

Minutes of Winnebago County Public Safety Commission
Meeting date: Jan 22, 2015

Call to order: A regular business meeting of the Winnebago County Public Safety Commission was held at the Winnebago County Court House in Forest City. The meeting convened at 4:30 p.m. Chairman Andy Buffington presiding and Jennifer Ackerman Secretary.

Members in attendance: Terry Durby – representing Winnebago County, Doug Jenson– representing Forest City, Todd Hughes – representing Thompson, Carla Langfald – representing Scarville, Phil Benn – representing Rake

Members not in attendance: Buffalo Center, Lake Mills, Leland

Approval of minutes: Mr. Buffington requested a motion be made to approve the agendas and minutes of the last two regular business meetings of the Commission on March 6, 2014 and November 17, 2014. Mr. Durby made a motion, Mr. Jenson offered a second. All voted aye, motion carried.

Election of Vice Chair: Mr. Buffington acknowledged that being the Communications Director he is also the Chairman of the Commission as per the Public Safety Commission By-Laws. Mr. Buffington asked if anyone would like to nominate someone as Vice Chair. Mr. Durby nominated Mr. Jenson. No other nominations were offered. Mr. Buffington asked for a motion to cease nominations and to accept Mr. Jenson as Vice Chair. Mr. Benn made a motion, Mr. Hughes offered a second. All voted aye, motion carried. Mr. Jenson is the Vice Chair.

IT Issues: Mr. Guth advised he'd been working closely with Brad Leckrone with NGT on the problems with the server. He advised the commission that the quote presented to replace the current server is the best option moving forward. Mr. Jenson asked where the new server would be housed. Mr. Guth advised in the same place it is now. Mr. Jenson asked if it was possible to house it at the court house in the event the sheriff's office would build elsewhere there would be cost involved in moving the equipment. Mr. Guth advised there would be cost involved in moving the equipment, however, some of the equipment should not be housed off-site. Mr. Guth explained that NGT will begin charging for their off-site backup of files. Previously they had been doing it without charge simply because they knew it needed to be done and that the budget for IT was tight. Mr. Durby advised it would be best to pay them because if they are not being paid they are not liable.

Budget 2015/2016: Mrs. Ackerman presented the proposed 2015/2016 budget. Mr. Buffington advised he and Mrs. Ackerman are asking for a 3% raise in salary. He advised the dispatcher's salary increase is 2.25% per the union contract. Mr. Jenson asked what the county did for raises. Mr. Durby advised the comp board has suggested 6% for the elected officials and 4% for others. Mr. Jenson

suggested a 2.5% raise. Everyone agreed with that percentage and Mrs. Ackerman advised she would adjust the salary line item to reflect that change. Mrs. Ackerman advised the infrastructure fund will have \$30,000 by the end of the fiscal year. The Commission has been contributing \$10,000 each year for the past three years and would need to decide on the amount, if any to contribute. Mr. Durby asked if there would be expenses in that category if the sheriff's department were to move. Mr. Buffington advised yes, they could be significant. Mr. Durby advised he believed the \$10,000 should remain budgeted. Mr. Buffington asked if there were any other questions on the 2015/2016 budget. There were none. Mr. Jenson made a motion to accept the budget with the change to the salaries mentioned. Mr. Durby offered a second. All voted aye, motion carried.

Update on Communications Consortium: Mr. Buffington advised he has been contacting legislator's about the consortium to let them know what they are trying to accomplish with public safety radio communications in our area.

Other business: There was no other business.

Adjournment: Mr. Jenson made a motion to adjourn, Mr. Benn offered a second. Meeting adjourned at 5:15 p.m.

Jennifer Ackerman

Secretary
Winnebago County Public Safety Commission

April 16, 2015

Date of Approval