



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
March 15, 2019
Public Health Office
8:00 AM

Dr. Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Dr. Ostercamp, Sonja Rank, and Sandy Mireles. Mike Stensrud and Stephanie Swenson was unable to attend. Also present was Julie Sorenson and Allison Rice.

There were no additions to the agenda.

There were no corrections to the February 15, 2019 BOH minutes, approved as written.

Governance:

Julie Sorenson, Administrator/Financial Manager, presented the end of February fiscal report.

Practice fiscal oversight: End of February

- Nursing Department
 - Revenue Department – \$63,637.54(46.69%)
 - Expenses Department -\$53,232.65(51.79%)
- Environmental Department
 - Revenue Department -\$7,041(35.86%)
 - Expenses Department-\$74,613.26(50.52%)
- Fund Balance: \$50,484.02

Grants to County procedures: A motion was made by Sonja Rank to approve the Grant to County procedure effective 3/15/2019, second by Sandy Mireles, all ayes and motion carried.

Administration: Julie reported that all the billing is up to date. Currently only have four client on Medicare. Julie received word that the letter she received last month on one of the MCOs asking for a reimbursement for overpayment was sent by error. The new MCO Iowa Total Care will start in Iowa on July 1, 2019. Julie has started contract procedures. There is some Elderbridge funding left for respite. VA is still 120 days behind in payment.

Communication/IT: no report at this time.

Workforce: We had 11 admissions & 16 discharges in February with 306 skilled nursing visits.

Staff Issues: A motion was made by Sandy Mireles, to accept the resignation of Tonya Sabin, RN as of March 1, 2019, second by Sonja Rank. She was on PRN status. All ayes motion carried.

Community Assessment and Planning: Discussion on the upcoming meetings the staff will attend and the importance of the education. Also, the value of networking with other agencies at the meetings. New Oasis training rules starting January 1, 2019, nurses will have training soon.

Meeting attended and events:

Tobacco Meeting—Rhonda, Empowerment Meeting- Julie, Beth, HFA week training-Beth and support workers, Value Based Purchasing Webinars—Allison, Julie, Transition of Care Mercy-Allison.

Evaluation:

Julie reported on Deyta for February 91 evaluations, no negative remarks, BOH noted.

Allison reported on the QAPI update. Nurses continuing to work on the agency's QAPI reports.

Medicare surveyors: The Department of Inspection and Appeals approved the Plan of Correction from the site visit and we can show up for a revisit as soon as March 23.

Prevent Epidemics and the Spread of Disease:

Food Inspection Report was given to BOH members for review.

Protect against Environmental Hazards:

The BOH was given the Sanitarian Report by Ron Kvale for review.

Prevent Injuries: We still have Radon Kits available

Promote Health Behaviors

Flu clinics are completed. We continue to have monthly foot clinics in the office and at Mills Harbor. We also offer them in their homes as needed. Rhonda is working on the Tobacco program and policies for business this fiscal year.

Healthy Families was approved for the Decat Grant and funding will start April thru June of this fiscal year. Update from Safety Committee regarding bed bug policy, Julie meet with them and the BOS and they will visit with the insurance company and get back to us.

Motion by Sonja to adjourn the meeting at 9:15 am so meeting was adjourn second by Sandy, Motion carried.

Next Board Meeting: No meeting in April unless needed next meeting May 17th.