

May 10, 2022

The Winnebago County Board of Supervisors met in session at 9:00 A.M. May 10, 2022 adjourned from May 3, 2022.

Present: Supervisors Durby, Smith, and Jensvold by phone.

Absent:

The meeting is held today via You Tube and a conference call.

On a motion by Durby and seconded by Smith the Supervisors moved to approve the minutes for the May 3, 2022 Board Meeting and approve the Agenda for May 10, 2022. All voted aye. Motion carried.

Cindy Davis, Executive Director for North Iowa Area Community Action discussed social services for Winnebago County.

Scott Meinders, Engineer and Ethan Schutter Maintenance Superintendent discussed Secondary Road matters including spot loading gravel and training.

On a motion by Smith and seconded by Durby the Supervisors moved to approve the Resolution to accept bid from Heartland Asphalt, Inc. in the amount of \$1,678,204.64 for Project No. FM-CO95(82)—55-95, A16/R74 Paving, award the associated contract to the same, and authorize the County Engineer to execute said contract. All voted aye. Motion carried.

**RESOLUTION 05-03-22-20-001**

**WHEREAS**, the Board of Supervisors, hereafter referred to as "the Board", believes the Project No. FM-CO95(82)--55-95, A16/R74 Paving, hereafter referred to as "the project" is in the best interest of Winnebago County, Iowa, and the residents thereof. The project is defined as HMA Resurfacing with Cold In-Place Recycling; and

**WHEREAS**, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

**WHEREAS**, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Winnebago County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

**IT IS THEREFORE RESOLVED** by Board to accept the bid from Heartland Asphalt, Inc. in the amount of \$1,678,204.64 and awards the associated contract(s) to the same;

**BE IT FURTHER RESOLVED** that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

**BE IT FURTHER RESOLVED** by the Board of Supervisors of Winnebago County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Scott Meinders, the County Engineer for Winnebago County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

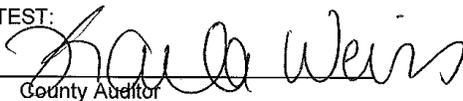
Dated at Winnebago County, Iowa, this 3<sup>rd</sup> day of May, 2022.

Board of Supervisors of Winnebago County, Iowa

  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

By

  
\_\_\_\_\_  
County Auditor

SEAL

On a motion by Smith and seconded by Durby the Supervisors moved to approve the FY 2022 Secondary Roads Budget Amendment No. 1. All voted aye. Motion carried.

Iowa Department of Transportation  
**SECONDARY ROADS BUDGET**

County: **Winnebago County**  
Fiscal Year: **2022**  
Version: **1**

COUNTY CERTIFICATION	
This Secondary Road Budget was adopted by the Board of Supervisors on	<u>May 10, 2022</u> Date
ATTESTED	
<u>Karla Weins</u> County Auditor	<u>5-10-2022</u> Date
<u>[Signature]</u> County Engineer	<u>5-10-22</u> Date
<u>[Signature]</u> Chairperson, Board of Supervisors	<u>5-10-22</u> Date
IOWA DOT BUDGET APPROVALS	
Recommended Approval: _____ OLS Reviewer	_____ Date
Approval: _____ Director of Local Systems	_____ Date

