

Minutes of Winnebago County Public Safety Commission

Meeting date: Jan 19, 2021

Call to order: A regular business meeting of the Winnebago County Public Safety Commission was held via conference call due to COVID-19 and heightened public health risks. The meeting convened at 4:15 p.m. Chairman Andy Buffington presiding and Jennifer Ackerman Secretary.

Members in attendance: Terry Durby – representing Winnebago County, Thomas Montgomery – representing Forest City, Candy Hanna - representing Lake Mills, Rick Hofbauer – representing Buffalo Center, Carla Langfald – representing Scarville, Louise Hagedorn – representing Rake.

Members not in attendance: Representative of Thompson and Leland.

Others in attendance: Brad Leckrone with Next Generation Technologies (NGT) and Winnebago County Sheriff Steven Hepperly.

Approval of minutes: Mr. Buffington requested a motion be made to approve the agenda and minutes of the last regular business meeting of the Commission on June 25, 2020. Ms. Langfald made a motion, Ms. Hagedorn offered a second. All voted aye, motion carried.

Election of Vice Chair: Mr. Buffington acknowledged that being the Communications Director he is also the Chairman of the Commission as per the Public Safety Commission By-Laws. Mr. Buffington asked if anyone would like to nominate someone as Vice Chair. After discussion to retain Terry Durby as vice chair and no other nominations, Ms. Hagedorn made a motion to retain Mr. Durby. Mr. Montgomery offered a second. All voted aye, motion carried. Mr. Durby is the Vice Chair.

IT Budget: Mr. Leckrone explained the IT budget. There was a slight increase to the monthly fees contract. He proposed replacing the host which is estimated at \$25,000. Ms. Ackerman advised that amount was budgeted under the IT Infrastructure fund, thereby utilizing funds saved for this type of project.

Budget FY22: Ms. Ackerman advised the wage increase in the union contract is 3% and she figured the same for herself and Mr. Buffington. Ms. Ackerman advised the Health Insurance County Share was decreased from what was sent out prior to the meeting from \$101,261 to \$97,042 because the auditor had heard from the insurance company that the increase will be 15% instead of the 20% that was estimated. Mr. Durby advised the budget sheet presented has the wrong year in the FY22 requested and approved columns, Ms. Ackerman advised she would correct that. With no further discussion, Mr. Buffington asked if anyone would like to make a motion to approve the budget. Mr. Durby made a motion, Ms. Hanna offered a second. All voted aye, motion carried.

MOA with Sheriff: Mr. Buffington advised there's a new Sheriff in town and we have proposed the same memorandum of agreement that we had with former Sheriff Dave Peterson. The only change would be the dates of the agreement from February 1, 2021 to Jan 31, 2022. Ms. Langfald made a motion to approve the MOA with updated dates. Mr. Hoffbauer offered a second; all voted aye, motion carried.

Administrative Leave Policy: Mr. Buffington verified Ms. Ackerman had sent out a copy of the proposed policy and asked if anyone had any questions or any discussions on the policy. After hearing none he asked if anyone would like to make a motion to approve the administrative leave policy. Mr. Hoffbauer made a motion, Ms. Hagedorn offered a second. All voted aye, motion carried.

Other business: None

Adjournment: Mr. Durby made a motion to adjourn, Mr. Hofbauer offered a second. All voted aye, meeting adjourned at 4:38 p.m.

Jennifer Ackerman

1/25/2022

Secretary
Winnebago County Public Safety Commission

Date of Approval