

July 1, 2013

The Winnebago County Board of Supervisors met in session at 9:00 A.M. July 1, 2013 adjourned from June 24, 2013.

Present: Supervisors Durby, Wubben and Stensrud.

Absent:

On a motion by Durby and seconded by Stensrud the Supervisors moved to approve the minutes for the June 24, 2013 Board Meeting and approve the agenda for July 1, 2013. All voted aye. Motion carried.

Kathy Rollefson, Forest City Chamber discussed using the Courthouse grounds for Puckerbrush Days. On a motion by Durby and seconded by Stensrud the Supervisors moved to approve the use of the Courthouse grounds. All voted aye. Motion carried.

There was a department head meeting. Nothing was discussed.

On a motion by Stensrud and seconded by Durby the Supervisors moved to approve signing a tax sale certificate to Oliver and Joann Thorson of Scarville with all delinquent taxes and penalties being waived. All voted aye. Motion carried.

The Supervisors canvassed the Special Election for the Lake Mills School District held on June 25, 2013.

The following claims were approved and ordered to be paid:

Iowa Dept Of Transportation	Salt	50,005.00
Nuss Trucks	Parts	1,604.02
Adkins & Son Inc, Henry	Supplies	869.06
Bartleson, Joann	Poll Worker	16.50
Bomgaars	Supplies	11.58
Borey, Jeannine	Poll Worker	109.09
C.H. McGuiness Co Inc	Services	140.00
CCMS	Conference	375.00
Cerro Gordo Co Sheriff	Services	32.00
Cintas Corp	Supplies	41.65
City Of Forest City	Supplies	125.00
Colby, Kristin	Mileage	30.98
Farmers Coop Assn	Membership	20.00
Griffiths, Carol	Poll Worker	94.88
Iowa Co Attorneys Assn	Conference	270.00
ISACA	Education	50.00
Langerud, Susan	Poll Worker	31.20
Lewis, Kristine	Poll Worker	18.55
Michaelis, C Jean	Poll Worker	103.31
Neel, Mary Lou	Poll Worker	109.21

Niederkofler, Karla	Mileage	66.99
Pitney Bowes	Machine Rental	145.00
Printing Services	Services	1,235.98
Property Records Industry Assn	Training	390.00
Redinger, Shannon	Poll Worker	142.85
Rosen, Sharon	Poll Worker	109.73
Ryerson, Mary	Poll Worker	116.93
Schneider Corporation	Annual Services	12,000.00
Schumacher Elevator Company	Services	189.88
Sorenson, Mary	Poll Worker	129.95
Storey Kenworthy	Supplies	43.13
Swenson, Julie	Mileage	65.10
TSP Court Reporting	Services	726.00
Verizon Wireless	Telephone	32.75
Wubben, Warren	Mileage	336.43
Young, Harriet	Poll Worker	178.47

On a motion by Wubben and seconded by Durby the Supervisors moved to approve the following 2013-2014 fiscal year resolutions. All voted aye. Motion carried.

APPROPRIATIONS RESOLUTION

07-01-2013-02-01

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2013 in accordance with Section 331.434, subsection 6, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Winnebago County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule. Appropriations shall not exceed 100% percent of the total appropriation for each department.

Section 2. Subject to the provisions of other County procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2013.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2013-2014 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such account to the applicable departments and officers quarterly during the 2013-2014 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2014.

The above and foregoing resolution was adopted by the Board of Supervisors of Winnebago County, Iowa, on July 1, 2013.

Ayes: Durby, Wubben and Stensrud.

Nays: None

Mike Stensrud, Chairman

Attest: _____
Karla Niederkofler, Auditor

RESOLUTION
07-01-2013-02-02

The Winnebago County Board of Supervisors hereby resolves to appropriate One Hundred Percent (100%) of the funds for each of the County Offices and Departments as itemized and approved at the March 11, 2013, Winnebago County Budget Hearing for the fiscal year July 1, 2013 to June 30, 2014 and that the amounts appropriated shall be itemized in the same manner that the accounts are itemized on the records of the County

Auditor pursuant to Chapter 331.433-440 of the 2003 Code of Iowa and laws amendatory thereof.

