



**Public Health**  
Prevent. Promote. Protect.

**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
**FOREST CITY, IA 50436**  
**PHONE: 641-585-4763 FAX: 641-585-1788**

**Winnebago County Board of Health Meeting Minutes**  
**September 18, 2020**  
**Public Health Office**  
**8:00 a.m.**

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Dr. Twyla Ostercamp, Stephanie Swenson, Sonja Rank, Mike Stensrud and Sandy Mireles. Absent: None. Also present was Julie Sorenson and Allison Rice.

There were no addition to the agenda.

There were no corrections to the August 21, 2020 minutes, motion by Stensrud, second by Rank, all ayes motion carried.

**Governance:**

Julie Sorenson, Administrator/Financial Manager, presented the end of August fiscal report.

**Nursing Department**

Revenue Department – \$68,107.28 (12.54%)

Expenses Department -\$58,283.01 (12.54%)

**Environmental Department**

Revenue Department -\$1,549.00 (8.38%)

Expenses Department-\$3,648.42 (15.45%)

Fund Balance: \$122,402.15

**Administration:** Discussion regarding VA payments and the billing process. VA has been slowly paying on the past visits, Julie is still working on getting the rest paid for. Iowa Total Care and Amerigroup are up to date. Discussed the new PDGM billing for Medicare, where we bill every 30 days now. All other billing is up to date.

**N95 mask fitting test policy:** Allison discussed with the board the N95 mask fitting policy. Stensrud made a motion to approve the N95 mask fitting policy, second by Rank, all ayes and motion carried.

**Communication/IT:** EVV-Carebridge, Julie is setting up the new Electronic Visit Verification system thru Carebridge that will be mandatory starting January 1, 2021.

**Workforce:** We had 6 admissions and 7 discharges in August. August had 357 skilled nursing visits, and 520 home care aide visits. Numbers are slowly going up.

**Work Schedules/visits-COVID19:** We have went back to remote hours. As an agency with COVID 19 numbers going up in our county we need to keep limited staff in the office. Staff are charting from home when they can.

Community Assessment and Planning: Discussion on the upcoming webinars on COVID19 with IDPH, IHCA, and partners.

Evaluation:

Allison reported on Deyta for August 86 evaluations with no negative remarks. BOH noted.

Prevent Epidemics and the Spread of Disease:

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. Winnebago County numbers are climbing due to more testing at Waldorf University and there is an outbreak and Timely Nursing Home in Buffalo Center. Grants/PPE: Julie discussed with the board the opportunity with the new mental health region to apply for some grant monies for PPE supplies. Stensrud made a motion for the administrators to do what they need to do for COVID 19 related activities, second by Rank, all ayes and motion carried.

Food Inspection Report: August had one report, board reviewed and noted.

Protect against Environmental Hazards:

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00, must call the office to before picking them up due to not open to the public.

Promote Health Behaviors

We have put on hold all foot clinics at Mills Harbor and Forest Plaza due to Covid 19. We are doing foot clinics and immunizations in the office with appointments. Healthy Families staff Beth and Melissa are doing video chat with their families due to the COVID19 pandemic.

Other Business: Discussion regarding October meeting and scheduling conflicts. Next meeting will be held in November.

Motion by Rank to adjourn the meeting at 9:00 am second by Mireles, motion carried.

Next Board Meeting: The next meeting will be Friday November 20, 2020 at 8 am.