



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
216 SOUTH 4TH STREET
FOREST CITY, IA 50436
PHONE: 641-585-4763 FAX: 641-585-1788

Winnebago County Board of Health Meeting Minutes
October 19, 2018
Public Health Office
7:30 AM

The meeting was called to order by Dr. Keller. With the announcement of a Quorum.

Members in attendance were Dr. Keller, Sandy Mireles, Mike Stensrud, Sonja Rank arrived later, and Stephanie Swenson was unable to attend. Also present was Julie Sorenson, Allison Rice, Krystal Weishaar, Alyssa Rakoto, and Erin Barkema, state consultant IDPH.

There were no additions to the agenda.

There were no corrections to the September 21, 2018 BOH minutes, motion was made by Mike, 2nd by Sandy to approve as written without opposition.

Governance: Julie Sorenson, financial manager, presented the end of September report.

Nursing Department

Revenue Department –September \$31,920.70 (11.51%)

Expenses Department – September \$63,718.19 (18.42%)

Environmental Department

Revenue Department –September \$400.00 (14.84%)

Expenses Department-September \$3,073.11 (26.67%)

Fund Balance: \$ -8,141.40

- o Without additional county dollars

Administration: Julie reported that all the billing is up to date but the monies coming in are behind. The MCOs are behind paying from July, August & September. VA is also behind in paying. She is just waiting for revenue to be coming in for all the services.

Policies: Allison, Clinical Manager reported on a new influenza vaccine policy that needed action. (See attachment) After discussion a motion was made by Mike to accept the influenza vaccine policy as written, second by Sandy, motion carried.

Communication/IT: Eric has been updating Public Health email accounts; he continues to work on replacing computer towers. New Copy machine in place now

Workforce: We had 6 admissions & 6 discharges in August with 335 skilled nursing visits. No additional nurse will need to be hired, at this time.

Erin Barkema, State Consultant for IDPH explained the COPs mandated by CMS for management of requirements Department of Inspection and Appeals. Erin is willing to go to the board of supervisors meeting on Tuesday, October 23 to explain these regulations. She explains that they are highly recommended that there be two positions of an administrator and clinical manager.

Community Assessment and Planning: Julie discussed the upcoming meeting staff will attend and the importance of the education. Also, the value of networking with other agencies at the meetings. New Oasis training rules starting January 1, 2019, nurses will have training soon.

Meeting attended and events:

Tobacco Meeting—Rhonda, Empowerment Meeting- Julie, Beth, HFA week training-Beth and support workers, Value Based Purchasing Webinars—Allison, Julie, Transition of Care Mercy-Allison.

Evaluation:

Julie reported on Deyta- 89 evaluations completed, no negative remarks, BOH noted.

We are continuing to work on our QAPI pain assessment goals.

Prevent Epidemics and the Spread of Disease:

Food Inspection Report was given to BOH members for review.

Protect against Environmental Hazards:

The BOH was given the Sanitarian Report by Ron Kvale for review.

Prevent Injuries: We still have Radon Kits available

Promote Health Behaviors

We are have flu clinics every afternoon from 2 pm to 4 pm in the office and most our flu clinics in the public will be completed by the end of October. We continue to have monthly foot clinics in the office and at Mills Harbor. We also offer them in their homes as needed. Healthy Families continue to work with children in their homes. Rhonda is working on the Tobacco program and policies for business this fiscal year.

Prepare for/Respond to/and Recover from Public Health Emergencies Preparedness:

We will be attending emergency exercise that will be held on Tuesday October 30 1-3 at TSB. This is CMS requirement.

Motion to adjourn meeting was made by Mike second by Sonja. Motion carried.

Next Board Meeting: November 16, 2018