

April 30, 2019

The Winnebago County Board of Supervisors met in session at 9:00 A.M. April 30, 2019 adjourned from April 23, 2019.

Present: Supervisors Jensvold and Durby

Absent: Supervisor Stensrud

On a motion by Jensvold and seconded by Durby the Supervisors moved to approve the minutes for the April 23, 2019 Board Meeting and approve the Agenda for April 30, 2019. All voted aye. Motion carried.

On a motion by Durby and seconded by Jensvold the Supervisors moved to open the Public Hearing for Norske 4 Site Master Matrix. All voted aye. Motion carried. Present at the meeting were Supervisors Durby and Jensvold, Karla Weiss, Auditor, Kent Krause, Evan Fritz, Laura Fritz, Keith Fritz, Eric Guth, IT Director, Kelsey Beenken, Attorney and David Peterson, Sheriff. Kent Krause from Pinnacle discussed the Master Matrix. On a motion by Jensvold and seconded by Durby the Supervisors moved to close the Public Hearing. All voted aye. Motion carried. On a motion by Durby and seconded by Jensvold the Supervisors moved to approve the Master Matrix for Norske 4 site. All voted aye. Motion carried.

The Supervisors tabled the Resolution to designate portions of the courthouse as non-public areas.

On a motion by Jensvold and seconded by Durby the Supervisors moved to approve the following policy. All voted aye. Motion carried.

Winnebago County, Iowa

Policy for Disclosure of Security Related Information

For the protection of county employees, visitors to county facilities, persons in the care, custody or under the control of the county, and property under the jurisdiction of the county, the Winnebago County Board of Supervisors hereby adopts this Policy for Public Records Exemption of Security Related Information for Winnebago County, Iowa (hereinafter "the County"), pursuant to Iowa Code § 22.7(50) (2019).

This policy is effective as of the 30th day of April, 2019.

Purpose:

The purpose of this policy is to provide guidelines for exempting public disclosure of security related information pursuant to Iowa Code § 22.7(50).

Policy Statement:

Disclosure of certain security related information to the public may increase risks to employees, visitors, persons or property and therefore must be protected. The County shall not disclose confidential information developed and maintained by the County concerning security procedures and emergency preparedness in response to a public records request if disclosure could reasonably be expected to jeopardize such employees, visitors, persons, or property. Only information that has a reasonable likelihood of compromising or jeopardizing safety and security should be withheld under this policy.

Guidelines:

In responding to public records requests, confidential information developed and maintained by the County concerning security procedures and emergency preparedness may be withheld to help insure the safety and security of employees, visitors, persons, or property associated with the County. The following information shall be kept confidential unless otherwise ordered by a court, by the lawful custodian of the records, or by another person duly authorized to release such information:

1. Architectural, engineering or construction diagrams not otherwise publicly available;
2. Information contained in records that if disclosed would significantly increase the vulnerability of critical physical systems or infrastructures of the County;
3. Information about, or data/video collected on, alarm and security systems such as key or electronic codes, passwords, wiring diagrams, system specifications, security cameras and security camera footage, panic system, door locks, alarm systems, and security procedures and planning related to such systems;
4. Information about security systems governing information technology systems, including hardware, software, passwords and protocols;
5. Security plans and protocols, including contingency planning, continuity of operations planning and emergency response plans and protocols;
6. Information about specific threats, assessments of specific threats, and plans for addressing specific threats held by the County, recognized threat assessment team or other authorized group or individual;
7. Information about the location of hazardous materials such as controlled substances, radioactive materials, toxic materials, explosives and other hazardous biological materials;
8. Information and protocols related to cash, cash handling, cash equivalents and property with unique or extraordinary value;

9. Assessments of security vulnerability of the County, county assets, or systems.

10. Information on Wired or Wireless Infrastructure dealing with computer networks and radio communication.

Disclosure of Security Related Information:

Security Related Information may be disclosed to an authorized contractor or other governmental entity when necessary to maintain or improve operations of the County.

Situations in which such a necessity arises includes, but is not limited to, contractors working on the County's information or communications systems, joint projects with other entities or other public safety agencies using the County's communications systems.

Before Security Related Information is disclosed to non-governmental entities under this provision, a Security Related Information Exchange Agreement, or an agreement with substantially similar terms, must be signed and returned to the County. Before Security Related Information is disclosed to governmental entities under this provision, a Security Related Information Notice must be provided to the receiving entity.