## SECONDARY ROADS BUDGET

	Actual Receipts Prior Years		Estimated Receipts	
	2 <sup>nd</sup> Prior FY 2019	1 <sup>st</sup> Prior FY 2020	Current FY 2021	Next FY 2022
1. County Auditor's Beginning Balance	\$1,021,954.25	\$798,766.98	\$1,155,190.95	\$1,899,240.18
Receipts from Property Tax Levies	<b>3,00375</b> Dollars on all taxable property in county except on property within cities and towns. (Max. \$3.00375) <b>0.16875</b> Dollars on all taxable property in the county. (Max. \$0.16875)	\$1,165,902.00	\$1,206,078.00	\$1,350,130.00
2A. Local Option Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00
3. Regular Road Use Tax Received	(Doesn't include transfer of local R.U.T. to FM account for const. on FM routes)	\$2,217,431.16	\$2,245,683.95	\$2,535,727.39
3b. Amount for 306.4(a3)	(Senate File 451 - FM Ext. in City <=500)	\$21,871.32	\$21,761.71	\$25,338.03
3c. Time 21		\$319,138.33	\$289,557.91	\$362,983.26
4. RISE Funds	\$0.00	\$0.00	\$0.00	\$0.00
5. FA Bridge Replacement Funds	\$82,584.83	\$341,236.32	\$0.00	\$0.00
5a. SWAP Bridge Replacement Funds	\$0.00	\$0.00	\$252,711.38	\$0.00
6. Proposed transfer of FM funds to Local Secondary Fund.(Section 309.10)	\$0.00	\$0.00	\$0.00	\$0.00
7.Tax Refunds (-) and/or Credits (+).(Section 309.10 - Code of Iowa)	\$0.00	\$18,162.11	\$16,147.13	\$15,000.00
8. Miscellaneous Receipts <i>Donations, sale of used materials, Special Assessments, etc</i> <i>Itemized for 2022</i>	Labor and Services			\$10,000.00
	licensesAndPermits	\$21,355.00	\$24,565.00	\$19,925.00
	oldEquipment		\$869.07	\$167,785.75
	realEstate	\$6,500.00		\$13,000.00
	usedMaterial	\$2,369.10		\$102,947.49
	All Other	\$10,484.24	\$3,138.37	\$7,849.65
9. Total Miscellaneous Receipts	\$40,708.34	\$28,572.44	\$311,507.89	\$47,500.00
10. TOTAL RECEIPTS	\$4,869,590.23	\$4,949,819.42	\$6,009,736.03	\$5,899,326.18
11. Road Use Tax Funds or other local funds not transferred to Secondary Roads to be transferred to FM fund for construction.	0	0	\$0.00	\$0.00

**SECONDARY ROADS BUDGET**

	Actual Expenditures Prior Years		Estimated Expenditures	
	Prior 2	Prior 1	Current	Next
	FY 2019	FY 2020	FY 2021	FY 2022
<b>70X * Administration and Engineering</b>				
700 Administration Expenditures	\$189,752.62	\$191,299.32	\$209,438.24	\$226,920.00
701 Engineering Expenditures	\$114,085.28	\$112,913.95	\$106,501.35	\$119,655.00
<b>TOTAL ADMINISTRATION AND ENGINEERING</b>	<b>\$303,837.90</b>	<b>\$304,213.27</b>	<b>\$315,939.59</b>	<b>\$346,575.00</b>
<b>020* Construction</b>				
Adjusted Construction Program Expenditures (300) on FM and Local Sec. Roads <i>(With other than FM funds ---See Accomplishment Year projects)</i>	\$825,815.16	\$651,589.16	\$634,347.96	\$344,305.00
<b>71X* Roadway Maintenance</b>				
710 Bridges and Culverts (420, 430)	\$78,364.55	\$106,820.74	\$170,213.29	\$249,897.00
711 Roads (4250, 460, 480)	\$1,195,894.26	\$1,005,590.28	\$836,046.65	\$1,075,959.00
712 Snow and Ice Control (520)	\$289,479.70	\$258,473.78	\$214,708.95	\$303,739.00
713 Traffic Controls (590)	\$68,264.66	\$50,379.25	\$69,629.03	\$77,323.00
714 Road Clearing (490)	\$41,423.32	\$40,771.05	\$51,684.52	\$62,776.00
<b>TOTAL ROADWAY MAINTENANCE</b>	<b>\$1,673,426.49</b>	<b>\$1,462,035.10</b>	<b>\$1,342,282.44</b>	<b>\$1,769,694.00</b>
<b>72X * General Roadway</b>				
720 New Equipment (610)	\$78,221.06	\$82,148.76	\$612,234.22	\$536,000.00
721 Equipment Operations (620, 630, 650)	\$993,216.99	\$1,038,776.69	\$865,483.75	\$1,009,192.00
722 Tools, Materials and Supplies (655, 660, 670, 680, 690)	\$116,354.71	\$166,761.54	\$235,888.75	\$226,117.00
723 Real Estate and Buildings (800)	\$79,950.94	\$89,103.95	\$104,319.14	\$153,018.00
<b>TOTAL GENERAL ROADWAY</b>	<b>\$1,267,743.70</b>	<b>\$1,376,790.94</b>	<b>\$1,817,925.86</b>	<b>\$1,924,327.00</b>
<b>TOTAL EXPENDITURES (70X + 020 + 71X + 72X)</b>	<b>\$4,070,823.25</b>	<b>\$3,794,628.47</b>	<b>\$4,110,495.85</b>	<b>\$4,384,901.00</b>
County Auditor's balance at end of fiscal year	\$798,766.98	\$1,155,190.95	\$1,899,240.18	\$1,514,425.18
<b>TOTAL (Must equal receipts) [Does not include transfer of Road Use Tax to FM Fund]</b>	<b>\$4,869,590.23</b>	<b>\$4,949,819.42</b>	<b>\$6,009,736.03</b>	<b>\$5,899,326.18</b>

