

**Minutes of Winnebago County E911 Service Board
Public Budget Hearing and Regular Business Meeting
Meeting date: Feb 13, 2014**

Call to order: A public budget hearing and a regular business meeting of the Winnebago County E911 Service Board was held at the Winnebago County Courthouse in Forest City. The meeting convened at 4:00 p.m. Chairman Daniel Davis presiding and Jennifer Ackerman, Secretary.

Members in attendance: Terry Durby – representing Winnebago County, Daniel Davis– representing Forest City, Nathan Ostrander – representing Lake Mills, Troy Armstrong – representing Buffalo Center, Todd Hughes – representing Thompson, Carla Langfald – representing Scarville, Phil Benn– representing Rake.

Members not in attendance: Representatives of Joice, Woden and Crystal Lake

Approval of Minutes: Mr. Armstrong made a motion to approve the minutes from meeting held Feb 11, 2013. Mr. Durby offered a second. All voted aye, motion carried.

Approval of Agenda: Mr. Durby made a motion to approve the agenda for meeting held Feb 13, 2014. Mr. Armstrong offered a second. All voted aye, motion carried.

Election of Officers:

Mr. Armstrong suggested the board keep the officers the same, Mr. Davis as chairman and Mr. Durby as vice chair. Mr. Davis asked if there were any other nominations, there were none. Mr. Armstrong made a motion to elect Mr. Davis as Chair of the Service Board and Mr. Durby as the Vice Chair. Mr. Hughes offered a second. All voted aye, motion carried.

Public Budget Hearing:

Mr. Davis opened the meeting to the public for the budget hearing.

E911 Budget 2014/2015:

Ms. Ackerman presented the E911 Budget. Significant items budgeted for include \$13,000 to replace the Forest City repeater tower, \$29,400 to upgrade the 911 recording equipment to prepare for Next Gen 911. She further advised the Shieldware CAD software was paid in full this fiscal year. Mr. Davis asked for comments from the public. No members of the public were heard from. Mr. Durby made a motion to close the meeting to the public, Mr. Armstrong offered a second. All voted aye, motion carried. Meeting closed to public.

Mr. Armstrong made a motion to adopt the E911 Budget for fiscal year 2014/2015. Mr. Hughes offered a second. All voted aye, motion carried.

Update By-Laws: Ms. Ackerman advised the State E911 Program Manager had sent information that the by-laws needed to be updated. Previously approved by-laws had wording about ex officio members which are not allowed under Iowa law; all wording in reference to ex-officio members was struck from the by-laws. The State further requested more specific wording be added in reference to purchasing and ownership of property as well as specific wording should the E911 Board be dissolved; both paragraphs added came directly from the State and should meet with their requirements. Mr. Davis asked if there were any questions or comments on the by-laws. There were none. Mr. Benn made a motion to adopt the updated by-laws. Mr. Ostrander offered a second. All voted aye, motion carried.

Request for Wireless E911 Funds Form: Ms. Ackerman explained the State requires the Chairman sign the request for wireless funds form which states Winnebago County E911 Board would use those funds to purchase the Forest City repeater tower and the NG 911 recording equipment. Chairman Davis signed the form.

Other Business: No other business

Adjournment: Mr. Ostrander made a motion to adjourn. Mr. Armstrong offered a second. Meeting adjourned at 4:14 p.m.

Jennifer Ackerman

1/22/2015

Secretary
Winnebago County E911 Service Board

Date of Approval