Document Identification:

When practical, documents containing security related information may be identified with the following statement in the header and footer of each page:

CONTROLLED UNCLASSIFIED INFORMATION

In addition, the following statement may be added to the document's title page:

NOTICE: The contents of this document are proprietary to Winnebago County and shall not be disclosed, disseminated, copied, or used except for purposes expressly authorized in writing by Winnebago County.

Documents containing security related information should not be left out in the open when not in use.

Additional Resources:

Iowa Code § 22.7(50) (2019)

Adopted this 30th day of April, 2019.



Terry Durby, Chairman
Board of Supervisors
Winnebago County, Iowa

ATTEST:



Karla Weiss, Auditor

On a motion by Durby and seconded by Jensvold the Supervisors moved to open the public hearing for the FY 2019 Budget Amendment. All voted aye. Motion carried. Present at the meeting were Supervisors Durby and Jensvold, Karla Weiss, Auditor, Scott Meinders, Engineer, Eric Guth, IT Director, Kris Colby, Recorder, Kelsey Beenken, Attorney, A.J. Taylor, and Kris Oswald, Deputy Auditor. Karla Weiss, Auditor reviewed the budget amendment. On a motion by Jensvold and seconded by Durby the Supervisors moved to close the Public Hearing. All voted aye. Motion carried. On a motion by Durby and seconded by Jensvold the Supervisors moved to approve the following resolution. All voted aye. Motion carried.

RESOLUTION 04-30-19-01-01
RESOLUTION TO APPROPRIATE MONEY FOR THE
FY2019 BUDGET AMENDMENT

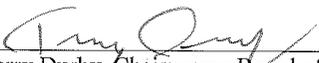
WHEREAS, on April 30, 2019 the Winnebago County Board of Supervisors did adopt the County Budget Amendment for the Fiscal Year 2019; and

WHEREAS, the Board of Supervisors shall appropriate the amounts deemed necessary for each of the county officers and departments during the ensuing fiscal year, as provided by Section 331.434(6) of the Code of Iowa.

NOW THEREFORE BE IT RESOLVED by the Winnebago County Board of Supervisors that the following amounts are hereby amended and appropriated to the various departments for the Fiscal Year 2019.

See Attachment.

Passed and approved this 30th day of April, 2019.



Terry Durby, Chairperson Board of Supervisors

ATTEST



Karla Weiss, County Auditor

EXPENSES

By Department	Original or Previously Appropriated by Resolution	Change Of	Appropriated To
Non Departmental	\$ 4,449,881.00		\$ 4,449,881.00
Supervisors	\$ 191,506.00		\$ 191,506.00
Auditor	\$ 253,014.00		\$ 253,014.00
Treasurer	\$ 371,359.00		\$ 371,359.00
Attorney	\$ 225,558.00		\$ 225,558.00
Sheriff	\$ 1,457,767.00	\$ 154,230.00	\$ 1,611,997.00
Clerk Of Court	\$ 6,331.00		\$ 6,331.00
Recorder	\$ 250,651.00		\$ 250,651.00
Election	\$ 144,528.00		\$ 144,528.00
Secondary Roads	\$ 4,853,140.00	\$ 326,000.00	\$ 5,179,140.00
Veterans Affairs	\$ 50,095.00		\$ 50,095.00
Conservation	\$ 1,490,743.00	\$ 8,000.00	\$ 1,498,743.00
Public Health	\$ 1,370,576.00		\$ 1,370,576.00
Social Services	\$ 55,976.00	\$ 40,500.00	\$ 96,476.00
County Care Facility	\$ 2,000.00		\$ 2,000.00
Sanatarian	\$ 44,524.00		\$ 44,524.00
Roadside Management	\$ 92,063.00		\$ 92,063.00
Waste Reduction - Recycling Pro	\$ 41,310.00		\$ 41,310.00
Libraries	\$ 100,000.00		\$ 100,000.00
County Fair	\$ 35,000.00		\$ 35,000.00
Communications	\$ 438,767.00		\$ 438,767.00
Courthouse & Grounds	\$ 279,919.00		\$ 279,919.00
Data Processing	\$ 374,006.00		\$ 374,006.00
Zoning	\$ 10,435.00		\$ 10,435.00
General Miscellaneous	\$ 272,542.00		\$ 272,542.00
Unemployment	\$ 5,000.00		\$ 5,000.00
Tort Liability	\$ 22,000.00		\$ 22,000.00
Mental Health	\$ 933,330.00		\$ 933,330.00
Chemical Dependency	\$ 20,000.00		\$ 20,000.00
Juvenile Placement	\$ 40,000.00		\$ 40,000.00
Emergency Management	\$ 45,700.00		\$ 45,700.00
Winn Worth Betco	\$ 187,880.00		\$ 187,880.00
County Rural Assistance	\$ 7,770.00		\$ 7,770.00
	\$ 18,123,371.00	\$ 528,730.00	\$ 18,652,101.00

