



**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
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**Winnebago County Board of Health Meeting Minutes**  
**January 16, 2026**  
**Public Health Office**  
**8:00 a.m.**

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Jaci Miller, Dr. Ostercamp, and via phone Sonja Rank and Sandy Mireles. Absent Susan Smith. Also present was Julie Sorenson and Allison Rice.

A motion by Miller, second by Mireles to approve the agenda, all ayes and motion carried

A motion by Rank second by Miller to approve November 21, 2025 minutes all ayes and motion carried.

A motion was made by Miller, second by Rank to appoint Dr. Ostercamp as Chairperson, all ayes and motion carried. A motion was made by Mireles, second by Miller to appoint Sonja Rank as Vice Chair, all ayes and motion carried.

Practice fiscal oversight: End of November

Public Health-Nursing &EH

Revenue Department -\$145,722.83 (37.55%)Nurses & Sanitarian

Expenses Department -\$71,272.53 (36.87%) Nurses

Expenses Department-\$1,163.00 (59.47%)Sanitarian

Fund Balance: \$160,687.40 with \$75,000 additional county funds

Practice fiscal oversight: End of December

Public Health-Nursing &EH

Revenue Department -\$82,218.63(45.49%)Nurses & Sanitarian

Expenses Department -\$64,855.39(43.19%) Nurses

Expenses Department-\$754.75 (60.97%)Sanitarian

Fund Balance: \$181,502.29 with \$75,000 additional county funds

Sorenson reported that all billing is up to date.

Evaluation: Allison reported on Deyta for November agency had 50 evaluations with no negative comments and December had 10 evaluations with no negative comments, board noted.

Policy Review: A motion was made by Miller, second my Mireles to approve the Conflict-of-Interest BOH policy and waive the second and third reading, all ayes and motion carried.

FY26 Budget Amendment: A motion was made by Mireles to approve the FY26 budget amendment for public health in the amount of \$34,300 and the Sanitarian budget in the amount of \$8,800, second by Rank, all ayes and motion carried.

FY27 Budget: A motion was made by Miller to approve the FY27 budget as it stands with the understanding that the percentage of compensation board might change pending board of supervisors' approval, second by Rank, all ayes and motion carried.

Generator: Sorenson reported that the board of supervisors approved the low bid from Groe Electric of \$16,325.38. Sorenson also reported that she has applied for the WCDA grant to help with some of the cost, board noted.

Conflict of interest: The board of health signed the conflict-of-interest statement.

Home health:

November: Admission-5; Discharges-7; Rejected 7 (1-entered by error, 1-no skilled need, 1-unsafe conditions, 1-pt refused service, 1-change in level of care, 1-no contract with payor, 1-unable to locate); December Admission-10; Discharges-9; Rejected-4(1 -No skilled need, 1-pt refused service, 1-change in level of care, 1-unable to locate)

November visits: SN-185; HCA-295, First Steps-30; current census of the agency 78 as of 12/08/25. December visits: SN-226; HCA-382, First Steps-38; current census of the agency 78 as of 01/08/26, board noted.

Public health:

Food Inspection Report: November had three food inspection reports and December had one food inspection report, board noted.

MOU with Cerro Gordo Public Health: A motion was made by Miller second by Rank to approve the MOU with Cerro Gordo Public Health to participate in the Iowa GWEP-Age Friendly Public Health, all ayes and motion carried.

2024-2028 Comm. Health Improvement Plan Annual Update Year 2: Sorenson shared update of the CHIP Annual report for year 2, board noted.

Update Iowa PCA/HHS: Sorenson reported that she and her staff will be meeting with Melissa Loehr and her team on January 21<sup>st</sup> and January 26<sup>th</sup>. Sorenson will report next month on the meetings, board noted.

Environmental Health: Chris Heyer was on vacation at the time of this meeting.

Other Business: Nothing to report

Motion by Miller to adjourn the meeting at 9:00 am second by Rank, motion carried.

Next Board Meeting: Will be held on Friday, February 20, 2026 at 8 am.