



**Public Health**  
Prevent. Promote. Protect.

**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
**FOREST CITY, IA 50436**  
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**Winnebago County Board of Health Meeting Minutes**  
**February 23, 2018**  
**Public Health Office**  
**Time: 07:30 AM**

The meeting was called to order by Dr Keller, with the announcement of a Quorum.

Members in attendance were Dr Keller, Mike Stensrud, Sandy Mireles, and Sonja Rank. Stephanie Swenson was unable to attend. Julie Sorenson and Ruth Merchant were also present.

There were no additions to the Agenda.

There were no correction to the January 19, 2018 minutes. Sandy motioned to approve the minutes as written, second by Mike, motion was carried without opposition.

**Governance:** Julie Sorenson, financial manager, presented the end of January report.

**Nursing Department**

Revenue Department- January \$89,231.28 (51.46%)  
Expenses Department- January \$60,476.74 (47.38%)

**Environmental Department**

Revenue Department – January \$834.00 (35.59%)  
Expenses Department- January \$1,558.61 (47.54%)

Fund balance: \$62,764.58, with additional county dollars

The fiscal budget For 2018/2019 without FICA, IPERS, Workman's Comp and Health Insurance moved from the Public Health fund to the Rural Basic fund was presented to the BOH for review and approval. Sandy made a motion to approve the budget and Mike seconded the motion. The motion carried without opposition.

**Administration:**

Julie reported that all the billing is up to date. She continues to work with the MCOs to make sure we obtain reimbursements in a timely manner.

We discussed what the \$800.00 Public Health incentive dollars will be used for. Sonja made a motion to use the incentive for skilled nursing HCA and homemaker services as we have in the past. Mike seconded the motion, motion carried without any objection.

We continue to have monthly Foot Clinics in Lake Mills at Mills Harbor and at the office in Forest City. We also offer foot clinics in the office or in private homes by appointment. Heathy Families America continue to work with children in their homes.

Rhonda presented her annual Tobacco report to the BOH. She gave out information on her activities and goals achieved during this fiscal year of the Tobacco grant. She provides education throughout the county on the health risks linked to tobacco use. She distributes Quitline Iowa posters and information in various businesses, libraries, and clinics in every community in Winnebago County. She has met her grant goal with four businesses and two parks adapting tobacco free policies.

***Prepare for/Respond to/and Recover from Public Health Emergencies Preparedness:***  
We continue to work with the 12 county coalition on Emergency Preparedness by attending meetings, developing work plans and determining the needs of our area.

Motion to adjourn meeting by Sandy, seconded by Mike, motion carried.

Next Board Meeting: March 16, 2018