



**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
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**Winnebago County Board of Health Meeting Minutes**  
**February 16, 2024**  
**Public Health Office**  
**8:00 a.m.**

Sonja Rank called the meeting to order. With the announcement of a Quorum. Members in attendance were Sonja Rank, Susan Smith, Sandy Mireles and Jaci Miller. Absent Dr. Ostercamp. Also present was Julie Sorenson, Allison Rice, Randee Lindeman, Chris Heyer, and Roxanne Smith, Region 2 State Consultant.

A motion by Smith second by Miler to approve the agenda with 3 additions: 2d. EVV update, 2e. FY25 update, 4e. Measles update, all ayes and motion carried

A motion by Smith second by Miller to approve the January 19, 2024 minutes with Miller in attendance via phone, all ayes and motion carried.

Practice fiscal oversight: End of January  
Public Health-Nursing &EH

Revenue Department -\$56,292.67 (33.80%) Nurses & Sanitarian

Expenses Department -\$60,497.50 (42.83%) Nurses

Expenses Department-\$8,346.49 (61.89%) Sanitarian

Fund Balance: \$107,394.78 no additional funds

Evaluation: Sorenson reported on Deyta-61 evaluation with no negative comments for January, board noted.

Building update: Julie informed the board that after the last construction meeting the project is roughly three weeks ahead of schedule. Dry walling, mudding, and painting should be taken place soon.

EVV update: Julie reported that as of January 1, 2024 as part of the new federal law that requires staff who provide personal care and home healthcare services to start doing electronic visit verification (EVV) when they do services. They need to clock in and out of the clients home when doing the visit on their tablets. Julie also report that the vendor for EVV in Iowa is Carebridge and they are having some error issues with the vendor and the EMR. She will be working closely with them to get these issues fixed. This is not happening only in Winnebago County it is happening across the state. Carebridge is being used by all the MCOs. These errors will hold up billing and payment, board noted.

FY25 Budget: Sorenson updated to the board that the board of supervisors went with a 3% for FY25. Board noted.

Home health:

January: Admission-12; Discharges-9; visits: SN-226; HCA-302, current census 74.

QPAI goal: Allison discussed the QPAI goal that she would like to work on for the next fiscal year and it is to improve the Deyta survey evaluation and get more returned. A motion was made by Miller to approve the QPAI goal to get more survey evaluation returned, second by Smith, all ayes and motion carried.

Mock audit/survey: Allison discussed the findings of the audit and mock survey we had. We had Provider Insights look over 10 charts and they evaluated the charting and most of the issues was software vender issues. Allison has been in contact with our EMR to get those issues resolved. Board noted.

Public health:

Roxanne Smith our new State Consultant for Region 2 was in attendance at this meeting and she was introduced to the board. The board asked her questions regarding the HHS update and she informed the board that they will be working on the Behavioral part of the realignment.

Programs update: Allison reported that the nurses are moving forward on their programs. VaxCare was here last week to set up the system for our new immunization program. Rande is working on stop the bleed with doing some training and Krystal will be setting up some car seat safety for the public. Board noted.

Food Inspection Report: January 1 report, board noted.

Measles update: Allison informed the board that there is 23 cases in the United States and as of right now Iowa has none, board noted.

Environmental Health: Chris Heyer was in attend and shared is monthly report, see attached. Board noted.

Other Business:

Motion by Miller to adjourn the meeting at 9:50 am second by Mireles, motion carried.

Next Board Meeting: Will be held on Friday, April 19, 2024 at 8:00 am.