



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
March 20, 2020
Public Health Office
8:00 a.m.

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Dr. Twyla Ostercamp, Sonja Rank, and Sandy Mireles. Absent: Stephanie Swenson, Mike Stensrud. Also present was Julie Sorenson, Allison Rice and Beth Close.

There were 2 addition to the agenda. Signatures for orders from doctors and RFP for Healthy Families

There were no corrections to the February 21 minutes, motion by Rank, second by Mireles, all ayes motion carried.

Governance:

Julie Sorenson, Administrator/Financial Manager, presented the end of November fiscal report. Practice fiscal oversight:

Practice fiscal oversight: End of February—Julie Sorenson

Nursing Department

Revenue Department – \$51,686.36 (65.02%)

Expenses Department -\$65,759.53 (54.91%)

Environmental Department

Revenue Department -\$1,137.00 (70.52%)

Expenses Department-\$1,174.09 (58.17%)

Fund Balance: \$112,202.99 (includes \$65,860 from county funds 1st & 2nd quarter)

Administration: Discussion regarding VA payments and the billing process. Julie is still working with the VA to get the past authorization finished so she can bill the VA for past services but monies is coming in for the current claims. Iowa Total Care and Amerigroup are 30 days behind on paying. Discussed the new PDGM billing for Medicare, where we bill every 30 days now. All other billing is up to date.

Communication/IT: Working with the IT department to set up conference calls and working remotely with the COVID 19 situation.

Workforce: We had 18 admissions & 16 discharges in February with 344 skilled nursing visits and 490 home care aide visits.

Staff to discuss mileage update: Tabled at this time

Signature of orders: Dr. Ostercamp was asked by the clinics office manager to check to see what the time frame is to return the signed doctors' orders back to our office since MDs or DOs can only sign the orders and they have been on vacation for 2 weeks. Julie said she would check with the regulations and get back to the clinics office manager.

Healthy Families: Beth Close, Director of the Healthy Families Program for Winnebago County, discussed with the board that the RFP will be coming out and she would like to change fiscal agent. Beth discussed the benefits of changing fiscal agents. Board would like some more information and Beth will gather that and inform the board.

Community Assessment and Planning: Discussion on the upcoming meetings the staff will attend and the importance of the education. Also discussed the meetings and events the staff attended.

Evaluation:

Allison reported on Deyta for February 97 evaluations, no negative remarks. BOH noted.

Prevent Epidemics and the Spread of Disease:

Emergency Plan: Discussion about Winnebago County Public Health Emergency Preparedness Procedures and what we would do as an agency if COVID19 would have a break out in Winnebago County. A motion was made by Mireles, second by Rank to approve Winnebago County Public Health Emergency Preparedness Procedures, all ayes and motion carried.

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. We are having weekly webinars with care centers, funeral homes, business, cities, emergency personal. We are sending them guidance from IDPH when we get them available.

Food Inspection Report for the month of February had 3 reports, board noted.

Protect against Environmental Hazards:

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00.

Promote Health Behaviors

We continue to have monthly foot clinics in the office and at Mills Harbor. We also have started been getting referrals from Forest Plaza. We also offer foot clinics in their homes as needed.

Motion by Rank to adjourn the meeting at 9:00 am second by Mireles, motion carried.

Next Board Meeting: Will be Friday April 17, 2020 at 8 am.