



**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
**FOREST CITY, IA 50436**  
**PHONE: 641-585-4763 FAX: 641-585-1788**

**Winnebago County Board of Health Meeting Minutes**  
**October 20, 2023**  
**Public Health Office**  
**8:00 a.m.**

Sandy Mireles called the meeting to order. With the announcement of a Quorum. Members in attendance were Susan Smith, Jaci Miller, and Sandy Mireles. Absent Dr. Ostercamp and Sonja Rank. Also present was Julie Sorenson, Allison Rice, Randee Lindeman, Krystal Wempen, Rhonda Schriever

No additions to the agenda.

A motion by Smith second by Miller to approve the September 22, 2023 minutes, all ayes and motion carried.

Business Operation: Public Health-Nursing &EH

Revenue Department -\$46,996.78(12.51%) Nurses & Sanitarian

Expenses Department -\$111,183.54 (20.45%) Nurses

Expenses Department-\$506.97 (14.61%) Sanitarian

Fund Balance: \$208,792.10

Julie informed the board billing is up to date, board noted.

Evaluation: Allison reported on Deyta-62 with no negative comments.

Building update: Sorenson informed the board that there was a construction meeting regarding the door selections, locks and some change orders for the removal of the cement and blocks of the old church that was on the site. Board noted.

Policy book review: A motion by Smith second by Miller to approve the policy book review, all ayes and motion carried.

Home health:

September: Admission-5; Discharges-8; visits: SN-183; HCA-335

Public health:

Food Inspection Report: September-2 reports, board noted

HHS update/meeting attended: Sorenson informed the board that she has not received an information from survey she took earlier, board noted

Flu Clinics: Flu shots are available by appointment in the office on every Tuesday, Thursday, and Friday afternoon from 1pm -4pm. Board noted.

VaxCare: A motion was made by Miller to establish a contract with VaxCare after the terms of services has been reviewed by the county attorney, second by Smith, all ayes and motion carried.

Programs: Sorenson informed the board of the programs the nurses will take over. Wolf will be going to the I-4 training in Des Moines, Lindeman will be doing Stop the bleed training on line, and Wempen will be doing care seat training in Minnesota. A motion was made by Miller, second by Smith to approve Krystal Wempen, RN to attend the out of state car seat safety training in Minnesota, all ayes and motion carried.

Environmental Health: Sorenson handed out Chris Heyer Sanitarian/Environmental Health report. Chris was at training in Fargo, SD. Board noted

Other Business:

Motion by Smith to adjourn the meeting at 9:20 am second by Miller, motion carried.

Next Board Meeting: Will be held on Friday, November 17, 2023 at 8:00 am.