



**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
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**Winnebago County Board of Health Meeting Minutes**  
**February 19, 2021**  
**Public Health Office**  
**8:00 a.m.**

Sonja Rank called the meeting to order. With the announcement of a Quorum. Members in attendance were Stephanie Swenson, Sonja Rank, Sandy Mireles, and Susan Smith. Dr. Twyla Ostercamp arrived at 8:25 and took the meeting over. Absent: None. Also present was Julie Sorenson and Allison Rice.

There were no addition to the agenda.

There were no corrections to the January 18, 2021 minutes, motion by Swenson, second by Smith, all ayes motion carried.

**Governance:**

Julie Sorenson, Administrator/Financial Manager, presented the end of January fiscal report.

Practice fiscal oversight: End of January—Julie Sorenson

Nursing Department

Revenue Department – \$68,463.46 (49.60%)

Expenses Department -\$67,150.27 (49.33%)

Environmental Department

Revenue Department -\$1,062.00 (36.88%)

Expenses Department-\$2,795.02 (47.42%)

Fund Balance: \$134,164.54 (includes 1<sup>st</sup> quarter county funds \$71,403.00)

Administration: Julie informed the board the training with Rhonda is going well. All other billing is up to date. VA has been slowly paying on the past visits. MCOs have a few clients that they are behind on. Iowa Total Care still working on the code issue with the homebound status.

Sliding scale fee: A motion was made by Mireles to approve the new sliding scale fee to reflection the federal poverty guidelines for 2021, to go into effect on March 1, 2021, see attachment, second by Swenson, all ayes and motion carried.

Communication/IT: Eric put on an auto attendant regarding the COVID-19 information to help with the call volume the office is receiving.

Workforce: We had 8 admissions and 14 discharges in January. The agency had 336 skilled nursing visits, and 490 home care aide visits in January.

Chart audits: A motion was made by Mireles to approve the quarterly chart audits for the agency, second by Swenson, all ayes and motion carried.

QAPI goal: A motion was made by Smith to approve the QAPI Goal of timely admission of care for the agency for 2021, second by Swenson, all ayes and motion carried.

Community Assessment and Planning: Several weekly meeting with IDPH, IHCA, and partners regarding COVID19 and guidelines. These meeting are zoom meetings and attending by Julie and Allison

Evaluation:

Allison reported on Deyta for January 96 evaluations with no negative remarks, BOH noted.

Prevent Epidemics and the Spread of Disease:

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. Winnebago County numbers are slowly going down. Vaccine allotment that we are receiving weekly currently is 200 doses for the prime (1<sup>st</sup> shot) that we share with our partners. We have partnered with Miller Pharmacy, Mercy Clinic-Forest City and Hy-Vee. Those partners will concentrate on persons aged 65 and older and the agency will concentrate on the Tier groups. There are 5 Tier groups and the agency should be done with Tier 1 which is first responders and PK-School staff, early childhood education, and childcare workers hopefully by the second week in February. There is a vaccine shortage and a high demand. Boost dose shots for Phase 1A will be completed by the end February.

Food Inspection Report: There was one report for January, board reviewed and noted.

Protect against Environmental Hazards:

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00, must call the office to before picking them up due to not open to the public.

Promote Health Behaviors

We have put on hold all foot clinics at Mills Harbor and Forest Plaza due to Covid 19. We are doing foot clinics and immunizations in the office with appointments. First Steps Winnebago County staff Beth and Melissa are doing video chat with their families.

Other Business: Julie shared with the board the email she received from I-Smile coordinator and a letter from IDPH regarding the city of Thompson discontinuing the fluoride in their water. Board asked Julie and Allison to contact the city to make sure that they have contacted the community, local dentist, and schools. Julie also passed out the 1<sup>st</sup> quarter information for NICAO Maternal Health, (see attachments). Board noted.

Motion by Swenson to adjourn the meeting at 9:05 am second by Rank, motion carried.

Next Board Meeting: The next meeting will be Friday March 19 at 8 am.