



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
September 17, 2021
Public Health Office
8:00 a.m.

Sonja Rank called the meeting to order. With the announcement of a Quorum. Members in attendance were Susan Smith, Sonja Rank, and Stephanie Swenson. Absent: Sandy Mireles and Dr. Twyla Ostercamp. Also present was Julie Sorenson and Allison Rice.

There were no addition to the agenda.

There were no corrections to the July 16, 2021 minutes, motion by Smith, second by Swenson, all ayes motion carried.

Governance:

Julie Sorenson, Administrator/Financial Manager, presented the end of July and August fiscal report.

Practice fiscal oversight: End of July—Julie Sorenson
Nursing Department
Revenue Department – \$50,541.32 (5.00%)
Expenses Department -\$58,965.18 (5.87%)
Environmental Department
Revenue Department -\$1,861.00 (4.80%)
Expenses Department-\$3,793.21 (8.83%)
Fund Balance: \$ 106,204.56
Practice fiscal oversight: End of August—Julie Sorenson
Nursing Department
Revenue Department – \$50,654.05 (10.02%)
Expenses Department -\$71,538.70 (12.99%)
Environmental Department
Revenue Department -\$5,879.57 (19.95%)
Expenses Department-\$2,546.41 (14.75%)
Fund Balance: \$ 88,653.07

Administration: Julie informed the board all billing is up to date.

Communication/IT: Demo calls have been with MatrixCare, Careficient, and Netsmart. One more Demo with KanTime. Julie and Allison will keep the board update on the process of finding a new EMR software program.

Workforce: We had 17 admission and 12 discharges for July; 5-admissions and 10-discharges for August. The agency had 246 skilled nursing visits and 507 home care aide visits for July; 311 skilled nursing visits for August, and 508 home care aide visit for August.

2nd Quarter Chart Audits: A motion was made by Swenson, second by Smith to approve the 2nd quarter chart audits, all ayes and motion carried.

Community Assessment & Planning: Discussion on the upcoming webinars on COVID19 with IDPH, IHCA, and partners.

Evaluation:

Allison reported on Deyta for July 94 and August 85 evaluations with no comments, BOH noted.

Prevent Epidemics and the Spread of Disease:

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. Numbers are increasing in the county. The agency will be holding walk-in clinic in the office every Thursday for 1 pm to 4 pm for those interested in the vaccine.

Food Inspection Report: There was 2 reports for the month of July and 4 reports for the month of August board reviewed and noted.

Protect against Environmental Hazards:

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00, must call the office to before picking them up due to not open to the public.

Promote Health Behaviors

Flu Clinic have been set up in the different sites and business thru out the county. The office will be starting their flu clinics on October 11 by appointments only. We have put on hold all foot clinics at Mills Harbor and Forest Plaza due to Covid 19. We are doing immunizations and foot clinics in the office with appointments. We also do foot clinics in their homes. Covid 19 Clinic-Walk-in Clinic every Thursday from 1 pm to 4 pm. First Steps Winnebago County staff Beth and Melissa are back doing in person home visits with their families with some video chats at the family request.

Other Business: Smith and Sorenson discussed with the board information they received from their meeting regarding the COVID-19 monies the county received. A wish list will be presented to the ARP meeting on September 21. Board noted.

Motion by Swenson to adjourn the meeting at 9:05 am second by Smith, motion carried.

Next Board Meeting: The next meeting will be Friday October 15 at 8 am.