues. Mike Holstad, landowner called and discussed a plugged tile on DD 22. Holstad also discussed a new building possibly being built over District Tile. Supervisor Jensvold will go look at the site and discuss placement of the building with the landowner.

The Supervisors discussed the approved contractor list for drainage repairs. Supervisor Stensrud stated the approved list should be limited to Winnebago County Contractors. On a motion by Durby and seconded by Jensvold the Supervisors moved to approve the following contractors be on the list: Helgeson Drainage, Inc, Rognes Bros Excavating, Holland Contracting, LaHarv Construction, Larson Contracting, Schleuger Tiling and Luke Larson Tiling. Ayes - Jensvold and Durby. Nays - Stensrud. Motion carried.

Susan Langerud, landowner discussed chicken litter piles placed on the SW and the SE of her home. Due to the wind, the stench is unbearable most days. There are also many flies. Langerud wondered what could be done about the piles and the length of time they are there before spread out over the fields. Adam Cook and Bud Jermeland, Farm Nutrients discussed Iowa laws and how they are following the guidelines. Cook has been to the Langerud home and will try to heap the pile together to make less surface area. Cook also stated if heaping the piles together did not work and there was enough complaints they would move the south west pile and combine the piles into one pile on the southwest side. Jensvold asked why the chicken litter cannot be stored at Rembrandt. Cook stated the EPA will not allow the manure to be stored on site at Rembrandt, but will allow the chicken litter to be piled on the farm field. Supervisor Jensvold suggested Rembrandt build new storage buildings. Supervisor Durby wondered if there is some sort of tarp to put over the piles to control the odor. Durby also asked if there was a product to spray over the pile to seal it. Dale

Helgeland, landowner will be taking the issue to the State Capital to try and get the laws changed as to where the litter piles can be placed and how close to a home they are put. Ted Gassman, Iowa State Representative discussed various ways to try to cover the piles and asked for it to be moved into one pile.

On a motion by Durby and seconded by Stensrud the Supervisors moved to approve the following Resolution to assign Construction funds for the Courthouse tuck-pointing and stone replacement project. All voted aye. Motion carried.

Assignment of General Fund Balance  
FY 2016  
RESOLUTION No. 06-28-16-01-06


**WHEREAS**, the Winnebago County Board of Supervisors would like to assign a portion of the General Fund ending fund balance for **FY 2015-2016** for a specific purpose; and

**NOW, THEREFORE BE IT RESOLVED**, that the Winnebago County Board of Supervisors hereby assigns portions of the **FY 2015-2016 General Fund ending fund balance** as follows:

**\$100,000 is hereby assigned for infrastructure updates to the courthouse facility**

The above resolution is adopted this 28<sup>th</sup> day of June, 2016.

Winnebago County Board of Supervisors

  
Bill Jensvold, Chairman

Attest:   
Karla Weiss, Auditor

Eric Guth, IT Director discussed his contract for FY 2016-2017. Guth's contract includes a 2% raise increase and one extra day of PTO. On a motion by Stensrud and seconded by Durby the Supervisors moved to approve the Contract as presented. All voted aye. Motion carried.

On a motion by Stensrud and seconded by Durby the Supervisors moved to approve the fireworks permit for Elizabeth Boman, 36079 180<sup>th</sup> Ave, Forest City, IA 50436 from July 1, 2016 to July 3, 2016. All voted aye. Motion carried.

On a motion by Stensrud and seconded by Durby the Supervisors moved to approve the fireworks permit for Vinje Pub, 15960 490<sup>th</sup> St, Scarville, IA 50473 from July 1, 2016 to July 10, 2016. All voted aye. Motion carried.

On a motion by Stensrud and seconded by Durby the Supervisors moved to approve the fireworks permit for Wayne Helland, 17606 490<sup>th</sup> St, Scarville, IA 50473 from July 2, 2016 to July 6, 2016. All voted aye. Motion carried.

