



WINNEBAGO COUNTY PUBLIC HEALTH NURSING  
216 SOUTH 4<sup>TH</sup> STREET  
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**Winnebago County Board of Health Meeting  
Advisory Meeting  
August 21, 2015  
Public Health Office  
07:30 AM**

1. Call to order
  - a. Guest: Erin Barkema, State Consultant
2. Announcement of Quorum
3. Additions to the Agenda
4. Approval of the last Minutes-(March 2015 meeting)
5. Advisory Board –(Quarterly-August)

**6. Governance:** *Go thru standards-done*

Practice fiscal oversight:

Nursing Department:

- Revenue Department: \$ 92,100.69 (7.63%)
- Expenses Department: \$116,629.78 (10.02 %)

Environmental Department

- Revenue Department: \$ 3,088.88 (8.12%)
- Expenses Department: \$5,172.68 (13.60%)

Fund Balance: \$ 201,566.33

**7. Administration:** Standards-Done

- Billing:
- Medicare/Medicaid /Private Pay
  - o Private pay clients
  - o State dollars
  - o Elderbridge Funding
  - o Medicare –Face to Face
  - o

**8. Communication/IT:** *Go thru standards with BOH—done*

**9. Workforce:** *Go thru standards with BOH- done*

- Admits and Discharges
- HFA Staffing
- HCA Staffing
- Salaries/weekends

**10. Community Assessment and Planning:** Go thru standards with BOH-  
Upcoming meetings:

- BT Regional Meeting-Webinar/Executive Meeting-Jayne
- Empowerment meetings-Jayne
- Winnebago Tobacco Coalition meeting---Jayne
- SIMS Meeting-Jayne
- Substance Abuse Coalition Meeting-Jayne
- HFA Supervisors Meeting-Allison/Beth
- Weekly nurses meeting-all nurses
- HFA Core Training-Rhonda
- Meeting attended and events:
  - Regional/State BT Meeting- .....Jayne
  - Empowerment Meeting Regional—Jayne

**11. Evaluation:** Go thru standards with BOH-

- Chart audit—Due August
- Deyta update

**12. Prevent Epidemics and the Spread of Disease:** Go thru standards with BOH-

- Food Inspection Report
- 13. Protect against Environmental Hazards:** Go thru standards with BOH-
- Sanitarian Report
- 14. Prevent Injuries:** Go thru standards with BOH-
- Love your Kids Injury Prevention Grant
- 15. Promote Health Behaviors:** Go thru standards with BOH-
- WiseWomen Screening and BCC Program changes
- Foot clinics/Cholesterol Clinics
- Tobacco Coalition Winnebago County
- Healthy Families of America update

**16. Prepare for/Respond to/and Recover from Public Health Emergencies Preparedness:**  
Go thru standards with BOH-

- BT updates –FY 15-16 updates

Next Board Meeting:  
Next Advisory Meeting: Sept 18, 2015  
Adjournment