



Public Health
Prevent. Promote. Protect.

WINNEBAGO COUNTY PUBLIC HEALTH NURSING
216 SOUTH 4TH STREET
FOREST CITY, IA 50436
PHONE: 641-585-4763 FAX: 641-585-1788

Winnebago County Board of Health Meeting Minutes
November 15, 2019
Public Health Office
8:00 a.m.

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Dr. Twyla Ostercamp, Stephanie Swenson, Sonja Rank and Sandy Mireles. Absent: Mike Stensrud. Also present was Julie Sorenson and Allison Rice.

There were no addition to the agenda.

There were no corrections to the October 18, 2019 BOH minutes, motion by Sonja, 2nd by Sandy, to approved October 18, 2019 minutes as written, motion carried.

Governance:

Julie Sorenson, Administrator/Financial Manager, presented the end of October fiscal report. Practice fiscal oversight: Nursing Department

Revenue Department – \$100,129.23 (31.80%)

Expenses Department -\$67,649.22 (25.94%)

Environmental Department

Revenue Department -\$831.00 (51.20%)

Expenses Department-\$ 2,954.17 (29.31%)

Fund Balance: \$74,786.33 (includes 32,930 from county funds 1st quarter)

FY21 Budget: Discussing regard FY21 budget. A motion was made by Sandy to approve the FY21 budget with the raises to follow the recommendations from the comp board and the BOS, second by Sonja, all ayes and motion carried.

Administration: Julie reported that all the billing is up to date. Discussion regarding VA payments and the billing process with the new provider TriWest. VA billing is well over 90 days behind in paying. Payments are seraphic and Julie has been trying to get in contact with someone at the VA billing department to find out why. Julie has also asked other counties if they are having the same difficulty and they are. Also discussed on the MCOs and getting claims paid in a timely matter. All other billing is up to date.

Cost report has been filed with Medicare and discussed, board noted.

Communication/IT: Nothing at this time.

Workforce: We had 12 admissions & 9 discharges in October with 359 skilled nursing visits and 523 home care aide visits.

Emergency Plan was review with the board. A motion was made by Stephanie to approve the emergency plan, 2nd by Sandy, all ayes and motion carried.

Discussion regarding moving a PT home care aide to FT home care aide was discussed. A motion was made by Sandy to approve moving McKenzie Meinders from part-time status to full-time status starting December 2nd at the same pay, second by Sonja, all ayes and motion carried.

Community Assessment and Planning: Discussion on the upcoming meetings the staff will attend and the importance of the education. Also discussed the meetings and events the staff attended tobacco meetings, QPAI meetings, Medicare and value-based purchasing meeting.

Evaluation:

Allison reported on Deyta for October 102 evaluations, no negative remarks. Allison also stated that 13 surveys were returned with 3 positive comments on them. BOH noted.

Prevent Epidemics and the Spread of Disease:

No Food Inspection Report for the month of October.

Protect against Environmental Hazards:

The BOH was given the Sanitarian Report by Ron Kvale for review.

Prevent Injuries: We still have Radon Kits available for \$9.00.

Promote Health Behaviors

We continue to have monthly foot clinics in the office and at Mills Harbor. We also offer them in their homes as needed.

Motion by Stephanie to adjourn the meeting at 8:45 am second by Sonja, Motion carried.

Next Board Meeting: Will be Friday January 17 2020 at 8 am.