On a motion by Durby and seconded by Smith the Supervisors moved to approve the FY 2022 County Five Year Program Resolution No. 2. All voted aye. Motion carried.

## 2022 County Five Year Program Resolution 0.2

### Winnebago County Secondary Roads

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan.

The Board of Supervisors of Winnebago County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2022), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be MODIFIED as follows:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Modifications	Total
L-C095(G16N1)--73-95 G-16-N1 Bridge Replacement 34380	On 440th Street, Over Drainage Ditch, from 150th Avenue W 0.5 miles to existing structure S16 T99 R24	15 0.000 miles 344990	332 Box Culverts Local	added 135,000 Local dollars to 2022 removed 135,000 Local dollars from 2023	\$135,000
L-C095(G14W1)--73-95 G-14-W1 Bridge Replacement 37053	On 160TH AVE, Over PIKE RUN, from 430th Street North .25 Miles to existing structure, along WLINE S14 T99 R24	40 0.000 miles 344970	332 Box Culverts Local	added 265,000 Local dollars to 2022 removed 265,000 Local dollars from 2024	\$265,000
BRS-C095(79)--60-95 E-9-W1 Bridge Replacement 37060	On R20 (20th Ave), Over BLUE EARTH RIVER, from 440th St N 0.25 miles to existing structure S9 T99 R26	840 0.000 miles 52510	332 Box Culverts FA	Project Number updated Fund basis updated added 100,000 FM dollars to 2023 removed 500,000 SWAP dollars from 2022 added 400,000 FA dollars to 2023	\$500,000

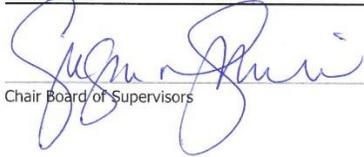
Fund	Accomplishment Year		
	Previous Amount	New Amount	Net Change
Local	\$90,000	\$490,000	\$400,000
Farm-to-Market	\$2,170,000	\$2,170,000	\$0
Special	\$0	\$0	\$0
SWAP	\$750,000	\$250,000	\$-500,000
Federal Aid	\$0	\$0	\$0
Totals	\$3,010,000	\$2,910,000	\$-100,000

**Recommended**

  
 \_\_\_\_\_  
 County Engineer

5-10-22  
 \_\_\_\_\_  
 Date

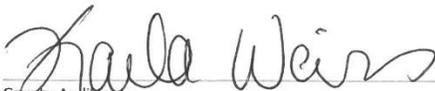
**Approved**

  
 \_\_\_\_\_  
 Chair Board of Supervisors

5-10-22  
 \_\_\_\_\_  
 Date

**Attested**

I, Karla Weiss, Auditor in and for Winnebago County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Winnebago County, Iowa, at its meeting held on the 10<sup>th</sup> day of May, 2022

  
 \_\_\_\_\_  
 County Auditor

Kris Oswald, Drainage Clerk discussed drainage district matters.

