

**Minutes of Winnebago County 911 Service Board
Public Budget Hearing & Public Budget Amendment Meeting
Meeting date: Mar 6, 2019**

Call to order: A public budget hearing and a public budget amendment hearing, and a regular business meeting of the Winnebago County 911 Service Board was held at the Public Safety Center in Forest City. The meeting convened at 4:00 p.m. Chairman Terry Durby presiding and Jennifer Ackerman, Secretary.

Members in attendance: Terry Durby – representing Winnebago County, Andy Buffington – representing Winnebago County Emergency Management, Thomas Montgomery – representing Forest City, Candy Hanna – representing Lake Mills, Dan Swearingen– representing Thompson, Carla Langfald – representing Scarville, Rick Hofbauer – representing Buffalo Center, Louise Hagedorn – representing Rake, Laura Blocker – representing Crystal Lake.

Members not in attendance: Representatives of Joice and Woden.

Approval of Minutes and Agenda: Ms. Hanna made a motion to approve the minutes from meeting held Jan 25, 2018. Mr. Hofbauer offered a second. All voted aye, motion carried.

Election of Officers: Mr. Durby asked for nominations for chairman, there was discussion about keeping the offices of chairman and vice chairman the same thereby nominating Mr. Durby as chairman and Mr. Jenson as vice chairman. As Mr. Jenson is no longer on the board, Mr. Montgomery the Forest City Board member was nominated in his place. Mr. Durby asked if there were any other nominations for chairman or vice chairman; there were none. Mr. Durby asked for a vote for Mr. Durby for chairman, Mr. Montgomery for vice chair, all voted aye.

Budget Amendment: FY19 Budget Amendment

4010-38-1230-000-42200	Educational & Training Services from 2,000 to 4,500
4010-38-1230-000-41802	Other Data Base Management from 10,800 to 16,800
4010-38-1230-000-41501	Other Equipment Repair & Maintenance 5,700 to 0
4010-38-1230-000-41401	Other Telephone Expense from 0 to 5,700

Reasons for increases: To expend \$2,500 reimbursement for training costs. To expend \$6,000 GIS Grant money. To change line item used for dark fiber lease.

Mr. Durby asked for questions and comments from the board and the public; hearing none he asked if anyone would make a motion to approve the budget amendment. Mr. Hofbauer made a motion, Ms. Hanna offered a second, all voted aye, motion carried.

Public Budget Hearing: Mr. Durby asked about the telephone fees budgeted and if there was any option to lower the expenses. Mr. Buffington explained the telephone fees budgeted are mileage fees billed by Winnebago Coop Telecom for the delivery of 911 calls. Ms. Ackerman advised the largest amount budgeted under the New Radio Equipment expense will upgrade the dispatch consoles to get dispatch and law enforcement on the statewide radio system. The Board has already purchased mobiles and portables for the law enforcement officers. The rest of the money budgeted for new radios will go towards purchasing mobiles and possibly portables for ambulance services first and then fire departments as the budget allows. Mr. Buffington explained the need to purchase dual band radios during the switch from VHF to 700mhz which is more costly but necessary for communication. Mr. Durby asked for questions and comments from the board and the public, hearing none he asked if

anyone would make a motion to approve the budget. Ms. Langfald made a motion, Ms. Hanna offered a second, all voted aye, motion carried.

Assigned Fund Balance: Ms. Ackerman advised the board should consider documenting what it intends to use the assigned fund balance for in the future. She suggested the board use the money for new radio equipment for use on the statewide interoperable system and any necessary equipment updates. After some discussion Mr. Durby made a motion to document the boards intent for the assigned fund balance to be used for the purchase of new radio equipment and upgrades, Ms. Hagedorn offered a second, all voted aye, motion carried.

Other Business: Mr. Buffington advised Doug Reisetter in the County Engineers office is retiring. He currently maintains the MSAG – Master Street Address Guide for 911. Mr. Reisetter advised the Engineers office will no longer provide maintenance to the MSAG after his retirement. Mr. Buffington advised he and Ms. Ackerman will look at who will be maintaining the MSAG in the future.

Adjournment: Mr. Hofbauer made a motion to adjourn. Ms. Hagedorn offered a second; all voted aye, meeting adjourned at 4:25 p.m.

Jennifer Ackerman

7-11-2019

Secretary Winnebago County E911 Service Board

Date of Approval