

## WINNEBAGO COUNTY PUBLIC HEALTH NURSING 216 SOUTH 4<sup>TH</sup> STREET FOREST CITY, IA 50436 PHONE: 641-585-4763 FAX: 641-585-1788

Winnebago County Board of Health Meeting Minutes February 21, 2025 Public Health Office 8:00 a.m.

Sonja Rank called the meeting to order. With the announcement of a Quorum. Members in attendance were Sonja Rank, Susan Smith, Sandy Mireles, and Jaci Miller. Absent Dr. Ostercamp. Also present was Julie Sorenson and Allison Rice.

A motion by Miller second by Smith to approve the agenda, all ayes and motion carried.

A motion by Miller second by Smith to approve the January 24, 2025 minutes all ayes and motion carried.

Practice fiscal oversight: End of January
Public Health-Nursing &EH

Revenue Department –\$65,173.18 (60.57%) Nurses & Sanitarian

Expenses Department -\$89,842.77 (67.13%) Nurses Expenses Department-\$8,763.33 (73.40%) Sanitarian

Fund Balance: \$47,565.04 with \$285,000 additional funds

Sorenson reported that all billing is up to date. She also stated that she will have to amend the current fiscal budget when that time comes, board noted.

Evaluation: Rice reported on Deyta for January agency had 53 evaluations with no negative comments, board noted.

FY26 Budget revised: Sorenson reported that she sat done with the county auditor Karla Weiss and cut approximately another 60,000 from the FY26 budget, board noted.

Policy Review: Policies reviewed for the First Steps Winnebago Program State credentialing was a followed. A motion was made by Mireles, second by Miller to approve the reviewed policies for First Steps Winnebago Program State credentialing, all ayes and motion carried.

Policies approved

\*Organizational Chart-Add First Steps Winnebago County, \*Job Description for First Steps Winnebago County Program Manager and Parent Educator,

Home health:

January Admission-7; Discharges 5; Rejected 4 due to not wanting to be homebound and a level of care change, board noted.

January visits: SN-179; HCA-327, current census 72, board noted.

Medicare survey: Rice and Sorenson reported that they have received word from the Iowa Department of Inspections and Appeals that the plan of correction for the agency Medicare Survey was approved on February 4, 2025, board noted.

## Public health:

Food Inspection Report: January had zero food Inspection Reports, board noted.

First Steps credentialing: Sorenson reported to the board that Beth is working on getting standards and procedures submitted to the Amber the TA. She has until February 28<sup>th</sup> then Beth will receive feedback from Amber and will have to correct and standards and procedures before March 7<sup>th</sup> and apply for peer review, board noted.

Environmental Health: Chris Heyer was unable to attend the meeting due to illness, board noted.

Other Business: Nothing at this time

Motion by Mireles to adjourn the meeting at 10:00 am second by Miller, motion carried.

Next Board Meeting: Will be held on Friday, March 21, 2025 at 8 am.