



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
August 25, 2023
Public Health Office
8:00 a.m.

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Susan Smith, Jaci Miller, Sandy Mireles Dr. Ostercamp and Sonja Rank via phone. Absent None. Also present was Julie Sorenson, Allison Rice, Randee Lindeman, Krystal Wempen, Rhonda Schriever, and Barb Wolf.

No additions to the agenda.

A motion by Smith second by Miller to approve the June 16 minutes, all ayes and motion carried.

Workforce:

A motion by Smith and seconded by Rank to move into closed session to discuss review or discuss records which are required or authorized by state or federal law to be kept confidential," said records being confidential medical records pursuant to Iowa Code §22.7(2). On a roll call vote Smith-Aye, Rank-Aye, Miller-Aye, Mireles-Aye, and Ostercamp-Aye. Motion carried.

A motion by Smith and seconded by Miller to return to open session. All voted ayes and motion carried.

June: Admission-7; Discharges-7; June visits: SN-198; HCA-375; July: Admission-8; Discharges-7; visits: SN-191; HCA-341

Moving Part-time aide to full-time aide as of 9/11/23. A motion was made by Smith seconded by Miller to move Sonja Alamsya to full-time aide as of 9/11/23, all ayes and motion carried.

Governance:

Practice fiscal oversight: End of June—Julie Sorenson
Public Health-Nursing &EH
Revenue Department –\$55,922.73 (85.73%) Nurses & Sanitarian
Expenses Department-\$57,082.75 (77.75%) Nurses & Sanitarian
Fund Balance: \$240,903.38 includes 1st, 2nd, 3rd quarter additional monies \$213,750
Practice fiscal oversight: End of July—Julie Sorenson
Public Health-Nursing &EH
Revenue Department – \$52565.18 (4.72%) Nurses & Sanitarian
Expenses Department -\$59,884.78 (5.35%) Nurses
Expenses Department-\$4890.12 (10.03%) Sanitarian
Fund Balance: \$228,693.66

Administration: Julie informed the board billing is up to date, board noted.

Building update: Smith and Sorenson informed the board that Larson Contracting was approved for the contract for the addition to the building, board noted.

Vaccine mandate policy change- A motion by Smith second by Miller to approve the updated Covid 19 vaccine mandate policy, all ayes and motion carried.

Communication/IT: nothing at the time.

Community Assessment & Planning: Discussion on the upcoming meetings: Town hall meetings attended by Julie, Miller, Mireles regarding HHS.

Evaluation: Allison reported on Deyta-61 with no negative comments; Deyta-July evaluations-61 with no negative comments, board noted

Prevent Epidemics and the Spread of Disease: Food Inspection Report: June-7 reports; July-1 report, board noted

Protect against Environmental Hazards: Chris Heyer Sanitarian/Environmental Health reported on his activities for the months, board noted.

Prevent Injuries: Radon kits available for \$11 dollars

Promote Health Behaviors

Clinic held at the agency: Flu clinics are being scheduled. The agency will start offering the flu shot starting the week of September 18th. Foot Clinics are the last Wednesday of the month must call for appointments. We also do foot clinics in their homes. First Steps Winnebago County staff Beth and Melissa are back doing in person home visits with their families with some video chats at the family request.

Other Business: Discussion on the merge of HHS and the impact on Public Health and what duties a public health nurse will be doing. Board would like to see case load and hours each nurse is working.

Motion by Mireles to adjourn the meeting at 9:30 am second by Miller, motion carried.

Next Board Meeting: Will be held on Friday, September 22, 2023 at 7:30 am.