At 9:30 A.M. there was a Public Hearing for the FY 22 Budget Amendment. On a motion by Durby and seconded by Smith the Supervisors moved to open the public hearing. All voted aye. Motion carried. Present at the meeting were Supervisors Durby and Smith, Karla Weiss, Auditor, Scott Meinders, Engineer, Julie Sorenson, Public Health Director, and Supervisor Jensvold by phone. There was no public comment. On a motion by Durby and seconded by Smith the Supervisors moved to close the Public Hearing. All voted aye. Motion carried.

On a motion by Durby and seconded by Smith the Supervisors moved to approve the following resolution for the FY 2022 Budget Amendment. All voted aye. Motion carried.

**RESOLUTION 05-10-2022-01-01**  
**RESOLUTION TO APPROPRIATE MONEY FOR THE**  
**FY2022 BUDGET AMENDMENT**

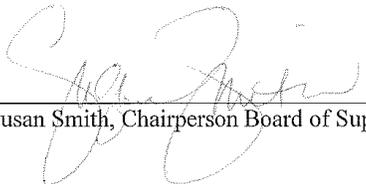
**WHEREAS**, on May 10, 2022 the Winnebago County Board of Supervisors did adopt the County Budget Amendment for the Fiscal Year 2022; and

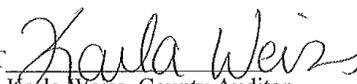
**WHEREAS**, the Board of Supervisors shall appropriate the amounts deemed necessary for each of the county officers and departments during the ensuing fiscal year, as provided by Section 331.434(6) of the Code of Iowa.

**NOW THEREFORE BE IT RESOLVED** by the Winnebago County Board of Supervisors that the following amounts are hereby amended and appropriated to the various departments for the Fiscal Year 2022.

See Attachment.

Passed and approved this 10th day of May, 2022.

  
\_\_\_\_\_  
Susan Smith, Chairperson Board of Supervisors

ATTEST   
\_\_\_\_\_  
Karla Weiss, County Auditor

**EXPENSES**

By Department	Original or Previously Appropriated by Resolution	Change Of	Appropriated To
Non Departmental	\$ 4,923,987.00	\$ 1,251,318.00	\$ 6,175,305.00
Supervisors	\$ 197,531.00	\$ -	\$ 197,531.00
Auditor	\$ 226,692.00	\$ -	\$ 226,692.00
Treasurer	\$ 413,170.00	\$ 12,000.00	\$ 425,170.00
Attorney	\$ 254,177.00	\$ -	\$ 254,177.00
Sheriff	\$ 1,983,880.00	\$ 84,457.00	\$ 2,068,337.00
Clerk Of Court	\$ 6,761.00	\$ -	\$ 6,761.00
Recorder	\$ 292,675.00	\$ -	\$ 292,675.00
Election	\$ 235,141.00	\$ -	\$ 235,141.00
Secondary Roads	\$ 4,965,760.00	\$ 164,000.00	\$ 5,129,760.00
Veterans Affairs	\$ 50,432.00	\$ 26,100.00	\$ 76,532.00
Conservation	\$ 1,586,816.00	\$ -	\$ 1,586,816.00
Public Health	\$ 1,419,478.00	\$ -	\$ 1,419,478.00
Social Services	\$ 104,437.00	\$ -	\$ 104,437.00
County Care Facility	\$ 500.00	\$ -	\$ 500.00
Sanatarian	\$ 48,528.00	\$ -	\$ 48,528.00
Roadside Management	\$ 108,218.00	\$ 7,500.00	\$ 115,718.00
Waste Reduction - Recycling Pro	\$ 52,324.00	\$ -	\$ 52,324.00
Libraries	\$ 110,000.00	\$ -	\$ 110,000.00
County Fair	\$ 35,000.00	\$ -	\$ 35,000.00
Communications	\$ 519,086.00	\$ -	\$ 519,086.00
Courthouse & Grounds	\$ 1,135,637.00	\$ -	\$ 1,135,637.00
Data Processing	\$ 360,964.00	\$ 2,230.00	\$ 363,194.00
Zoning	\$ 10,370.00	\$ -	\$ 10,370.00
General Miscellaneous	\$ 296,455.00	\$ 40.00	\$ 296,495.00
Unemployment	\$ 12,000.00	\$ 5,000.00	\$ 17,000.00
Tort Liability	\$ 24,000.00	\$ 15,000.00	\$ 39,000.00
Mental Health	\$ 517,737.00	\$ -	\$ 517,737.00
Chemical Dependency	\$ 20,000.00	\$ -	\$ 20,000.00
Juvenile Placement	\$ 40,000.00	\$ -	\$ 40,000.00
Emergency Management	\$ 53,681.00	\$ -	\$ 53,681.00
Winn Worth Betco	\$ 185,876.00	\$ -	\$ 185,876.00
County Rural Assistance	\$ 19,000.00	\$ -	\$ 19,000.00
	\$ 20,210,313.00	\$ 1,567,645.00	\$ 21,777,958.00

