



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
June 19, 2020
Public Health Office
8:00 a.m.

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Dr. Twyla Ostercamp, Mike Stensrud, Stephanie Swenson, Sonja Rank and Sandy Mireles. Absent: None. Also present was Julie Sorenson, Allison Rice, Krystal Wempen and Alyssa Rakoto.

There were no addition to the agenda.

There were no corrections to the April 17, 2020 minutes, motion by Swenson, second by Stensrud, all ayes motion carried.

Governance:

Julie Sorenson, Administrator/Financial Manager, presented the end of May fiscal report.

Nursing Department-- Revenue Department – \$55,390.02 (84.37%)

Expenses Department -\$92,065.54 (76.79%)

Environmental Department-- Revenue Department -\$400 (90.10%)

Expenses Department-\$4,420.14 (77.89%)

Fund Balance: \$87,368.95 (includes \$65,860 from county funds 1st & 2nd quarter)

Administration: Discussion regarding VA payments and the billing process. VA has been slowly paying on the past visits, Julie is still working on getting the rest paid for. Iowa Total Care and Amerigroup are 30 days behind on paying. Discussed the new PDGM billing for Medicare, where we bill every 30 days now. All other billing is up to date.

Annual Report: Board reviewed the annual report for FY19 (07/01/18 to 06/30/19), a motion was made by Rank, second by Stensrud to approve the annual report, all ayes and motion carried.

Grants: RFP for Tobacco Grant for FY21 has been cancelled due to COVID19 and FY20 Grant will have an amendment from the State which will be sent soon.

Communication/IT: New server county wide is installed and working.

Workforce: We had 6 admissions and 11 discharges in May. May had visits 280 skilled nursing visits and 16 telehealth visits and 366 home care aide visits. Numbers are down due to COVID19.

Mileage policy: Staff was there to discuss mileage policy with board. Board noted and made the following motion. A motion by Mireles that the administration staff will work with the staff to come up with a mileage policy and have the county attorney review, the policy will go into effect July 1 until board of supervisors can approve later, second by Stensrud, all ayes and motion carried.

Animal policy: A motion by Stensrud to approve the pet policy the administrative staff presented (see attached policy), second by Swenson, all ayes and motion carried.

Work Schedules/visits: As long as our PPE supply is good the agency will be going back to full visits with the clients effective July 1 and remote hours will be no longer.

FY21 Wage approval: A motion was made by Stensrud to approve the FY21 wages for the staff, second by Rank, all ayes and motion carried.

Community Assessment and Planning: Discussion on the upcoming webinars on COVID19 with IDPH, IHCA, and partners.

Evaluation:

Allison reported on Deyta for May 86 evaluations, no negative remarks. BOH noted.

Prevent Epidemics and the Spread of Disease:

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. Winnebago County currently has 10 positive cases. 6 have recovered and 4 are still recovering at home. No deaths in Winnebago County.

Food Inspection Report: None for the month of May, board noted.

Protect against Environmental Hazards:

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00, must call the office to before picking them up due to not open to the public.

Promote Health Behaviors

We have put on hold all foot clinics at Mills Harbor and Forest Plaza due to Covid 19. We will start as of July 1 to hold foot clinics' in the office along with immunization but people need to call for an appointment. Healthy Families staff Beth and Melissa are doing video chat with their families due to the COVID19 pandemic.

Other Business: The administrative staff discussed the possibility of getting back into the region with the BT grant, will keep the board informed.

Motion by Swenson to adjourn the meeting at 9:15 am second by Mireles, motion carried.

Next Board Meeting: No meeting in July the next meeting will be Friday August 21, 2020 at 8 am.