



**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
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**Winnebago County Board of Health Meeting Minutes**  
**March 19, 2021**  
**Public Health Office**  
**8:00 a.m.**

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Stephanie Swenson, Sonja Rank, Sandy Mireles, Susan Smith and Dr. Twyla Ostercamp. Absent: None. Also present was Julie Sorenson and Allison Rice.

There were no addition to the agenda.

There were no corrections to the February 19, 2021 minutes, motion by Rank, second by Swenson, all ayes motion carried.

**Governance:**

Julie Sorenson, Administrator/Financial Manager, presented the end of February fiscal report.

Practice fiscal oversight: End of February—Julie Sorenson

Nursing Department

Revenue Department – \$51,125.19 (54.38%)

Expenses Department -\$61,456.26 (55.38%)

Environmental Department

Revenue Department -\$1,483.00 (40.29%)

Expenses Department-\$2,113.93 (52.47%)

Fund Balance: \$123,202.54 (includes 1<sup>st</sup> quarter county funds \$71,403.00)

Administration: Julie informed the board all billing is up to date. VA has been slowly paying on the past visits. MCOs have a few clients that they are behind on. Iowa Total Care still working on the code issue with the homebound status. Received a letter from Iowa Total Care stating we owe them monies from past visits after Julie did some investigation Iowa Total Care called and we do not owe them any monies. It all has to do with their software and the homebound status.

Communication/IT: Eric continues to help with the auto attendant regarding the COVID-19 information to help with the call volume the office is receiving.

Workforce: We had 4 admissions and 9 discharges in February. The agency had 289 skilled nursing visits, and 454 home care aide visits in January.

Resignation of HCA: McKenzie Meinders put in her resignation for her last day to be March 29. She will be moving out of the area. A motion was made by Mireles to accept McKenzie Meinders' resignation, second by Rank, all ayes and motion carried.

Hiring of HCA: Discussing regarding hiring a home care aide to replace Meinders. A motion was made by Swenson, to hire a home care aide at \$13.00 an hour when they find a qualified applicant, second by Rank, all ayes and motion carried.

Community Assessment & Planning: Discussion on the upcoming webinars on COVID19 with IDPH, IHCA, and partners.

Evaluation:

Allison reported on Deyta for February 85 evaluations with one comment, BOH noted.

Prevent Epidemics and the Spread of Disease:

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. Winnebago County numbers are slowly going down. Vaccine allotment that we are receiving weekly currently is 200 doses for the prime (1<sup>st</sup> shot) that we share with our partners. We have partnered with Miller Pharmacy, Mercy Clinic-Forest City and Hy-Vee. Those partners will concentrate on persons aged 65 and older and the agency will concentrate on the Tier groups and 64 and under with health conditions. There is a vaccine shortage and a high demand.

Food Inspection Report: There was one report for February, board reviewed and noted.

Protect against Environmental Hazards:

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00, must call the office to before picking them up due to not open to the public.

Promote Health Behaviors

We have put on hold all foot clinics at Mills Harbor and Forest Plaza due to Covid 19. We are doing immunizations and foot clinics in the office with appointments. We also do foot clinics in their homes. First Steps Winnebago County staff Beth and Melissa are doing a combo of video chat and home visits with their families.

Other Business: Julie shared with the board the email she received from I-Smile coordinator and a letter from IDPH regarding the city of Thompson discontinuing the fluoride in their water. Board asked Julie and Allison to contact the city to make sure that they have contacted the community, local dentist, and schools. Julie also passed out the 1<sup>st</sup> quarter information for NICA Maternal Health, (see attachments). Board noted.

Motion by Smith to adjourn the meeting at 9:05 am second by Rank, motion carried.

Next Board Meeting: The next meeting will be Friday April 16 at 8 am.