On a motion by Smith and seconded by Durby the Supervisors moved to set the Public Hearing for Master Matrix for Grant 27 site for May 31, 2022 at 9:30 A.M. All voted aye. Motion carried.

There was discussion regarding which architects the Supervisors wanted the RFP to go to for the Public Health remodel. They discussed Gary Anderson of SA Architects, Bergland & Cram, and Atura Architecture.

Karla Weiss, Auditor discussed the parking lot signs. There is only a budget for 3 signs for the parking lot. Weiss will order 3 signs.

On a motion by Durby and seconded by Smith the Supervisors moved to approve the following Auditor’s transfers: #3872 from Rural Basic to Secondary Roads for \$50,625.69; #3873 from Rural Basic to General Basic for \$1,181.84; and #3874 from General Basic to Public Health for \$62,500.00. All voted aye. Motion carried.

On a motion by Durby and seconded by Smith the Supervisors moved to approve canceling the old warrants. All voted aye. Motion carried.

Cancel Old Warrants May 2022

Fund	Date	Ck #	Amount	Vendor	Expense Number	Revenue Number
0002	1/21/2020	645204	\$44.85	Martin Jutting	0002-06-1500-000-42530	0002-1-06-0055-820000
0002	11/10/2020	648026	\$20.00	Keniesa Branstad	0002-12-8000-701-48200	0002-1-12-0055-820000
0044	5/5/2020	646228	\$26.90	Peterson Sanitation	0044-72-6320-000-26000	0044-1-72-0055-820000
			\$91.75			

On a motion by Durby and seconded by Smith the Supervisors moved to approve the payroll claims. All voted aye. Motion carried.

The following Manure Management plan was received by the Auditor’s office: Ovation Farms, #60786 in Winnebago County, Iowa.

The session was adjourned until 6:00 P.M. May 10, 2022.

\_\_\_\_\_  
Susan Smith, Chairperson

Attest: \_\_\_\_\_  
Karla Weiss, Auditor

May 10, 2022

The Winnebago County Board of Supervisors met in session at 6:00 P.M. May 10, 2022 at NSB Community room.

Present: Supervisor Durby – Supervisors Smith and Jensvold by phone

Absent:

On a motion by Durby and seconded by Smith the Supervisors moved to open the Public Hearing for the EMS Resolution, making EMS an essential service. All voted aye. Motion carried. Present at the meeting was Supervisors Durby, Karla Weiss, Auditor, Barney Ruitter, Forest City, Spencer Armstrong, Forest City Ambulance, Paul Armstrong, Buffalo Center Ambulance, Troy Armstrong, Buffalo Center Ambulance, Supervisors Jensvold and Smith by phone. There was discussion regarding a combination of taxes, a wellness taxi, if the group will be able to find a plan and sell it to the public, the need to get information to the public, the appointments to the committee and the importance of alternates. It was also discussed there would be a lot of work that needs to be done in a short amount of time.

On a motion by Smith and seconded by Jensvold the Supervisors moved to close the Public Hearing. All voted aye. Motion carried.

The session was adjourned until 9:00 A.M. May 17, 2022.

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Terry Durby, Acting Chairperson

Attest: \_\_\_\_\_  
Karla Weiss, Auditor