

December 16, 2025

The Winnebago County Board of Supervisors met in session at 9:00 A.M. December 16, 2025, adjourned from December 9, 2025.

Present: Supervisors Smith, Jensvold, and Durby

Absent:

On a motion by Durby and seconded by Jensvold the Supervisors moved to approve the minutes for the December 9, 2025 Board Meeting and approve the agenda for December 16, 2025. All voted aye. Motion carried.

Kris Oswald, Drainage Clerk discussed Drainage District matters.

Scott Meinders, Engineer discussed Secondary Road matters including cleaning up roadways after recent snowstorms.

On a motion by Durby and seconded by Jensvold the Supervisors moved to approve the following Resolution. All voted aye. Motion carried.

RESOLUTION NO. 12-16-25-20-001

RESOLUTION APPROVING THE SUBMITTAL OF AN UPDATED STANDARD TITLE VI/NON-DISCRIMINATION ASSURANCES WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION AND TITLE VI NON-DISCRIMINATION AGREEMENT WITH THE IOWA DEPARTMENT OF TRANSPORTATION IN ORDER TO RECEIVE FEDERAL FINANCIAL ASSISTANCE VIA THE FEDERAL HIGHWAY ADMINISTRATION.

WHEREAS, the Board of Supervisors deems it necessary and desirable to receive Federal financial assistance from the United States Department of Transportation through the Federal Highway Administration; and

WHEREAS, receiving said funds the County needs to agree it is subject to and will comply with Title VI of the Civil Rights Act of 1964; 49 C.F.R. Part 21 (entitled *Nondiscrimination In Federally Assisted Programs Of The Department of Transportation -Effectuation of Title VI of the Civil Rights Act Of 1964*) and 28 C.F.R. Section 50.3. (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964); and

WHEREAS, the Iowa Department of Transportation has asked Winnebago County to update and have provided the United States Department of Transportation's Standard Title VI/Non-Discrimination Assurances and the Title VI Non-Discrimination Agreement between the Iowa Department of Transportation and Winnebago County as required every five years or whenever there is a change in County Auditor or County Engineer; and

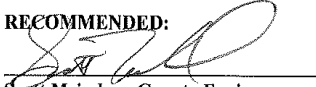
WHEREAS, the County Attorney and County Engineer have reviewed, updated and recommended submittal of the required Title VI documents.

NOW THEREFORE BE IT RESOLVED by the Winnebago County Board of Supervisors, that the above-referenced updated Title VI documents be submitted to the Iowa Department of Transportation and the same is hereby approved.

BE IT FURTHER RESOLVED that the County Auditor and County Engineer are hereby authorized and directed to execute said updated Title VI documents on behalf of Winnebago County.

Passed and approved this 16th day of December, 2025.

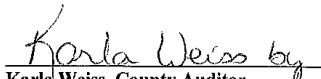
RECOMMENDED:

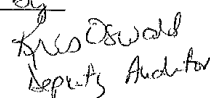

Scott Meinders, County Engineer

**BOARD OF SUPERVISORS OF
WINNEBAGO COUNTY, IOWA**


Susan Smith, Chair

ATTEST:


Karla Weiss, County Auditor


Kris Oswald
Deputy Auditor

NextEra discussed their employees have been out doing studies for future plans. They will keep in contact with Scott Meinders, County Engineer.

On a motion by Jensvold and seconded by Durby the Supervisors moved to not have a Board Meeting on December 30th unless necessary. All voted aye. Motion carried.

The following claims were approved and ordered to be paid:

Ag Vantage FS Inc	Fuel	\$6,583.88
AH Hermel Co	Supplies	\$1,105.13
Alliant Energy	Utilities	\$14.29
Andrews Funeral Home	Services	\$2,200.00
ArcaSearch LLC	Services	\$16,267.22
Austin Office Products	Supplies	\$53.87
BC Hardware	Supplies	\$102.96
Black Hills Energy	Utilities	\$369.20
Brandon Nagle	Education	\$299.00
Brody Hopp	Mileage	\$198.52
Cintas Corp	Supplies	\$54.20
City of Forest City	Utilities	\$103.36
City of Lake Mills	Utilities	\$500.00
Column Software PBC	Advertising	\$350.36
Des Moines Stamp Mfg Co	Supplies	\$614.75
Eric Hythecker	Reimbursement	\$198.30
Forest City Ford	Services	\$68.78
Gold Eagle Coop	Fuel	\$1,499.61
GRP & Associates	Services	\$43.00
Hancock Co Health System	Services	\$75.00
Hanson LP Gas LLC	Fuel	\$1,238.04
Heartland Power	Utilities	\$893.11
Holiday Inn Airport	Hotel at Training	\$806.40
ICAP	Services	\$265,118.98
Iowa Communications Network	Telephone	\$452.00
IP Pathways	Services	\$426.61
ISSDA	Dues	\$25.00
JCL Solutions	Supplies	\$868.59
Jennifer Ackerman	Reimbursement	\$120.00
KIOW	Advertising	\$830.00
Kwik Trip Inc	Fuel	\$891.28
Lyles Sales & Service	Repairs	\$47.02
MDS Records Management	Services	\$78.00
Medline Industries Inc	Supplies	\$58.21
Melissa Michaelis	Mileage	\$194.00
Midwest Group Benefits	Services	\$88.00
Mike Droessler	Reimbursement	\$89.45
Motorola Solutions Inc	Services	\$24,716.00
NIACOG Housing Trust Fund Inc	Services	\$2,000.00
North Iowa CARS	Services	\$70.94
Peterson Sanitation Inc	Services	\$191.74
Professional Developers of IA	Dues	\$375.00
Ricoh USA Inc	Services	\$398.68
Schumacher Elevator Co	Services	\$278.68

Scott Meinders	Reimbursement	\$48.00
Steve Hepperly	Reimbursement	\$110.00
Suzanne McColloch	Reimbursement	\$40.00
Trinity Health	Services	\$28.00
UMB Bank	Services	\$250.00
Unitypoint Clinic	Services	\$210.00
Visa	Supplies	\$624.10
Visual Edge IT Inc	Services	\$36.28
Wagner Tire	Services	\$260.00
WCTA	Telephone	\$139.77
Windstream	Telephone	\$97.66
Zach Elliot	Recruitment	\$1,000.00
Ziegler Inc	Parts	\$25,206.10

On a motion by Durby and seconded by Jensvold by the Supervisors moved to approve the Payroll claims. All voted aye. Motion carried.

There was a safety meeting held. Chelsey Ostrander, Auditor's office discussed that employees should be aware of their surroundings wherever they may be and be careful when exiting vehicles or walking on icy areas. There are classes to watch on the IMWCA website for extra training.

The following Manure Management plan was received by the Auditor's office; Wooge East Finisher Farm #66989, in Winnebago County.

The session was adjourned until 7:45 A.M. January 2, 2026.

Susan Smith, Chairperson

Attest: _____
Kris Oswald, Deputy Auditor