AMENDMENTS TOTALS
PER SERVICE AREA

FY 2019 Amendment

Service Area 0

Non Program

\$ 26,000.00 Expense

Service Area 1

Public Safety and Legal Services

\$ 154,230.00 Expense

\$ 22,918.00 Revenue

Service Area 3

Physical Health & Social Services

\$ 40,500.00 Expense

Service Area 6

County Environment and Education

\$ 8,000.00 Expense

Service Area 7

Roads and Transportation

\$ 300,000.00 Expense

Total Expenditures

\$ 528,730.00

Total Revenue

\$ 22,918.00

Scott Meinders, Engineer discussed Secondary Roads including two contract bridges, secondary roads projects, and how the department decides order of projects.

On a motion by Jensvold and seconded by Durby the Supervisors moved to approve the following resolution. All voted aye. Motion carried.

RESOLUTION NO. 04-26-19-20-001

APPROVING THE PURCHASE OF EQUIPMENT FOR THE SECONDARY ROAD DEPARTMENT.

WHEREAS, the Board of Supervisors received quotations for one side dump trailer.

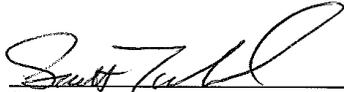
WHEREAS, the purchase is consistent with Fiscal Year 2019 budget approved by the Board of Supervisors, and

NOW THEREFORE BE IT RESOLVED by the Winnebago County Board of Supervisors, the County Engineer be authorized to accept quotations as follows:

<u>Item</u>	<u>Vendor</u>	<u>Amount</u>
34' Jet Side Dump Trailer	Vander Haag's, Inc.	\$43,660.00

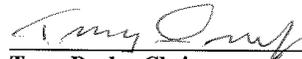
Passed and approved this 30th day of April, 2019

RECOMMENDED:



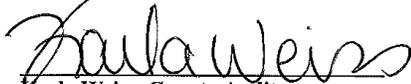
Scott Meinders, County Engineer

**BOARD OF SUPERVISORS OF
WINNEBAGO COUNTY, IOWA**



Terry Durby, Chair

ATTEST:



Karla Weiss, County Auditor

On a motion by Durby and seconded by Jensvold the Supervisors moved to approve the Secondary Road FY 2019 Budget Amendment. All voted aye. Motion carried.

On a motion by Jensvold and seconded by Durby the Supervisors moved to revise the 2019 County 5-year program. All voted aye. Motion carried.

**Resolution to Revise Winnebago County
2019 Five Year Road Program**

Resolution No. 0.1

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Winnebago County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2019), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

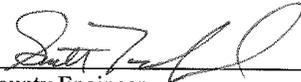
The following approved Priority Year projects shall be **ADVANCED** to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Prior FY	Accomplishment Year (\$1000's of dollars)		
					New amount	Net change	
L-(F16N2)--73-95 F-16-N2 Bridge Replacement TPMS ID: 37051	On 440TH ST, Over DRAINAGE DITCH, from 90th Avenue West .1 Miles to existing structure, along NLINE S16 T99 R25	10 0 MI 345120	Pipe Culverts LOCAL	2021	\$26	\$26	
Totals						\$26	\$26

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$419	\$445	\$26
Farm to Market Funds	\$0	\$0	\$0
Special Funds	\$0	\$0	\$0
Federal Aid Funds	\$480	\$480	\$0
SWAP Funds	\$0	\$0	\$0
Total construction cost (All funds)	\$899	\$925	\$26
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$899	\$925	\$26

Recommended:

4-30-19
Date


County Engineer

Approved:

4-30-19
Date


Chair Board of Supervisors

Attested:

I, Karla Weiss, Auditor in and for Winnebago County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Winnebago County, Iowa, at its meeting held on the 30 day of April, 2019


County Auditor

On a motion by Durby and seconded by Jensvold the Supervisors moved to approve the utility permit for Alliant Energy to upgrade overhead electric near Scarville. All voted aye. Motion carried.

