



**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
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**Winnebago County Board of Health Meeting Minutes**  
**April 17, 2020**  
**Public Health Office**  
**8:00 a.m.**

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Dr. Twyla Ostercamp, Mike Stensrud, Stephanie Swenson, and Sandy Mireles. Sonja Rank was on conference call due to COVID19. Absent: None. Also present was Julie Sorenson and Allison Rice.

There were 1 addition to the agenda. 1135 CMS Waiver Policy

There were no corrections to the March 20 minutes, motion by Rank, second by Stensrud, all ayes motion carried.

**Governance:**

Julie Sorenson, Administrator/Financial Manager, presented the end of March fiscal report.

Nursing Department--Revenue Department – \$63,291.81(71.61%)

Expenses Department -\$58,298.59 (61.02%)

Environmental Department--Revenue Department -\$5,678.14(86.75%)

Expenses Department-\$1,487.40 (61.82%)

Fund Balance: \$\$121,386.95 (includes \$65,860 from county funds 1<sup>st</sup> & 2<sup>nd</sup> quarter)

Administration: Discussion regarding VA payments and the billing process. Julie is still working with the VA to get the past authorization finished so she can bill the VA for past services but monies is coming in for the current claims. Iowa Total Care and Amerigroup are 30 days behind on paying. Discussed the new PDGM billing for Medicare, where we bill every 30 days now. All other billing is up to date.

Grants: Julie has turned in all the RFPs for the FY2021 grants, I-4, Tobacco, State Grant, and Healthy Families.

Communication/IT: Working with the IT department to set up conference calls and working remotely with the COVID 19 situation. Also working on getting the nurses set up in the state IDSS program so Allison has a back-up for the disease follow-ups.

Workforce: We had 10 admissions & 15 discharges in March with 346 skilled nursing visits and 543 home care aide visits.

Work Schedules/visits: With COVID 19 and the PPE shortage we have put homemaker on hold and have decreased the home care personal care visits. The nurses have also schedule telehealth visits for some of the clients and set up an extra week of meds to converse the PPE in case we have a break out of positive cases in Winnebago County.

1135 Medicare Waiver: Julie discussed with the every changing policy and procedures during the pandemic of COVID 19 she would like a motion to follow the changes in the 1135 Medicare Waiver. Stensrud made the motion that Winnebago County Public Health adopts the flexibilities that are allowed in the 1135 waivers by CMS (Centers of Medicare & Medicaid Services) federally and State that, therefore, will change our practices during the COVID19 pandemic period, second by Swenson, all ayes and motion carried.

Community Assessment and Planning: Discussion on the upcoming webinars on COVID19 with IDPH, IHCA, and partners.

Evaluation:

Allison reported on Deyta for March 97 evaluations, no negative remarks. BOH noted.

Chart audits: Motion was made by Stensrud to approve the quarterly chart audits, second by Rank, all ayes and motion carried.

Prevent Epidemics and the Spread of Disease:

COVID19: Allison and Julie discussed with the board the situation with the COVID 19 virus. Winnebago Country currently has 2 positive cases. 1 has recovered and 1 still is recovering at home. 86 people in Winnebago County have been tested.

Food Inspection Report for the month of March had 1 report, board noted.

Protect against Environmental Hazards:

Ron Kvale's sanitarian report was review, no questions or concerns, board noted.

Prevent Injuries: We still have Radon Kits available for \$9.00.

Promote Health Behaviors

We have put on hold all foot clinics and immunization as of now due to the COVID19 and the PPE shortage. Healthy Families staff Beth and Melissa are doing video chat with their families due to the COVID19 pandemic.

Motion by Rank to adjourn the meeting at 9:00 am second by Mireles, motion carried.

Next Board Meeting: Will be Friday May 15, 2020 at 8 am.