



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
June 18, 2021
Public Health Office
8:00 a.m.

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Susan Smith, Sonja Rank, Sandy Mireles, and Dr. Twyla Ostercamp. Absent: Stephanie Swenson. Also present was Julie Sorenson, Allison Rice and Lezah Hanson. Via phone was Lisa Koppin & Mindi Watters.

There were no addition to the agenda.

There were no corrections to the April 16, 2021 minutes, motion by Smith, second by Rank, all ayes motion carried.

Lezah Hanson I-Smile Coordinator, Mindi Watters, 1st Five Program Coordinator and Lisa Koppin, Health Services Coordinator for North Iowa Community Action present to the board their programs annual reports, board noted.

Governance:

Julie Sorenson, Administrator/Financial Manager, presented the end of April and May fiscal report.

Practice fiscal oversight: End of April—Julie Sorenson

Nursing Department

Revenue Department – \$67,719.37 (68.24%)

Expenses Department -\$81,523.39 (68.90%)

Environmental Department

Revenue Department -\$258.00 (41.45%)

Expenses Department-\$3,073.04 (66.87%)

Fund Balance: \$128,378.42 (includes 1st quarter county funds \$71,403.00)

Practice fiscal oversight: End of May—Julie Sorenson

Nursing Department

Revenue Department – \$42,606.68(72.23%)

Expenses Department -\$59,587.58 (74.77%)

Environmental Department

Revenue Department -\$4,575.00 (51.97%)

Expenses Department-\$2,448.39 (72.72%)

Fund Balance: \$113,524.13 (includes 1st quarter county funds \$71,403.00)

Administration: Julie informed the board all billing is up to date. VA has been slowly paying on the past visits. MCOs have a few clients that they are behind on.

Communication/IT: Eric has put in his resignation and his last day with the county is June 30th, the County will be replacing him.

Carefacts: Received word that Carefacts will be retiring their program as of June 30, 2022 and the agency will need to look into replacing our software program for the EMR and billing. Julie has set up a demo with MatrixCare, the company that has bought out Carefacts, in July.

Workforce: We had 5 admissions and 5 discharges in April and 9 admissions and 9 discharges in May. The agency had 265 skilled nursing visits, and 482 home care aide visits in April and 202 skilled nursing visits and 432 home care aide visits.

Policies: A motion was made by Mireles, to approve the home health policy book for 2021, 2nd by Rank, all ayes and motion carried.

Quarterly reports: A motion by Rank to approve the quarterly audit report, 2nd by Smith, all ayes and motion carried.

Community Assessment & Planning: Discussion on the upcoming webinars on COVID19 with IDPH, IHCA, and partners.

Evaluation:

Allison reported on Deyta for April 75 evaluations with no comments and May had 81 evaluations with no comments, BOH noted.

Prevent Epidemics and the Spread of Disease:

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. Winnebago County numbers are slowly going down. The demand for the vaccine has decreased and the agency will be holding walk-in clinic in the office every Thursday for 8 to 4 for those interested in the vaccine.

Food Inspection Report: There was one report for April and 4 reports for May board reviewed and noted.

Protect against Environmental Hazards:

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00, must call the office to before picking them up due to not open to the public.

Promote Health Behaviors

We have put on hold all foot clinics at Mills Harbor and Forest Plaza due to Covid 19. We are doing immunizations and foot clinics in the office with appointments. We also do foot clinics in their homes. Covid 19 Clinic-Walk-in Clinic every Thursday from 1 pm to 4 pm. First Steps Winnebago County staff Beth and Melissa are back doing in person home visits with their families.

Other Business: nothing

Motion by Rank to adjourn the meeting at 9:05 am second by Mireles, motion carried.

Next Board Meeting: The next meeting will be Friday July 16 at 8 am.