



**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
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**Winnebago County Board of Health Meeting Minutes**  
**April 16, 2021**  
**Public Health Office**  
**8:00 a.m.**

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Stephanie Swenson, Sonja Rank, Sandy Mireles, and Dr. Twyla Ostercamp. Absent: Susan Smith. Also present was Julie Sorenson, Allison Rice and Rhonda Schriever.

There were no addition to the agenda.

There were no corrections to the March 19, 2021 minutes, motion by Rank, second by Swenson, all ayes motion carried.

**Governance:**

Julie Sorenson, Administrator/Financial Manager, presented the end of March fiscal report.

Practice fiscal oversight: End of March—Julie Sorenson

Nursing Department

Revenue Department – \$78,289.03 (61.71%)

Expenses Department -\$55,774.17 (60.88%)

Environmental Department

Revenue Department -\$ 245.00 (40.86%)

Expenses Department-\$2,964.92 (59.54%)

Fund Balance: \$142,997.48 (includes 1<sup>st</sup> quarter county funds \$71,403.00)

Administration: Julie informed the board all billing is up to date. VA has been slowly paying on the past visits. MCOs have a few clients that they are behind on. Julie informed the board that the Mayo System is not going to be renewing their contract with Iowa Total Care.

Annual Report FY19-20: A motion was made by Rank to approve the annual report for fiscal year 2019-2020, second by Mireles, all ayes and motion carried.

Communication/IT: Eric continues to help with the auto attendant regarding the COVID-19 information. Also county is doing the annual security awareness training.

Workforce: We had 3 admissions and 7 discharges in March. The agency had 318 skilled nursing visits, and 537 home care aide visits in March.

Community Assessment & Planning: Discussion on the upcoming webinars on COVID19 with IDPH, IHCA, and partners.

**Evaluation:**

Allison reported on Deyta for March 79 evaluations with no comments, BOH noted.

**Prevent Epidemics and the Spread of Disease:**

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. Winnebago County numbers are slowly going down. Vaccine allotment that we are receiving weekly currently is 200 doses for the prime (1<sup>st</sup> shot) that we share with our partners. We have partnered with Miller Pharmacy, Mercy Clinic-Forest City and Hy-Vee. The demand for the vaccine has decreased and the agency has declined half of the allotment to receive 100 doses for the next few weeks until numbers increase for the demand of the vaccine.

Food Inspection Report: There was one report for March, board reviewed and noted.

**Protect against Environmental Hazards:**

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00, must call the office to before picking them up due to not open to the public.

**Promote Health Behaviors**

Tobacco Grant Annual Report: Tobacco Coordinator, Rhonda Schriever presented her annual report for the Tobacco Program to the board. She discussed the activities she is doing and the requirements of the grant, board noted.

We have put on hold all foot clinics at Mills Harbor and Forest Plaza due to Covid 19. We are doing immunizations and foot clinics in the office with appointments. We also do foot clinics in their homes. First Steps Winnebago County staff Beth and Melissa are back doing in person home visits with their families.

Other Business: Julie shared with the board the email she received from I-Smile new letter and the IDPH local public health system survey report from last fiscal year.

Motion by Swenson to adjourn the meeting at 9:05 am second by Mireles, motion carried.

Next Board Meeting: The next meeting will be Friday June 18 at 8 am.