There was a joint meeting with Kossuth County regarding DD 21, DD 68-136, and DD 68-136 Lat 2. On a motion by Tjarks and seconded by Jensvold the Supervisors moved to set the public hearing date for a repair project on DD 21, DD 68-136, and DD 68-136 Lat 2 for June 25, 2019 at 11:00 A.M. All voted aye. Motion carried.

On a motion by Durby and seconded by Jensvold the Supervisors moved to set the public hearing date for an improvement project on DD 18 Lats 11, 12, 13, and 29 for June 25, 2019 at 11:30 A.M. All voted aye. Motion carried.

No action was taken on the tax issue with Dillavou's.

The following claims were approved and ordered to be paid:

Alliant Energy	Utilities	519.86
Anderson Industries LLC	Parts	548.90
BMC Aggregates LLC	Materials	58,683.04
Bolinger, Doug	Reimbursement	34.99
Bomgaars	Supplies	88.43
Calhoun-Burns and Assoc Inc	Services	652.10
Chase Card Services	Supplies	69.00
Cintas Corp	Supplies	152.23
Deere & Company	Equipment	104,083.70
Deluxe For Business	Supplies	233.99
Hi Yield Products	LP	513.00
Iowa Prison Industries	Supplies	333.78
Kaisers Auto Repair	Services	193.44
Meinders, Scott	Reimbursement	32.67
Safety Kleen Corp	Services	683.11
Verizon Wireless	Telephone	120.03
Waste Mgmt of WI-MN	Services	63.00
Weavers Leather Store	Supplies	453.55
Ziegler Inc	Parts	3,600.84
Ability Network Inc	Services	4,361.71
Amazon Capital Services	Supplies	93.95
Austin Office Products	Supplies	131.15
Baumann, Jeffrey	Rent	400.00
Beenken, Kelsey	Mileage	205.94
Black Hills Energy	Utilities	157.80
Bob Barker Co	Supplies	198.20
Bomgaars	Supplies	195.62
Business Forms & Systems Co	Services	262.80
Century Link	Telephone	35.48
Cerro Gordo Co Sheriff	Services	62.21
Cintas Corp	Supplies	44.17

City of Forest City	Utilities	581.00
Delta Dental	Services	1,431.94
Durby, Terrell	Mileage	707.94
Electronic Engineering Co	Services	978.10
Fidelity Security Life	Services	652.35
Forest City Ford	Services	31.00
Galls LLC	Supplies	216.36
GRP & Associates	Services	42.00
Impact7G	Services	1,500.00
Johnson Controls	Services	697.00
Lake Mills Graphic Inc	Advertising	597.00
Lake Mills PT	Services	195.00
Medline Industries Inc	Supplies	1,243.42
Menards	Supplies	11.65
Miller, Jaci	Grant Writing	200.00
Motorola Solutions Inc	Services	18,372.00
Next Generation Technologies	Services	1,222.00
North Iowa PT	Services	689.44
Ostrander, Chelsey	Mileage	194.94
Oswald, Kris	Mileage	192.02
Plumb Supply Co	Supplies	94.41
Polk Co Sheriff	Services	49.72
Prairie Meadows	Hotel at Training	436.80
Preferred Housing LLC	Rent	200.00
Reliance Standard Life Ins Co	Services	1,017.89
Reliance Telephone Inc	Supplies	1,000.00
Sanofi Pasteur Inc	Services	73.13
Schilling Supply Co	Supplies	246.11
Verizon Wireless	Telephone	455.75
Visa	Supplies	190.40
Weiss, Karla	Mileage	268.23
Wilson Dental	Services	90.00
Winnebago Co Public Health	Supplies	14.18
Zehren, Dennis	Reimbursement	834.06

On a motion by Durby and seconded by Jensvold the Supervisors moved to approve the payroll claims. All voted aye. Motion carried.

The following manure management plans were received by the Auditor's office: Eagle Pork 5 #59515, John Eilertson #61558, and R & D Pork #58935.

The session was adjourned until 9:00 A.M. May 7, 2019.

Terry Durby, Chairperson

Attest: _____
Karla Weiss, Auditor