



Public Health
Prevent. Promote. Protect.

WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
March 16, 2018
Public Health Office
Time: 07:30 AM

The meeting was called to order by Sonja Rank. With the announcement of a Quorum.

Members in attendance were Sandy Mireles, Stephanie Swenson and Sonja Rank. Mike Stensrud & Dr. Keller were unable to attend. Julie Sorenson and Ruth Merchant were also present.

Discussion on the cost report was added to the Agenda.

There were no correction to the February 23, 2018 minutes. Sandy motioned to approve the minutes as written, second by Stephanie, motion was carried without opposition.

Governance: Julie Sorenson, financial manage, presented the end of February report.

Nursing Department

Revenue Department-February \$48,819.63 (55.66%)

Expenses Department-February \$57,494.56.56 (51.64%)

Environmental Department

Revenue Department – February \$3,770.00 (43.75%)

Expenses Department- February \$60,078./04 (51.70%)

Fund balance: \$55,276.17 (with county dollars)

IPERS, Health insurance, & FICA are taken out of the rural basic fund which is helping our fund balance.

Administration:

Julie reported that she is working on the billing. The MCO's are paying \$98.92 instead of \$110.00 for skilled nursing, which is at 90%. They are paying \$44.79 per visit of the HCA visits which is 97%. She continues to have issues with collecting funds from the VA. There were no bad debts at this time, all the State Grant Funds and Elderbridge funds have been used. Our grant writer has reviewing the cost report while working on our state grant. The maximum currently charged for skilled nursing visits is \$110.00. Our skilled nursing actual cost is \$134.20. Hancock County Public Health charge \$185.00 for skilled nursing visits. No action was taken at this, the discussion was tabled until the next meeting. Julie will gather the information requested by the BOH.

Communication/IT:

No report, but Eric did bring Julie a new computer tower as her computer was running slow.

Workforce:

We had 11 admissions & 9 discharges in February with 340 skilled nursing visits. No new hires. We discussed wage adjustments for one nurse, the board requested a salary review with years of service. It was tabled for discussion at the next meeting and would take effect July. Discussed the need to hire a RN and a HCA to replace the 2 employees retiring in May.

Community Assessment and Planning:

Ruth discussed the upcoming meetings and future meetings staff will be attending.

Meeting attended and events:

Tobacco Meeting & Task Force-Rhonda, Empowerment Meeting-Ruth and Beth, Healthy Families Winnebago County-Beth and support workers. BT meeting-Ruth or Julie, Value Based Purchasing Webinars--Ruth

Evaluation:

Ruth reported on Deyta-97 evaluations completed, no negative remarks, the BOH noted.

Prevent Epidemics and the Spread of Disease:

Food inspection report was given to BOH members for review.

Protect against Environmental Hazards:

The BOH was given the Sanitarian Report by Ron Kvale for review.

Promote Health Behaviors:

We continue to have monthly Foot Clinics at Mills Harbor, Lake Mills, at the office in Forest City and provide in-home nail clinics as requested. Healthy Families Winnebago County continue to work with children at risk in their homes. Rhonda is working on the Tobacco program. She provides education throughout the county on the health risks linked to tobacco use. We provide information and education on public health issues throughout the year.

Prepare for/Respond to/and Recover from Public Health Emergencies Preparedness:

We continue to work with the 12 county coalition on emergency preparedness by attending meetings and working on the needs of our area.

Motion to adjourn meeting by Stephanie, seconded by Sandy, motion carried.

Next Board Meeting: April 20, 2018