



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
216 SOUTH 4TH STREET
FOREST CITY, IA 50436
PHONE: 641-585-4763 FAX: 641-585-1788

Winnebago County Board of Health Meeting Minutes
November 21, 2025
Public Health Office
8:00 a.m.

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Dr. Ostercamp via phone, Sandy Mireles, Susan Smith, Jaci Miller, and Sonja Rank. Absent: none. Also present was Julie Sorenson and Allison Rice.

A motion by Rank, second by Smith to approve the agenda, all ayes and motion carried.

A motion by Rank second by Smith to approve October 17, 2025 minutes all ayes and motion carried.

Practice fiscal oversight: End of October

Public Health-Nursing &EH

Revenue Department -\$64,098.28 (23.46%) Nurses & Sanitarian

Expenses Department -\$66,482.21 (29.93%)Nurses

Expenses Department-\$10,147.68 (57.15%)Sanitarian

Fund Balance: \$87,400.10 no additional county funds

Sorenson reported that all billing is up to date.

Evaluation: Rice reported on Deyta for October had 53 evaluations with one negative comment, Rice called and addressed the issue, board noted.

Cost Report: Sorenson reported that the cost report was completed and submitted to Medicare and approved. Sorenson advised not to raise the sliding scale fee this upcoming year, board noted.

Home health:

October Admission-16; Discharges 9; Rejected 2. (2-pt refused service)

September visits: SN-232; HCA-409; 1st steps-38: current census-78 as of 11/7/25, board noted.

QAPI goal: A motion was made by Miller to approve the QAPI goal to improve the notification procedure of missed visits to their primary physicians, second by Smith, all ayes and motion carried.

Public health:

Food Inspection Report: Three food inspection reports for October, board noted.

Opioid/Narcan training: Rice reported that we had around 10 community members attend the training on November 12th. We would like to do another training course in the future, board noted

First Steps/UDMO update: Sorenson shared an email from Jessie Hanson, UDMO that their PAT Affiliate Plan was approved by the national office. That means that in the near future First steps will be able to sign up for trainings and begin meetings to talk about policies and procedures as a group, board noted.

Environmental Health: Sorenson shared Chris Heyer's report on the activities of the environmental health department, board noted.

Other Business: nothing at this time

Next Board Meeting: Will be held on Friday, January 16 at 8 am, board noted.

Motion by Mireles, to adjourn the meeting at 9:00 am second by Smith, motion carried.