



**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
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**Winnebago County Board of Health**  
**Special Meeting Minutes**  
**May 19, 2023**  
**Public Health Office**  
**7:30 a.m.**

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Sonja Rank Sandy Mireles and Dr. Ostercamp via phone was Susan Smith and Jaci Miller. Absent none. Also present was Julie Sorenson and Allison Rice

Additions to the agenda: none

Discussion EH/Sanitarian position: Julie presented a draft copy of a 28E shared agreement to the board regarding the possibility of sharing the EH/Sanitarian position with Hancock County. In the 28E agreement, the position will be held by Hancock County and will follow Hancock County personal policies. The position will be a 60% Hancock County and 40% Winnebago County with an hourly rate of \$28(\$58,240). The discussion of mileage was that the employee will follow each counties mileage policy and they will be accountable to turn in a monthly claim for reimbursement. The position will start sharing as of June 1, 2023.

A motion was made by Mireles to recommend to the Winnebago County Board of Supervisors to enter into a 28E sharing agreement with Hancock County for the shared position of Environment Health/Sanitarian, second by Rank all ayes and motion carried.

Julie will attend the next regular supervisors on Tuesday, May 23 to submit the recommendation to the board of supervisors.

Other Business: nothing

Motion by Rank to adjourn the meeting at 8 am second by Mireles, motion carried.

Next Regular Board Meeting: Will be held on Friday, June 16, 2023 at 8 am.