Voting Aye: Durby, Wubben, Stensrud

Voting Nay: None

The Resolution adopted this 1st day of July 2013.

Mike Stensrud, Chairman

Attest: _____

Karla Niederkofler, Auditor

RESOLUTION FOR INTERFUND OPERATING TRANSFER

07-01-2013-02-03

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the general basic and rural basic fund to the secondary road fund during the 2013-2014 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Winnebago County, Iowa, as follows:

Section 1. The total maximum transfer from the rural services basic fund to the secondary road fund for the fiscal year beginning July 1, 2013 shall not exceed the sum of \$992,441.00. The total maximum transfer from the general basic fund to the secondary road fund for the fiscal year beginning July 1, 2013 shall not exceed the sum of \$65,051.00.

Section 2. Within 30 days of being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credit replacements, or livestock credit replacements to the general basic or rural services basic funds, the Auditor shall order a transfer from said fund to the secondary road fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the general basic or rural services basic fund, respectively, multiplied by the ratio of said fund's total maximum transfer to the secondary road fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this resolution, total transfers to the secondary road fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Sections 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Winnebago County, Iowa on July 1, 2013, the vote thereon being as follows:

Ayes: Durby, Wubben & Stensrud

Nays: None.

Mike Stensrud, Chairman

Attest: _____
Karla Niederkofler, Auditor

RESOLUTION PROPERTY TAX RATES
07-01-2013-02-04

The Winnebago County Board of Supervisors hereby resolves that the property tax rates upon assessed properties of Winnebago County Taxing Districts for taxes payable during the fiscal year July 1, 2013 to June 30, 2014 are hereby approved as calculated by the Winnebago County Auditor and approved by the Iowa Department of Management.

Voting Aye: Durby, Wubben and Stensrud

Voting Nay: None

The Resolution adopted this 1st day of July 2013.

Mike Stensrud, Chairman

Attest: _____
Karla Niederkofler, Auditor

Appropriated Property Tax Credits
07-01-2013-02-05

Whereas, The State of Iowa has appropriated funding for property tax credits at less than 100% for the property taxes for the 2013-2014 FY.

Now Therefore Be It Resolved that Winnebago County will allow tax credits as per state funding reimbursement for property taxes payable for the 2013-2014 FY.

Voting aye: Durby, Wubben and Stensrud
Voting nay: None

The Resolution is hereby adopted.

Mike Stensrud, Chairman

Attest: _____
Karla Niederkofler, Auditor

On a motion by Durby and seconded by Wubben the Supervisors moved to approve the updated contact for Critical 360. All voted aye. Motion carried.

The Supervisors reviewed the Employee Handbook. There are a few minor changes to be made and Mike Galloway, from Ahlers and Cooney will also review the handbook.

On a motion by Durby and seconded by Wubben the Supervisors moved to approve the fireworks permit for Riley Lewis for July 6, 2013. All voted aye. Motion carried.

On a motion by Wubben and seconded by Durby the Supervisors moved to approve the Central Iowa Detention Audit report for FY 2012. All voted aye. Motion carried.

On a motion by Wubben and seconded by Stensrud the Supervisors moved to approve the fireworks permit for Larry Aukes for July 13 and 14, 2013. All voted aye. Motion carried.

On a motion by Durby and seconded by Wubben the Supervisors moved to approve the Waste Management Contract which includes smaller rural businesses at no extra cost to the County. All voted aye. Motion carried.

Doug Reisetter, Assistant to the Engineer and Mark Johnson, Secondary Road Supervisor discussed secondary road matters.

On a motion by Wubben and seconded by Durby the Supervisors moved to approve the following secondary road resolutions. All voted aye. Motion carried.

RESOLUTION NO. 07-01-13-20-001

AUTHORIZING THE COUNTY ENGINEER TO INSTALL TEMPORARY STOP SIGNS ALONG THE R34 DETOUR ROUTE AT 100TH AVENUE AND 350TH STREET IN WINNEBAGO COUNTY, IOWA.

