



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
January 20, 2023
Public Health Office
8:00 a.m.

Sonja Rank called the meeting to order. With the announcement of a Quorum. Members in attendance were Susan Smith, Sonja Rank, Jaci Miller, Sandy Mireles and Dr. Ostercamp arrived at 8:10 and took over the meeting. Absent None. Also present was Allison Rice and Julie Sorenson.

Three additions to the agenda. Wellness, Covid policy, Freezer & Refrigerator purchases

There was one correction to the November 18 minutes spelling of Sonja Ranks name, motion by Miller, second by Smith, all ayes motion carried.

Governance:

Julie Sorenson, Administrator/Financial Manager, presented the end of November & December fiscal report.

Practice fiscal oversight: End of November—Julie Sorenson

Public Health-Nursing &EH

Revenue Department – \$76,717.01 Nurses & Sanitarian (26.41%)

Expenses Department -\$67,235.31 (34.79%) Nurses

Expenses Department-\$2,069.11 (34.67%) Sanitarian

Fund Balance: \$83,051.60

Practice fiscal oversight: End of December—Julie Sorenson

Public Health-Nursing &EH

Revenue Department – \$63,782.30 Nurses & Sanitarian (32.31%)

Expenses Department -\$68,957.89 (58.83%) Nurses

Expenses Department-\$3,122.57 (58.53%) Sanitarian

Fund Balance: \$74,753.44

Administration: Julie informed the board she is finishing billing for January, board noted. Julie also informed the board that the agency is credentialed with the new MCO Moline Healthcare of Iowa, which will start July 1, 2023.

Building Update: Julie showed the current plans for the addition to the building, next step is waiting for the architects to get information for bids, board noted.

FY24 Budget: A motion was made by Rank, to approve the nursing and sanitarians budget with a 8.7% raise as the rest of the county, second by Miller, all ayes and motion carried.

Cost Report/Sliding scale Fee: Tabled.

Wellness: Allison reported to the board regarding taking over the wellness program, the board would like Allison to do more resource with our current health insurance to see what they have.

Covid Policy update: A motion was made by Mireles, second by Miller to approve the COVID policy to following current CDC guidelines, all ayes motion carried.

Freezer & Refrigerator purchase: Julie informed the board the 6-year grant has amended it so agencies can purchase new freezers and refrigerators before June 20, 2023. We could purchase the new equipment for the new building and store it until the addition is complete. A motion was made by Miller to approve anything over the \$500 dollar current policy to meet the requirement for the 6-year grant for new equipment, second by Rank, all ayes and motion carried.

Communication/IT: Julie informed the board that the county has been working on getting a new website for the county and it should be ready by February, board noted.

Workforce: November: Admission-11 Discharges-13; November visits: SN-274; HCA-283; December: Admission-8 Discharges-14; December visits SN-221; HCA-301

HCA hire: Julie informed the board that Willie is planning on retiring and her last day will be April 7th and that we will need to advertise for a new HCA.

QPAI goal: Allison discussed with the board the QPAI goal. The goal will be working with our patients with their medicine compliance.

Community Assessment & Planning: Discussion on the upcoming meetings: Julie attending the BT table top exercise in Mason City that will fulfill the requirement for the grant and CMS. Also she has been attend the following meetings First steps meetings, CHNA HIP meeting, and monthly MCO meetings via zoom.

Evaluation: Allison reported on Deyta November evaluations-74 no negative comments; December evaluations-71 with one negative comment. Allison reported that she has reached out to the negative comment and all things have been taken care of.

Prevent Epidemics and the Spread of Disease:

COVID19: Allison discussed transmission is low and that we have the Moderna vaccine and still holding Covid clinics on Thursday afternoons by appointments. Flu Clinics are slowing down in the county.

Food Inspection Report: November 2 reports; December 5 reports

Protect against Environmental Hazards:

No sanitarian report this month.

Prevent Injuries: Radon kits available for \$11 dollars

Promote Health Behaviors

Clinic held at the agency: Blood pressure clinics are starting back up at the Forest City YMCA once a month on the third Wednesday of the month. Thursday will be Covid Clinic by appointment for 1-4 in the afternoon. Foot Clinics are the last Wednesday of the month must call for appointments. We also do foot clinics in their homes. First Steps Winnebago County staff

Beth and Melissa are back doing in person home visits with their families with some video chats at the family request.

Other Business:

Motion by Rank to adjourn the meeting at 9:30 am second by Miller, motion carried.

Next Board Meeting: Will be held on Friday, February 24, 2023 at 8 am.