



Public Health
Prevent. Promote. Protect.

WINNEBAGO COUNTY PUBLIC HEALTH NURSING
216 SOUTH 4TH STREET
FOREST CITY, IA 50436
PHONE: 641-585-4763 FAX: 641-585-1788

Winnebago County Board of Health Meeting Minutes
August 15, 2014
Public Health Office
07:30 AM

1. Call to order
2. Announcement of Quorum: Present: Sandy Mireles, Stephanie Swenson, Sonja Rank, J Shaffer RNC. Absent: Dr Keller, Mike Strenstrud
3. Additions to the Agenda
4. Approval of the last Minutes-June 2014 meeting: Approved as written.
5. Advisory Board –(Quarterly-December)

6. Governance: *Go thru standards-done*

Practice fiscal oversight: End of May

- Nursing Department
 - Revenue Department \$66,925. (6.71%)
 - Expenses Department \$79,865.90 (8.01%)
- Environmental Department
 - Revenue Department \$2,316 (6.34 %)
 - Expenses Department \$2452. (8.14%)
- Ending Fund Balance: \$79,953

Discussion. Board noted.

7. Administration: Standards-Done

- Billing:
- Medicare/Medicaid /Private Pay
 - Private pay clients
 - State dollars
 - Elderbridge Funding

Jayne reports all billing is current and up to date. Board noted.

8. Communication/IT: *Go thru standards with BOH—done*

- Jayne reports that Eric fixed the sign and will teach our staff how to run it.

9. Workforce: *Go thru standards with BOH- done*

- Admits and Discharges: Jayne reports our caseload has been up and we are need more staff for both the SN and HCA clients. Would like to allow Rhonda S, LPN to go from part time to full time status. She would be able to cover in both departments. Discussion followed. Motion made by Sandy and seconded by Sonja to allow Rhonda to go full time. Motion carried.
- Closed : Client concern.
- Board noted above.

10. Community Assessment and Planning: Go thru standards with BOH-
Upcoming meetings:

- BT Regional Meeting-Webinar/Executive Meeting-Jayne
- Empowerment meetings-Jayne
- Winnebago Tobacco Coalition meeting---Jayne
- HFA Supervisors Meeting-Allison/Ashley
- Weekly nurses meeting-all nurses
- Community Cares Coalition-Jayne
- Meeting attended and events:
 - Regional/State BT Meeting-Jayne
 - Tobacco Meeting & Task Force..... Jayne
 - Empowerment Meeting Regional—Jayne
 - HFA week training—Ashley

11. Evaluation: Go thru standards with BOH-

- Chart audit—Due August: Jayne reports will have this report when the Advisory Board meets again. Due to the heavy caseload, she was unable to get this done this quarter.
- Deyta update: Jayne reports no neg comments noted.

12. Prevent Epidemics and the Spread of Disease: Go thru standards with BOH-

- Food Inspection Report: Jayne reports none for the month of Aug..

13. Protect against Environmental Hazards: Go thru standards with BOH-

- Sanitarian Report: Ron Kvale's reports given with no questions noted.

14. Prevent Injuries: Go thru standards with BOH-

- Love your Kids Injury Prevention Grant: Jayne reports we have not heard if we received this at this time.
- Board noted.

15. Promote Health Behaviors: Go thru standards with BOH-

- WiseWomen Screening and BCC Program changes
- Foot clinics/Cholesterol Clinics
- Tobacco Coalition Winnebago County: Jayne reports we did get send in RFP and will wait to see if we were awarded this time around. Coalition is moving forward and are excited to be getting new members.
- Healthy Families of America update: Jayne reports the site visit will be Sept 22 and 23 for our National accreditation. They are preparing for this visit.
- Board noted.

16. Prepare for/Respond to/and Recover from Public Health Emergencies Preparedness:

Go thru standards with BOH-

- BT updates –FY 14' updates: Jayne reports we had good response at our BT Coalition meeting. Hoping to continue to get more partners in the future. She reports we have been rewarded from the state\$23,857

Meeting adjourned by Sandy, seconded by Stephanie. All if favor.

Next Board Meeting: Oct 17, 2014 Next Advisory Meeting: Dec 21, 2014



Public Health
Prevent. Promote. Protect.

WINNEBAGO COUNTY PUBLIC HEALTH NURSING
216 SOUTH 4TH STREET
FOREST CITY, 50436
PHONE: 641-585-4763 FAX: 641-585-1788

Environmental Health Activities May 15 – August 15, 2014

I have been working with septic systems planning and instillation. I have planned and inspected the instillation of about 20 septic systems this spring and early summer. I have also been dealing with Time of Transfer questions and have signed several time of transfer documents. I still get calls about the requirements for the time of transfer law and have explained the law to a couple of realtors and home owners.

The new Grant to Counties agreement is in and this year we can use up to \$36082. The rest of the agreement is the same as last year. I think that arsenic testing will be added in the next couple of years.

Other things I have been busy with are:

Water tests – two tests

I have attended a several workshops:

Environmental Health meeting

Environmental Health webinar

Best practices in well and heat pumps

Grant to Counties webinar

Buffalo Center had a bacteria issue in there wading pool. It was closed until the problem was corrected. It is now open.

I inspected the outdoor pools in Winnebago and Worth counties and found them to be operating safely.

The two tattoo parlors in Kensett are now closed.

The radon mitigation system in the Public Health build is now installed and the level went from 11 to 0.7.

I had a heart attack and was off work for a couple of weeks. Steve Anderson covered for me during that time. I have recovered and gone through cardiac rehab in Britt now am feeling back to normal.

I continue to be a source of information for people who need answers to a variety of topics dealing with environmental health. I had a call about asbestos abatement for Winnebago Industries. I continue to use Russ Tell, Dan Olson, Heather Lloyd, and others from the DNR and the Iowa Department of Environmental Health to answer questions.

If you have further questions or need more information, please contact me at 641-903-9214.

Ron Kvale