On a motion by Jensvold and seconded by Durby the Supervisors moved to approve the fireworks permit for Justin Thompson at one of the following locations 13408 360<sup>th</sup> St, 35530 125<sup>th</sup> Ave, 35502 125<sup>th</sup> Ave, all in Forest City, IA 50436 from July 3, 2016 to July 5, 2016. All voted aye. Motion carried.

On a motion by Stensrud and seconded by Durby the Supervisors moved to approve the fireworks permit for Craig Kalskett, 42520 180<sup>th</sup> Ave, Leland, IA 50453 from July 3, 2016 to July 10, 2016. All voted aye. Motion carried.

On a motion by Stensrud and seconded by Durby the Supervisors moved to approve the fireworks permit for Rebecca Roethler, 23696 425<sup>th</sup> St, Lake Mills, IA 50450 from July 2, 2016 to July 4, 2016. All voted aye. Motion carried.

The following claims were approved and ordered to be paid:

Pitney Bowes	Machine Rental	29.00
Ability Network Inc	Services	3,728.00
Austin Office Products	Supplies	103.66
Bartleson, Debra	Meeting	50.00
Bomgaars	Supplies	690.08
Carlson MD, Byron	Medical Examiner Fee	75.00
Centec Cast Metal Products	Supplies	2,492.40
Century Link	Telephone	30.67
City of Forest City	Utilities	156.81
Clouse, Beth	Mileage	115.00
Coffman, Thomas	Mileage	16.50
Dataspec Inc	Supplies	1,647.00
Durby, Terrell	Mileage	381.00
GRP & Associates	Services	40.00
Iowa Prison Industries	Supplies	53.80
Iwireless	Telephone	58.88

Lake Mills PT	Services	337.75
Langfald, Ron	Well Repair	500.00
Midwest Pipe Supply Inc	Repairs	872.60
Murra, Dennis	Meeting	73.00
Nelson Plumbing & Htg	Services	108.95
Office Depot	Supplies	59.17
Ostercamp, DO, Twyla	Medical Examiner Fee	75.00
Pitney Bowes	Postage	1,008.50
Pitney Bowes	Machine Rental	145.00
Randall Construction	Repairs	66,103.07
Rank, Sonja	Mileage	96.40
Rayhons, Dale	Medical Examiner Fee	150.00
Visa	Supplies	38.65
Weiss, Jason	Mileage	27.50
Worth Co Public Health	Training	152.72

On a motion by Durby and seconded by Stensrud the Supervisors moved to approve the following Auditor's transfers: #3630 LOST to Rural Basic \$88,770.58; #3631 LOST to General Basic \$266,311.74; #3632 Solid Waste to Rural Basic \$50,000.00; and #3633 Solid Waste to General Basic \$3,307.00. All voted aye. Motion carried.

The Auditor's office received the following Manure Management Plans from: Lynn Wooge located in the SW ¼ of the SE ¼ of Section 27 in Linden Township; Bart Borg located in the SW ¼ of the NW ¼ of Section 29 in Newton Township in Winnebago County.

On a motion by Durby and seconded by Stensrud the Supervisors moved to approve the following Fiscal Year 2017 Resolutions. All voted aye. Motion carried.

APPROPRIATIONS RESOLUTION  
06-28-2016-01-01

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2016 in accordance with Section 331.434, subsection 6, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Winnebago County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule. Appropriations shall not exceed 100% percent of the total appropriation for each department.

Section 2. Subject to the provisions of other County procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2016.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.


Section 4. If at any time during the 2016-2017 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.


Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such account to the applicable departments and officers quarterly during the 2016-2017 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2017.

The above and foregoing resolution was adopted by the Board of Supervisors of Winnebago County, Iowa, on June 28, 2016.

