



**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
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**Winnebago County Board of Health Meeting Minutes**  
**February 18, 2022**  
**Public Health Office**  
**8:00 a.m.**

Dr. Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Sandy Mireles, Susan Smith, Sonja Rank, and Dr. Ostercamp. Absent none. Also present was Julie Sorenson and Allison Rice.

There were no addition to the agenda.

There were no corrections to the January 21, 2022 minutes, motion by Rank, second by Smith, all ayes motion carried.

**Governance:**

Julie Sorenson, Administrator/Financial Manager, presented the end of January fiscal report.

Practice fiscal oversight: End of January—Julie Sorenson

Public Health-Nursing &EH

Revenue Department – \$46,159.25 (50.84%)

Expenses Department -\$67,833.64 (50.25%)

Fund Balance: \$110,924.38 (includes 1<sup>st</sup> quarter of 62,500)

Administration: Julie informed the board all billing is up to date, board noted.

Communication/IT: Julie informed the board that EMR training is in progress and going well. The go live date for the new software is May 1, 2022.

Workforce: We had eight admission and four discharges for January. The agency had 239 skilled nursing visits and 310 home care aide visits for January. .

Cost Report/sliding scale fee: Tabled

QPAI Goal: Allison discussed with the board the new Quality Improvement Assessment Improvement (QPAI) goal will be to continue with improved self-management of medications. A motion was made by Mireles to approve the QPAI goal of continuing with improving self-management of medications, second by Rank, all ayes and motion carried.

Community Assessment & Planning: Discussion on the upcoming webinars on with IDPH, IHCA, and partners.

**Evaluation:**

Allison reported on Deyta for January had 71 evaluations with no comments, BOH noted.

Prevent Epidemics and the Spread of Disease:

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. Agency still doing Covid clinics by appointments only. Vaccine numbers are low.

Food Inspection Report: There was no reports for the month of January board reviewed and noted.

Protect against Environmental Hazards:

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00, must call the office before picking them up due to limiting people in the front lobby due to Covid.

Promote Health Behaviors

Clinic held at the agency are: Mondays-Peds Clinic, Tuesday, Thursday and Friday will be Covid Clinic, Wednesday will be Flu Clinic. These clinics are by appointment for 1-4 in the afternoons. We have put on hold all foot clinics at Mills Harbor and Forest Plaza due to Covid 19. We are doing immunizations and foot clinics in the office with appointments. We also do foot clinics in their homes. First Steps Winnebago County staff Beth and Melissa are back doing in person home visits with their families with some video chats at the family request.

Other Business: Sorenson shared the 1<sup>st</sup> quarter information for North Iowa Community Action, board noted

Motion by Mireles to adjourn the meeting at 9:00 am second by Smith, motion carried.

Next Board Meeting: The next meeting will be Friday March 18, 2022 at 8 am.