



**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
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**Winnebago County Board of Health Meeting Minutes**  
**May 15, 2020**  
**Public Health Office**  
**8:00 a.m.**

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Dr. Twyla Ostercamp, Mike Stensrud, Stephanie Swenson, and Sandy Mireles. Sonja Rank was on conference call due to COVID19. Absent: None. Also present was Julie Sorenson, Allison Rice and Rhonda Schriever. Also on conference call Lisa Koppin, Mindi Watters, Lezah Hanson, NICA0 presenters.

There were no addition to the agenda.

There were no corrections to the April 17, 2020 minutes, motion by Swenson, second by Stensrud, all ayes motion carried.

Lisa Koppin, Health Services Coordinator, Mindi Watters, 1<sup>st</sup> Five Coordinator, Lezah Hanson I-Smile Coordinator all presented their annual report to the BOH on their respective programs thru NICA0, board noted. Rhonda Schriever, Tobacco Coordinator for Winnebago County presented her annual report to the board on the Tobacco Grant and her activities for the FY20, board noted.

**Governance:**

Julie Sorenson, Administrator/Financial Manager, presented the end of March fiscal report.

Nursing Department--Revenue Department – \$67,137 (78.60%)

Expenses Department -\$58,482.21 (67.15%)

Environmental Department--Revenue Department -\$755 (88.96%)

Expenses Department-\$2,133.71 (67.05%)

Fund Balance: \$128,683.03 from county funds 1<sup>st</sup> & 2<sup>nd</sup> quarter, also includes monies from the CARES Act Stimulus Fund COVID19 \$13,248.86. Julie stated under the terms and agreement she will track how the stimulus fund is being spent. She plans on using the funds toward PPE supplies and lost revenue from decreasing visits due to PPE storage which is stated in the terms, board noted.

**Administration:** Discussion regarding VA payments and the billing process. Julie is still working with the VA to get the paid from past visits. All the past authorization have been completed. She will be billing to Optum also as of May 26, 2020. Iowa Total Care and Amerigroup are 30 days behind on paying. Discussed the new PDGM billing for Medicare, where we bill every 30 days now. All other billing is up to date.

**Grants:** RFP for Tobacco Grant for FY21 has been cancelled due to COVID19 and FY20 Grant will have an amendment from the State which will be sent soon.

**Communication/IT:** Eric has been working on a new server county wide and hopefully will be a little faster for the county. Also the nurses have new printers, their printers where over 5 years old.

Workforce: We had 3 admissions & 5 discharges in April which is way down due to COVID19 and no referrals from the hospitals due to no elective surgeries at this time. April visits 346 skilled nursing visits and 17 telehealth visits and 543 home care aide visits.

Work Schedules/visits: With COVID 19 and the PPE shortage we are still put homemaker on hold and have decreased the home care personal care visits. The nurses will still be doing telehealth visits for some of the clients and set up an extra week of meds to converse the PPE.

Region 2 Rural Transportation: Mosaic will not be doing the transit as of July 1, 2020, board noted.

Community Assessment and Planning: Discussion on the upcoming webinars on COVID19 with IDPH, IHCA, and partners.

Evaluation:

Allison reported on Deyta for April 89 evaluations, no negative remarks. BOH noted.

Prevent Epidemics and the Spread of Disease:

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. Winnebago County currently has 6 positive cases. 3 have recovered and 3 are still recovering at home. 206 people in Winnebago County have been tested.

Food Inspection Report: None for the month of April, board noted.

Protect against Environmental Hazards:

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00, must call the office to before picking them up due to not open to the public.

Promote Health Behaviors

We have put on hold all foot clinics and immunization as of now due to the COVID19 and the PPE shortage. Healthy Families staff Beth and Melissa are doing video chat with their families due to the COVID19 pandemic.

Motion by Rank to adjourn the meeting at 9:00 am second by Mireles, motion carried.

Next Board Meeting: Will be Friday June 19, 2020 at 8 am.