



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
November 16, 2018
Public Health Office
7:30 AM

Dr. Keller called the meeting to order. With the announcement of a Quorum.

Dr. Keller informed the Board that she would be retiring at the end of the year December 31, 2018 and would no longer be director of the board of health.

Members in attendance were Dr. Keller, Sandy Mireles, and Sonja Rank. Mike Stensrud and Stephanie Swenson were unable to attend. Also present was Julie Sorenson, Allison Rice, and Erin Barkema, state consultant IDPH.

There were no additions to the agenda.

There were no corrections to the October 19, 2018 BOH minutes, motion was made by Sandy, 2nd by Sonja to approve as written without opposition.

Governance: Erin Barkema, state consultant, discussed with board the figures she gave the county supervisors at their meeting (see attached) to operate. Also discussed was the table of organization.

Julie Sorenson, financial manager, presented the end of October report.

- Nursing Department
 - Revenue Department – \$118,774.57 (21.98%)
 - Expenses Department – \$78,607.35 (26.28%)
- Environmental Department
 - Revenue Department – \$725.00 (16.45%)
 - Expenses Department – \$3,689.12 (35.84)
- Fund Balance: \$ 29,061.70
 - Without additional county dollars

FY20 Budget: Sandy made motion to approve presented budget with family health insurance included on two proposed staff position for the fiscal year 2020, Sonja second, motion carried.

Administration: Julie reported that all the billing is up to date. Medicare is 60 days behind in paying. VA and MCOs are 120 days behind in paying. Private Insurance, Elderbridge, State Dollars, and Private Pay are current.

Policies: Allison, Clinical Manager discussed the bed bug policy. The board would like us to discuss this policy with the safety committee of the county. Julie will check with Karla when the committee meets next.

Communication/IT: No new issues at this time.

Workforce: We had 14 admissions & 7 discharges in October with 392 skilled nursing visits and 354 home care aide visits.

A motion was made by Sonja to change the status of Marcie Cole from part-time RN to full-time RN as of 12/5/2018 at her current salary, Sandy second, motion carried.

Community Assessment and Planning: Julie discussed the upcoming meeting staff will attend and the importance of the education. Also, the value of networking with other agencies at the meetings. New Oasis training rules starting January 1, 2019, nurses will have training soon.

Meeting attended and events:

Tobacco Meeting—Rhonda, Empowerment Meeting- Julie, Beth, HFA week training-Beth and support workers, Value Based Purchasing Webinars—Allison, Julie, Transition of Care Mercy-Allison.

Evaluation:

Julie reported on Deyta- 101 for October evaluations completed, no negative remarks, BOH noted.

We are continuing to work on our QAPI pain assessment goals.

Prevent Epidemics and the Spread of Disease:

Food Inspection Report was given to BOH members for review.

Protect against Environmental Hazards:

The BOH was given the Sanitarian Report by Ron Kvale for review.

Prevent Injuries: We still have Radon Kits available

Promote Health Behaviors

We still have flu clinics every afternoon from 2 pm to 4 pm in the office and but our flu clinics in the public have been completed. We continue to have monthly foot clinics in the office and at Mills Harbor. We also offer them in their homes as needed. Healthy Families continue to work with children in their homes. Rhonda is working on the Tobacco program and policies for business this fiscal year.

Sonja had to leave at 9:15 so meeting was adjourn due to no second by Sandy. Motion carried.

Next Board Meeting: January 18, 2019