Ayes: Durby, Jensvold and Stensrud.  
Nays: None

Attest:   
Karla Weiss, Auditor

  
Bill Jensvold, Chairman

## Departments

Budget 2017


Department	Amount
	Budgeted
Supervisors	\$172,195
Auditor	\$237,278
Treasurer	\$387,798
Attorney	\$221,065
Sheriff	\$1,256,272
Clerk of Court	\$6,327
Recorder	\$234,444
Election	\$129,501
Secondary Road	\$4,363,290
Veterans Affairs	\$49,935
Conservation	\$543,085
Nurses	\$1,268,152
Social Services	\$45,509
County Care	\$500
Sanatarian	\$41,632
Roadside Management	\$95,491
Waste Reduction	\$41,310
Libraries	\$100,000
Fair	\$36,000
Communications	\$443,016
Courthouse and Grounds	\$588,095
Data Processing	\$466,800
Zoning	\$9,590
General Misc	\$323,703
Unemployment	\$10,000
Tort	\$25,000
Mental Health	\$820,659
Chemical Dependency	\$20,000
Juvenile	\$25,000
Emergency Management	\$52,797
WWB	\$160,241
County Rural Asst	\$9,990
Totals	\$12,184,675


RESOLUTION  
06-28-2016-01-02

The Winnebago County Board of Supervisors hereby resolves to appropriate One Hundred Percent (100%) of the funds for each of the County Offices and Departments as itemized and approved at the March 15, 2016, Winnebago County Budget Hearing for the fiscal year July 1, 2016 to June 30, 2017 and that the amounts appropriated shall be itemized in the same manner that the accounts are itemized on the records of the County Auditor pursuant to Chapter 331.433-440 of the 2003 Code of Iowa and laws amendatory thereof.

Voting Aye: Durby, Jensvold, Stensrud.  
Voting Nay: None

The Resolution adopted this 28<sup>th</sup> day of June, 2016.

Attest:   
Karla Weiss, Auditor

  
Bill Jensvold, Chairman



RESOLUTION FOR INTERFUND OPERATING TRANSFER  
06-28-2016-01-03

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the rural basic fund to the secondary road fund during the 2016-2017 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Winnebago County, Iowa, as follows:

Section 1. The total maximum transfer from the rural services basic fund to the secondary road fund for the fiscal year beginning July 1, 2016 shall not exceed the sum of \$1,084,912.00.

Section 2. Within 30 days of being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credit replacements, or livestock credit replacements to the general basic or rural services basic funds, the Auditor shall order a transfer from said fund to the secondary road fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the general basic or rural services basic fund, respectively, multiplied by the ratio of said fund's total maximum transfer to the secondary road fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this resolution, total transfers to the secondary road fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Sections 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Winnebago County, Iowa on June 28, 2016, the vote thereon being as follows:

Ayes: Durby, Jensvold & Stensrud.  
Nays: None.

Attest: Karla Weiss  
Karla Weiss, Auditor

Bill Jensvold  
Bill Jensvold, Chairman

RESOLUTION PROPERTY TAX RATES  
06-28-2016-01-04

The Winnebago County Board of Supervisors hereby resolves that the property tax rates upon assessed properties of Winnebago County Taxing Districts for taxes payable during the fiscal year July 1, 2016 to June 30, 2017 are hereby approved as calculated by the Winnebago County Auditor and approved by the Iowa Department of Management.

Voting Aye: Durby, Jensvold and Stensrud.  
Voting Nay: None

The Resolution adopted this 28<sup>th</sup> day of June, 2016.

Attest: Karla Weiss  
Karla Weiss, Auditor

Bill Jensvold  
Bill Jensvold, Chairman

Appropriated Property Tax Credits  
06-28-2016-01-05


Whereas, The State of Iowa has appropriated funding for property tax credits at 100% for the property taxes for the 2016-2017 FY.

Now Therefore Be It Resolved that Winnebago County will allow tax credits as per state funding reimbursement for property taxes payable for the 2016-2017 FY.


Voting aye: Durby, Jensvold and Stensrud.

Voting nay: None.

The Resolution is adopted this 28<sup>th</sup> day of June, 2016.

  
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Bill Jensvold, Chairman

Attest:

  
\_\_\_\_\_  
Karla Weiss, Auditor

The session was adjourned until 9:00 A.M. July 5, 2016.

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Bill Jensvold, Chairperson

Attest: \_\_\_\_\_  
Karla Weiss, Auditor