WHEREAS, the Board of Supervisors is empowered under authority of Section 321.236, 321.255 and 321.345 of the Code of Iowa to designate any highway under their jurisdiction as a through highway and to erect STOP and YIELD signs at a specified entrance thereto, and

WHEREAS, temporary closures on County Road R34 will require detours through intersections without stop or yield control and the increase in traffic may reduce safety at those intersections, and

WHEREAS, the detours will use the following intersections:

1. 100th Ave and 350th St
2. 110th Ave and 370th, 380th, 390th, 400th, and 410th Sts

NOW THEREFORE BE IT RESOLVED by the Winnebago County Board of Supervisors that the County Engineer be authorized to install temporary STOP signs and STOP AHEAD signs at said intersections for the convenience, safety, and welfare of the traveling public:

Passed and approved this 1st day of July, 2013.

AYE: Durby, Stensrud, Wubben

NAY: _____

OTHER: _____

**BOARD OF SUPERVISORS OF
WINNEBAGO COUNTY, IOWA**

(Signed)
Mike Stensrud, Chair

ATTEST:

(Signed)
Karla Niederkofler, County Auditor

RESOLUTION NO. 07-01-13-20-002

AUTHORIZING THE COUNTY ENGINEER TO ESTABLISH TEMPORARY ROAD CLOSURES ON COUNTY ROAD R34 BETWEEN THOMPSON CITY LIMITS AND THE HANCOCK COUNTY LINE IN WINNEBAGO COUNTY, IOWA.

WHEREAS, Section 306.41 of Code of allows the agency having jurisdiction and control over any highway in the state (County Board of Supervisors), or the chief engineer of said agency when delegated by such agency (County Engineer), to temporarily close sections of a highway by formal resolution, when necessary because of construction or maintenance activities, and

WHEREAS, construction work scheduled for 2013 will require temporary road closures to safely and efficiently complete the work, and

WHEREAS, the following secondary roads will be closed temporarily for construction sometime during the 2013 construction season:

1. R34 (90TH Ave) FROM A42 (360th St) TO Hancock County Line
2. R34 FROM Thompson City Limits TO A42 (360th St)

NOW THEREFORE BE IT RESOLVED by the Winnebago County Board of Supervisors

that the County Engineer be authorized to temporarily close and sign the roads as described above accordingly for the duration of the construction.

BE IT FURTHER RESOLVED that upon completion of the construction work, as determined by the County Engineer, these road closures shall be terminated without further action by this Board.

Passed and approved this 1st day of July, 2013.

AYE: Durby, Stensrud, Wubben

NAY: _____

OTHER: _____

**BOARD OF SUPERVISORS OF
WINNEBAGO COUNTY, IOWA**

(Signed) _____
Mike Stensrud, Chair

ATTEST:

(Signed) _____
Karla Niederkofler, County Auditor

On a motion by Wubben and seconded by Durby the Supervisors moved to approve the bill for DD 6 Lat 5. Voting aye – Wubben and Durby. Abstain – Stensrud. Motion carried.

The Supervisors discussed DD 98. Stensrud will call a contractor to fix the tile. Stensrud also stated he would take care of DD 47.

On a motion by Stensrud and seconded by Durby the Supervisors moved to hire McClure Engineering to look at the classification and reclassify DD 2-3 Lat 11 and Lat 11A. All voted aye. Motion carried.

The Supervisors discussed DD 49 Lat 4. The drain is not properly drawn in on the County's drainage map. The Supervisors agreed that DD 49 Lat 4 was a Drainage District and not a private tile and the District will pay for repairs of the blowout.

On a motion by Durby and seconded by Wubben the Supervisors approved the contract for the architect for the Public Safety Center. All voted aye. Motion carried.

The Supervisors discussed the Public Safety Center committee members. It was discussed Supervisors will contact local Mayor's to help seek members to participate on the committee.

The Auditor's Office received the following Manure Management Plans from: MDT - LLC located in the NW ¼ of the NE ¼ of Section 1, Buffalo Township; and High Brook Farms, LLC located in the SE ¼ of the SW ¼ of Section 6, Forest Township; Winnebago County, Iowa.

The session was adjourned until 9:00 A.M. July 8, 2013.

Mike Stensrud, Chairperson

Attest: _____
Karla Niederkofler, Auditor