



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
January 18, 2021
Public Health Office
5:15 p.m.

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Dr. Twyla Ostercamp, Stephanie Swenson, Sonja Rank, Sandy Mireles, and new board member Susan Smith Absent: None. Also present was Julie Sorenson and Allison Rice.

There were no addition to the agenda.

There were no corrections to the November 20, 2020 minutes, motion by Rank, second by Swenson, all ayes motion carried.

Governance:

Julie Sorenson, Administrator/Financial Manager, presented the end of November and December fiscal report. Practice fiscal oversight:

End of November

Nursing Department

Revenue Department – \$29,666.32 (15.32%)

Expenses Department -\$63,234.05 (33.99%)

Environmental Department

Revenue Department -\$263.00 (21.54%)

Expenses Department-\$1,543.73 (35.20%)

Fund Balance: \$ 135,645.85 (includes 1st quarter county funds \$71,403.00)

Practice fiscal oversight: End of December

Nursing Department

Revenue Department – \$84,257.34 (43.19%)

Expenses Department -\$88,603.72 (42.72%)

Environmental Department

Revenue Department -\$5,611.14 (34.44%)

Expenses Department-\$2,326.24 (40.75%)

Fund Balance: \$134,584.37 (includes 1st quarter county funds \$71,403.00)

FY 2022 Budget & Wages: A motion was made by Mireles to approve the 4% salary increase to follow the board of compensation board and board of supervisors with the exception of the current LPN's wage rate will be \$22.50 because of her extra duties she will be doing, Smith seconded, all ayes and motion carried.

Administration: All other billing is up to date. VA has been slowly paying on the past visits. MCOs have a few clients that they are behind on. Julie informed the board that she is training Rhonda to help with billing in case of Julie's absent.

Communication/IT: The 4 nurse have county phones starting as of January 1, 2021.

Workforce: We had 6 admissions and 8 discharges in November. We had 9 admissions and 6 discharges in December. November had 283 skilled nursing visits, and 367 home care aide visits. December had 394 skilled nursing visits, and 530 home care aide visits.

Work Schedules/visits-COVID19: There is no more remote hours as of January 1. Julie discussed with the board regarding hard for clinical manager, herself and some nurses to get a full week vacation in due to COVID. Employees can earn up to 240 hours and 5 employees are close to losing vacation time. Supervisor Durby spoke to Julie and said that board of supervisors will be discussing this at their next meeting. Julie will keep the board informed.

Community Assessment and Planning: Discussion on the upcoming webinars on COVID19 with IDPH, IHCA, and partners.

Evaluation:

Allison reported on Deyta for November 88 evaluations with no negative remarks and December 88 evaluations with no negative remarks. BOH noted.

Prevent Epidemics and the Spread of Disease:

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. Winnebago County numbers are slowly going down. Vaccine we will be receiving will be the Moderna for Phase 1A. The agency has been vaccine those who fall into the Phase 1A group which is health care workers and long-term care. We as an agency will not be charging an administration fee and will be using the additional grant monies we received.

Food Inspection Report: No reports for November and December, board reviewed and noted.

Protect against Environmental Hazards:

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00, must call the office to before picking them up due to not open to the public.

Promote Health Behaviors

We have put on hold all foot clinics at Mills Harbor and Forest Plaza due to Covid 19. We are doing foot clinics and immunizations in the office with appointments. First Steps Winnebago County staff Beth and Melissa are doing video chat with their families.

Other Business: Julie discussed the cost report and no changes were made to the fees the agency charges at this time.

Motion by Rank to adjourn the meeting at 6:30 pm second by Swenson, motion carried.

Next Board Meeting: The next meeting will be Friday February 19 at 8 am.