

Minutes of Winnebago County Public Safety Commission

Meeting date: Mar 6, 2019

Call to order: A regular business meeting of the Winnebago County Public Safety Commission was held at the Winnebago County Public Safety Center in Forest City. The meeting convened at 4:30 p.m. Chairman Andy Buffington presiding and Jennifer Ackerman Secretary.

Members in attendance: Terry Durby – representing Winnebago County, Thomas Montgomery – representing Forest City, Candy Hanna - representing Lake Mills, Dan Swearingen – representing Thompson, Carla Langfald – representing Scarville, Rick Hofbauer – representing Buffalo Center, Louise Hagedorn – representing Rake.

Members not in attendance: Representative of Leland.

Others in attendance: Brad Leckrone with NGT; Steve Lillquist, Ian Dickerson and Ashley Egesdal with Winnebago County Communications.

Approval of minutes: Mr. Buffington requested a motion be made to approve the agenda and minutes of the last regular business meeting of the Commission on July 26, 2018. Ms. Hanna made a motion, Mr. Swearingen offered a second. All voted aye, motion carried.

Election of Vice Chair: Mr. Buffington acknowledged that being the Communications Director he is also the Chairman of the Commission as per the Public Safety Commission By-Laws. Mr. Buffington asked if anyone would like to nominate someone as Vice Chair. Ms. Hanna nominated Terry Durby. No other nominations were offered. Mr. Buffington asked for a motion to accept Mr. Durby by unanimous ballot as Vice Chair. Mr. Hofbauer made a motion to cease nominations and elect Terry Durby, Ms. Langfald offered a second. All voted aye, motion carried. Mr. Durby is the Vice Chair.

NGT IT Contract & Budget Plan: Mr. Leckrone provided the proposed WCPS Strategic Budget Plan FY20 which includes monthly fees for labor, software maintenance agreement costs and data processing equipment estimated costs as well as a plan to purchase a failover host for approximately \$22,000. The Commission began saving funds this fiscal year for large IT purchases, there is currently \$12,000 in the fund. Brad proposed using the \$12,000 the Commission would have saved for the fund in FY20 along with \$10,000 from the current fund toward the project. The purchase of the host would not only allow for failover, but it can also be used as the backup server which is currently being done by NGT at a cost of \$619 monthly or \$4,500 annually. Ms. Ackerman advised the monthly fees in the NGT contract reflect the discounted cost with the purchase of the failover host. Mr. Leckrone asked if there were any questions about the IT budget plan. There were none. Mr. Buffington asked if there was a motion to approve the NGT IT Contract. Mr. Durby made a motion to approve the contract, Ms. Hagedorn offered a second, all voted aye, motion carried.

Dispatcher Jail Control Duties: Mr. Buffington explained that during contract negotiations dispatch staff were requesting a shift differential for doing jail control duties during the times there is not a controller. The Commission's labor attorney advised this would not be something negotiable in the contract and should be determined by the Commission. Ms. Ackerman advised the jailer's pay rate is at least \$15.00 an hour for controller duties and when one is not available on-duty dispatch does it without compensation. Mr. Lillquist advised there is a lot more to the

jail control duties than we anticipated prior to moving in. The greater number of inmates the busier those duties become and there are 25 inmates in custody as of the morning of this meeting. No hourly dollar amount was proposed. The members present were in general agreement dispatch staff should be compensated but that the Commission should not be responsible to pay for a function of the Sheriff's Office. Mr. Buffington advised both sides could discuss it and bring a proposal to the next Commission meeting.

Budget 2019-2020: Ms. Ackerman presented the proposed FY20 budget. Mr. Buffington advised at the union negotiations a five-year contract was agreed upon with wages to be negotiated again after 3 years. The wage increases for the next 3 years are in line with what the deputies and jailers negotiated in their contracts: 5% increase in FY20, 3% FY21 and 3% FY22. Ms. Langfald asked if the salary budgeted included a raise for non-union employees. Ms. Ackerman advised the proposed budget included a 5% raise for herself and Mr. Buffington. Mr. Buffington asked if there were any questions about the proposed budget, hearing none he asked for a motion to adopt the budget as presented. Ms. Langfald made a motion, Mr. Swearingen offered a second, all voted aye, motion carried.

Other business: None

Adjournment: Mr. Durby made a motion to adjourn, Mr. Hofbauer offered a second. All voted aye, meeting adjourned at 4:50 p.m.

Jennifer Ackerman

7/11/2019

Secretary
Winnebago County Public Safety Commission

Date of Approval